

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL 7TH JULY 2020.

FELPHAM PARISH COUNCIL
MINUTES OF THE VIRTUAL MEETING OF THE PLANNING & LICENCING ADVISORY
COMMITTEE & NEIGHBOURHOOD PLAN COMMITTEE
on Tuesday 2nd June 2020 at 6.15 p.m.

PRESENT: Councillors: G Hewlett, G Matthews, Mrs M Harvey, M Harvey, G Grundy, Miss A Barker, Mrs J Wild, P English & D Smart.

Councillors Mrs R Kissell, M Rumsey and K Watson was also in attendance in the public gallery.

PL 1. APOLOGIES FOR ABSENCE:

Councillor Mrs G Moss.

PL 2. ABSENCES WITHOUT APOLOGIES:

There were no absences without apology.

PL 3. DECLARATIONS OF INTEREST:

There were no declarations of interest.

PL 4. QUESTION TIME:

There was 1 member of the public present, regarding FP/66/20/HH – Mr Waterman was informed that this application would be discussed first.

PL 5. TO RECEIVE THE MINUTES OF THE PLANNING & LICENCE ADVISORY COMMITTEE AND THE NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON 29TH APRIL 2020:

The minutes of the meeting held on the 29th April will be **APPROVED** as a true and accurate record and these minutes will be ratified at the next Main Council meeting – 7th July 2020.

PL 6. MATTERS ARISING:

There were no matters arising.

PL 7. CORRESPONDENCE:

- (i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting:
- FP/42/20/HH – 7 Meaden Way, Felpham PO22 8FA – Single storey conservatory to rear elevation.
 - FP/46/20/HH – 48 Roundle Avenue, Felpham – Front and rear dormers, ground floor side extension to replace existing garage and conservatory.
 - FP/49/20/T – 12 Grafton Avenue, Felpham – Reduce 2 No. Yew trees to height 8m and spread 6m.
 - FP/51/20/HH – 4 Flansham Park, Felpham – Dropped kerb and crossing.
 - FP/52/20/HH – 5 Ivanhoe Place, Felpham PO22 7QN – Single storey rear extension.
 - FP/55/20/HH – 17 First Avenue, Felpham PO22 7LG – Side extension and replacement garage roof including the conversion of garage to habitable use.

FPC's comments were in agreement with ADC's decisions regarding the above applications.

- (ii) Members noted that there were no applications that had been **refused** by Arun District Council since the last meeting.
- (iii) Members noted that there were no applications that had been **withdrawn** by the applicant since the last meeting. (FP/68/20/T still showing on ADC website at this stage).
- (iv) Councillor G Hewlett commented on a previous application FP/258/19/PL. He advised that this application had been deferred for officers to re-look at ADC's protocol with regards to parking, the ADC web site indicated that a decision on this application would be made at their June Development Control Meeting.

PL 8. AGENDA ITEMS FOR NEXT JWAAC MEETING (2nd JULY 2020):

No agenda items were proposed. ****THIS MEETING HAS BEEN CANCELLED****

PL 9. PLANNING APPLICATIONS:

Application Number	Address	Planning Application	FPC Decision/Comments
FP/61/20/PL	10 Felpham Gardens, Felpham PO22 8QS	Demolition of 1 No. house & erection of 2 No. chalet style dwellings with garaging & car parking (resubmission following FP/274/18/PL).	No objection.
FP/63/20/HH	58 Glynde Crescent, Felpham	First floor extension above garage.	No objection.
FP/66/20/HH	The Gate House, Manor Copse, Felpham	Remodelling of existing detached garage building, involving; raising of main roof by 450mm and hip to gable on western elevation, to accommodate internal car lift & mezzanine storage area. This application may affect the character & appearance of the Felpham Conservation Area.	No objection.
FP/67/20/HH	29A South Drive, Felpham	Single storey rear/side extension.	No objection.
FP/68/20/T	33 Westmoreland Drive, Felpham	Fell 1 No. Oak tree.	Tree Warden advised work was unnecessary and after speaking to the applicant they were to withdraw this application.
FP/71/20/HH	8 Southview Road, Felpham West Sussex	Single storey rear extension and loft conversion to form new 1 st floor with rear dormer projecting window and alteration to existing roof.	No objection.

FP/74/20/HH	12 Outerwyke Road, Felpham PO22 8HX	Proposed single storey rear extension & alterations.	No objection.
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PL 10. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

- **FP/64/20/T** – 9 Broomcroft Road, Felpham, Bognor Regis, West Sussex PO22 7NJ – Grid ref: 496326 99937 – Reduce overhanging branch of 1 No. Pine tree by 5m and remove deadwood and pine cones. – **FPC Object – Tree Warden visited – proposed trimming is deemed excessive.**
- **FP/76/20/HH** – 1 Summerley Lane, Felpham, PO22 7HN – Grid ref: 495766 100184 – Single storey garage and storeroom/summerhouse at side of property. **FPC – No objection.**

PL 11. NEIGHBOURHOOD PLAN AND DESIGN GUIDE REVIEW:

There was nothing new to report under this agenda item.

PL 12. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

The Chairman advised (Councillor G Hewlett) that he was attending a ZOOM meeting of the ADC Planning External Review for input from Parish's on 11th June with an independent inspector present to discuss any questions on processes of applications and changes of procedure.

There were no other matters of urgent public importance.

PL 13. BUSINESS AT CHAIRMAN'S DISCRETION:

Councillor G Hewlett (Chairman of this Committee) would discuss any possible breaches of planning law and flood plain planning at the ZOOM meeting, use of ADC compliance will be questioned along with communication.

There was no other business at the Chairman's discretion.

PL 14. DATE OF NEXT MEETING: Tuesday 14th July 2020 at 6:15pm

The meeting closed at 7.01 pm

Signed.....

Date.....