

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 5TH MAY 2020.

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING & LICENCING ADVISORY COMMITTEE &
NEIGHBOURHOOD PLAN COMMITTEE
on Wednesday 29th April 2020 at 6.15 p.m.**

*****PLEASE NOTE – THIS MEETING WAS HELD REMOTELY*****

PRESENT: Councillors: G Hewlett, G Matthews, Mrs M Harvey, M Harvey, G Grundy, Miss A Barker, Mrs J Wild, Mrs G Moss & D Smart.

Sub: Councillor Mrs R Kissell

Councillors M Copeland & K Watson were in the public gallery.

PL 158. APOLOGIES FOR ABSENCE:

Apologies had been received from Councillor P English.

PL 159. ABSENCES WITHOUT APOLOGIES:

There were no absences without apology.

PL 160. DECLARATIONS OF INTEREST:

Councillor Mrs J Wild declared a personal interest in FP/258/19/PL

Councillors Miss A Barker and G Grundy declared an interest in FP/58/20/CLP

There were no other declarations of interest.

PL 161. QUESTION TIME:

There were no members of the public present. No questions or issues were raised.

PL 162. TO RECEIVE THE MINUTES OF THE PLANNING & LICENCE ADVISORY COMMITTEE AND THE NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON 10TH MARCH 2020:

The minutes of the meeting held on the 10th March 2020 will be **APPROVED** as a true and accurate record and these minutes will be ratified at the next possible meeting of Main Council. These minutes are on line on the Parish Website to view.

PL 163. MATTERS ARISING:

There were no matters arising.

PL 164. CORRESPONDENCE:

(i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting:

- FP/251/19/PL – Bishop Tufnell C Of E Junior and Infant School, Pennyfields, Felpham PO22 6BN – Altering of existing west access to site to allow for vehicular access for emergency & maintenance purposes only. Drop kerb formed to allow for vehicular crossover, area to include a new area of secure bin storage for the school. Fence off waiting area separating it from public access & existing vehicular entrance areas.
- FP/7/20/A – Beachcroft Hotel, Clyde Road, Felpham PO22 7AH – Installation of 1 x internally illuminated fascia sign and 3 x non illuminated fascia signs to timber boundary.
- FP/19/20/HH – 18 Hinde Road, Felpham PO22 7QJ – Proposed single storey rear and side extension with demolitions to rear.
- FP/23/20/PL – 2 Second Avenue, Felpham PO22 7LJ – Variation of conditions imposed under FP/195/18/PL relating to conditions 2 – approved plans (proposed plot plan, proposed first floor plan, proposed elevations, proposed cross section ‘AA’), 4 – vehicle access construction & 5 – vehicle parking & turning spaces.
- FP/28/20/HH – 23 Middleton Road, Felpham PO22 6BL – Proposed front extension, fence and entrance gates.
- FP/29/20/PL – Roundle House, 59 Flansham Lane, Felpham PO22 6AQ – Conversion/amalgamation of 2 No. flats into 1 No. dwelling house. Includes demolition of external rear access staircase; a new front porch extension & ground floor bay window with canopy roof over linking front entrance & bay windows each side & alterations to side & rear windows at ground & first floors.
- FP/32/20/TC – Old School House, 114 Felpham Road, Felpham PO22 7PP – Various works to various trees within the Felpham Conservation area.
- FP/34/20/CLP – 49 Pulborough Way, Felpham PO22 6QR – Lawful development certificate for the proposed conversion of attached garage to a store – **PP Not Required.**
- FP/35/20/HH – 99 Flansham Park, Felpham PO22 6RB – Single storey rear extension, extension to existing garage and conversion of garage to habitable use.

- FP/38/20/HH – 7 Downview Road, Felpham PO22 8HG – First floor side extension over existing garage.

FPC's comments were in agreement with ADC's decisions regarding the above applications.

- (ii) Members noted that there was 1 application that had been **refused** by Arun District Council since the last meeting:
- FP/250/19/T – St Mary's Court, 32 Limmer Lane, Felpham PO22 7EU – Remove wind damaged branch from 1 No. Silver Birch tree.
- (iii) Members noted that there were no applications that had been **withdrawn** by the applicant since the last meeting:

PL 165. AGENDA ITEMS FOR NEXT JWAAC MEETING (2nd JULY 2020):

No agenda items were proposed.

