

**MINUTES OF THE MEETING OF THE MAIN COUNCIL OF  
FELPHAM PARISH COUNCIL  
3<sup>rd</sup> MARCH 2020.**

**PRESENT:** Councillors: D Smart, Mrs J Wild, G Grundy, G Matthews, Mrs M Harvey, Mrs G Moss, P English, M Copeland, M Rumsey, K Watson, M Harvey & G Hewlett.

**MC 204. APOLOGIES FOR ABSENCE:**

Apologies had been received from Councillors Miss A Barker and Mrs R Kissell.

**MC 205. ABSENCE WITHOUT APOLOGIES:**

There were no absences without apology.

**MC 206. DECLARATIONS OF INTEREST:**

There were no declarations of interest at the outset of the meeting.

**MC 207. PUBLIC QUESTION TIME:**

There were no members of the public present, therefore no questions or issues were raised.

**MC 208. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE MAIN COUNCIL MEETING HELD ON 4<sup>th</sup> FEBRUARY 2020:**

The minutes were **APPROVED** as a true and accurate record.

**MC 209. MATTERS ARISING:**

**MC 194** – the Clerk advised the meeting that a decision on planning application FP/103/19/PL – Land North of Felpham (sports pitch facilities with public amenity area) had been deferred for a fourth time, to the 31<sup>st</sup> March 2020.

**MC 194** – the Clerk also advised that the Regulation 14 consultation process on the amended Felpham Neighbourhood Plan had now finished and that the document would now go to ADC for the Regulation 15 Consultation stage.

**MC 196** – the Clerk, as requested, had been in contact with the local PCSO who had advised that due to shift and work patterns, the earliest she would be able to attend a Main Council Meeting would be in June 2020. She was happy to report relevant information to the Council in the meantime.

***The Clerk was requested to ascertain the shift patterns of the PCSO.***

**MC 198** – the meeting was advised that anti-litter posters had been placed in the Council's Notice Boards. The Clerk thanked Councillor K Watson for these.

Councillor Mrs M Harvey reported that the issue of fly tipping and the cutting of the hedge at Old Rectory Gardens had been resolved.

Councillor G Matthews – reported that the BMCA had now completed their survey of all lamp posts on Blake's Mead.

There were no other matters arising.

**MC 210. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:**

**1) Correspondence Received:**

- Decisions made by Cabinet Members at ADC during February 2020. No decisions made had an impact on the Parish Council or residents of Felpham.

**2) Community Hall Manager** – a copy of the Hall Manager's update on problems at the Hall had been circulated to Councillors prior to this meeting. The meeting was advised of the ongoing work currently being carried out by the police and PCSO's and to the fact that 9 youths had had ASB letters sent to their parents.

**3) JWAAC** – confirmation had been received from WSCC that any future matters relating to the A259 would be an agenda item at future JWAAC Meetings, subject to the Chairman agreeing to this, and would be attended by project officers working on any A259 schemes.

**4) WSCC** – advisory letter that, as of April 2020, WSCC Democratic Services would no longer be able to support the JWAAC H&T Sub-Committee. The decision was made due to staffing capacity.

**5) WSCC** – Councillors had been circulated, prior to this meeting, the Budget Update received from the County Council. This included proposals to invest £200 million over the next five years on road schemes, £45.2 million to produce renewable energy, a £47.5 million investment for the Fire and Rescue Service and £32.6 million to maintain the condition of existing schools.

**6) Armed Forces Day** – a letter of gratitude had been received, by the Council, for the Grant that had been given by the Council towards Armed Forces Day.

**7) PCSO Justy Grant** – all Councillors had received copies of the information, provided by Felpham's PCSO, on her role, duties and responsibilities.

**MC 211. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:**

**All County and District Councillors for Felpham had been invited to attend the meeting and provide a report/update from their respective authorities.**

**(i) County Councillor Ms H Flynn – reported the following:**

*“A quiet month. The main issue locally being the potholes that appeared or worsened during the incessant rain storms. I have Summerley Lane particularly in mind which has had ‘temporary’ repairs several times. I have asked for assurance that permanent repair will be made and for a start date. I have again been asked about restrictions/ban to HGV’s using the village. Whilst I sympathise with the complainants, it is just not viable. Shops, garages, businesses all need deliveries made regularly. The best I can ask for is signage indicating the narrowness of road through Felpham.*

*Your Chairman has asked me to investigate WSCC funding for a gate to improve signage at the pond area of Binsted Avenue. I have done so and will report back asap. The good news at WSCC is the continuing improvements to Fire & Rescue mean a further HM Inspection will not take place until 2021.*

