



CLERK TO THE COUNCIL  
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**A VIRTUAL MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE ON TUESDAY 2<sup>ND</sup>  
JUNE 2020 at 7.00p.m.**

**To Councillors:** M Copeland, G Hewlett, P English, Mrs Kissell, G Matthews, D Smart, Mrs G Moss & M Rumsey. **To All Other Councillors –** for information.

**AGENDA**

1. Apologies for absence.
2. Declarations of Interest.
3. Question Time from Members of the Public.
4. Correspondence.
5. Year End figures for approval and signing off by Council Chairman for Year End Internal Audit Purposes.
6. Community Hall manager's Annual Review with recommendations – for approval.
7. Matters of Urgent Public Importance (with the prior consent of the Chairman).
8. Date of next Meeting: To Be Confirmed.

**Date: 27<sup>th</sup> May 2020.**

**Richard Wickens - Clerk to the Council**

**MEMBERS OF PUBLIC ARE WELCOME TO JOIN ALL COUNCIL AND COMMITTEE MEETINGS**

**PHONE NUMBER FOR THIS MEETING: 0203 855 5316**

**THE CONFERENCE ID NUMBER IS: 493 423 581#**

**Date: 26<sup>th</sup> May 2020.**

**Richard Wickens - Clerk to the Council**

**(MEMBERS OF PUBLIC ARE WELCOME TO ATTEND ALL COUNCIL AND COMMITTEE MEETINGS)**