PL 166. PLANNING APPLICATIONS:

Application Number	Address	Planning Application	FPC Decision/Comments
FP/258/19/PL	107 Felpham Way, Felpham PO22 8QB	Conversion, alteration & extension to provide 1 No. Class A1 Shop Unit, 1 No. Flexible Use Commercial Unit Use Classes A1/A2/B1/B8/D or Sui-Generis Beauty Therapist/Nail Bar & 3 No. Flats together with 3 No. vehicle parking spaces & secure cycle & refuse storage facilities (resubmission following FP/32/19/PL).	Objection – FPC don't accept the Lambeth Survey as suitable mitigation. ADC have not applied the new parking standards: SPD09122019.
FP/30/20/PL	9A Felpham Road, Felpham PO22 7AS Grid ref: 494814 99469	Reinstatement of exterior staircase.	No objection.

FP/41/20/T	1 Manor Close, Felpham PO22 7PN Grid ref: 495137 99989	Crown reduction to 1 No. Beech tree to height 30m and spread 20m.	Tree Warden advises work to go ahead using a professional and experienced Tree Surgeon. FPC = No objection.
FP/42/20/HH	7 Meaden Way, Felpham PO22 8FA Grid ref: 495623 100883	Single storey conservatory to rear elevation.	No objection.
FP/45/20/NMA	8 Flansham Park, Bognor Regis, West Sussex PO22 6QD	Non material amendment following the grant of FP/227/19/HH to change rear & east elevation walls from facing brickwork to Marley Cedar Cladding Type C10 in blue-grey with facing brickwork below DPC.	No objection.
FP/46/20/HH	48 Roundle Avenue, Felpham PO22 8LJ Grid ref: 496147 100696	Front and rear dormers, ground floor side extension extension to replace existing garage and conservatory.	No objection.
FP/49/20/T	12 Grafton Avenue, Bognor Regis PO22 6AR	Reduce 2 No. Yew trees to height 8m and spread 6m.	Tree Warden advises work to go ahead using a professional and experienced Tree Surgeon. FPC = No objection.
FP/51/20/HH	4 Flansham Park, Felpham PO22 6QD	Proposed drop kerb and crossing with gravel driveway.	No objection.
FP/52/20/HH	5 Ivanhoe Place, Felpham PO22 7QN	Single storey rear extension.	No objection.
FP/55/20/HH	17 First Avenue, Felpham PO22 7LG Grid ref: 495832 99652	Side extension and replacement garage roof including the conversion of garage to habitable use.	No objection.

PL 167. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

FP/50/20/CLP - 3 George IV Walk, Felpham PO22 8HJ – New dormer to rear of existing roof – ***FPC = Object – Application doesn't detail sufficiently the work to be done – should be a PP application not a CLP – Felpham Parish Council do not accept the reason given for the application via a CLP and believe that a full planning application should be submitted.***

FP/58/20/CLP – 82 Flansham Lane, Felpham PO22 6AH – Minor internal alterations to the ground floor retail unit are proposed. There are no planned external alterations to the building – ***FPC = No objection.***

FP/59/20/HH – 40 Minton Road, Felpham PO22 7JN – First floor loft conversion with a rear facing flat roof dormer and a pitched roof dormer to the front elevation and new roof lights – ***FPC = No objection.***

FP/60/20/HH – 9 Ferndown Gardens, Felpham PO22 8JL – Single storey front extension – ***FPC = No objection.***

PL 168. NEIGHBOURHOOD PLAN AND DESIGN GUIDE REVIEW:

There was nothing new to report under this agenda item. It was confirmed that the Regulation 14 Consultation had now concluded and that a date was awaited for the start of the Regulation 15 consultation. Updates suspended until Covid-19 situation changes.

PL 169. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

PL 170. BUSINESS AT CHAIRMAN'S DISCRETION:

There was no business at the Chairman's discretion.

PL 171. DATE OF NEXT MEETING: **TBC – Mid June at 6:15 pm.

The meeting closed at 7.14 pm

Signed.....

Date.....