*The not so good news were the changes to the Joint Western Area Committee which appeared to be side lining the important Highways and Transport sub-committee. I made my feelings clear as I believe that in Felpham we need an oversight of the changes to the A29 as it is planned for neighbouring wards. I am pleased that this is not off the agenda but will be part of the main committee.*

*I am also pleased that the clerk to JWAAC will now be Monique Smart – a very welcome return to a most efficient officer”.*

**(ii) District Councillor Paul English** (Felpham East) – had nothing new to report.

**(iii) District Councillor Mrs Gill Madeley** (Felpham West) – had sent her apologies and had advised that she had nothing new to report.

**(iv) District Councillor Mrs Elaine Stainton** (Felpham West) – was absent from the meeting and no report had been received.

**(v) District & County Councillor David Edwards** (Felpham East) – was absent from the meeting and no report had been received.

**MC 212. DATES OF OUTSIDE BODIES MEETINGS & REPORTS FROM MEMBERS ON OUTSIDE BODIES:**

The Clerk reported the following:

**Past Meetings:**

**1) ADALC Meeting** – 13<sup>th</sup> February 2020 – the minutes from this meeting had been circulated to Councillors, prior to this meeting.

No other meetings had been held or attended since the last Main Council Meeting.

**Future Meetings:**

**1) JWAAC** – 11<sup>th</sup> March 2020 – 7 p.m. at the Regis School, Bognor Regis.

**MC 213. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN COMMITTEE DATED 11<sup>th</sup> FEBRUARY 2020:**

The minutes were **APPROVED** as a true and accurate record.

**MC 214. MATTERS ARISING:**

There were no matters arising.

**MC 215. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING DATED 11<sup>th</sup> FEBRUARY 2020.**

The minutes were **APPROVED** as a true and accurate record.

**MC 216. MATTERS ARISING:**

**FP 168** – the Clerk advised the meeting that the new Grant Aid Forms would be placed on the website from 1<sup>st</sup> May 2020.

**FP 168** – the Clerk was requested to ensure that the grant forms appeared with the minutes of this meeting on the website.

There were no other matters arising.

**MC 217. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE DATED 18<sup>th</sup> FEBRUARY 2020:**

The minutes were **APPROVED** as a true and accurate record.

**MC 218. MATTERS ARISING:**

**A 160** – Councillor Mrs J Wild wished to know why Councillors had not been copied into the e-mail received by plot holders with regard to a 'policy' on controlling squirrels. This was clarified.

There were no other matters arising.

**MC 219. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS & RESILIENCE COMMITTEE DATED 18<sup>th</sup> FEBRUARY 2020:**

The minutes were **APPROVED** as a true and accurate record.

**MC 220. MATTERS ARISING:**

**PR 177** – Councillor Mrs G Moss advised that the Methodist Church were close to signing their contract for the defibrillator to be placed at their hall.

There were no other matters arising.

**MC 221. APPROVAL OF THE NEW MODEL STANDING ORDERS (2018) FOR THE COUNCIL:**

Copies of the proposed new Standing Orders for the Council had been circulated to all Councillors, prior to the meeting. The document had been presented to the Finance & Administration Committee for their comments and minor amendments had been made. The revised document, showing those amendments was presented to this meeting with a recommendation for adoption.

**It was proposed by Councillor G Hewlett, seconded by Councillor M Rumsey and unanimously agreed that the proposed Standing Orders (2018) as presented to this meeting be adopted as the Council's Standing Orders from this point forward.**

**MC 222. REPORT ON THE PERFORMANCE OF THE SOLAR PANELS AT THE FELPHAM COMMUNITY HALL:**

Councillor G Hewlett outlined the information in his report (which had been circulated to all Councillors prior to the meeting). He advised that the cost benefit of installation was £3,479.09 and that the payback for the initial outlay for the installation of the panels would now be 4 years. **It was agreed that this and the success of this Parish Council "green issue" be the subject of an article in Felpham in Focus and Press Release.**

**MC 223. MATTERS OF URGENT PUBLIC IMPORTANCE:**

There were no matters of urgent public importance.

**MC 224. BUSINESS AT THE CHAIRMAN'S DISCRETION:**

There was no business at the Chairman's discretion.

**Date of Next Meeting:** Tuesday 7<sup>th</sup> April 2020.

The Chairman closed the meeting at 7.07 p.m.

Approved.....Chairman

Date .....