

DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 4th FEBRUARY 2020.

**MINUTES OF THE MEETING OF THE
ALLOTMENTS & OPEN SPACES COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
21st JANUARY 2020**

PRESENT: Councillors: P English, Mrs J Wild, D Smart, Mrs G Moss, M Rumsey,
G Grundy, Miss A Barker, K Watson & G Matthews.

Councillors Mr M Harvey & Mrs M Harvey were in the public gallery.

Glenn Powell – Felpham Village Conservation Society & St Michael's
Allotment Site.

Geraldine Whitehead & John Austin – FAGS representatives

A 134. APOLOGIES FOR ABSENCE:

Steve Alderton – Tree Warden due to work commitments.

A 135. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

A 136. DECLARATIONS OF INTEREST:

Councillor Mrs M Harvey wished to declare an interest as a member of Old Rectory Gardens Committee Ltd regarding Fly Tipping in the residential area, ADC cleared this 6 months ago and it has now built up again. Admin Asst. to the Clerk to contact ADC to report this – Councillor Mrs M Harvey was advised to do the same. Councillor Mrs M Harvey also wished to state that the hedge on the Northern edge of Rectory Gardens – concerning property numbers 2 – 8 needed cutting – Admin Assistant to the Clerk to report to ADC and Councillor Mrs M Harvey to ask the properties affected by this to report also.

A 137. QUESTION TIME:

There were 2 members of the public present, no questions or issues were raised.

A 138. CORRESPONDENCE/ANNOUNCEMENTS:

- (a) Tree Planting, Blake's Mead** – in response to the Council enquiring of ADC access to sewer maps for the purposes of extra tree planting on Blake's Mead, a response had been received from ADC. This advised that ADC felt it best to wait until existing planting had settled down and the remaining phases of the development transferred to ADC. The meeting was advised that Southern Water were unable to provide sewer records (as these were copyrighted) but that ADC would be happy to liaise in the future to ensure that there was no clash. *Councillor P English had asked ADC to Question Southern Water to see if they could assist with this.*
- (b) Final Sculptures for Blake's Mead** – the Council have been advised the final installations are due to take place on the 30th and 31st January 2020 (the triptych with map on the 30th and the Giant Acorn on the 31st). All subject to weather conditions.
- (c) Public Rights of Way Maintenance-** the meeting was made aware that this maintenance work was due to be carried out during February 2020 and that if anyone knew of any problems etc to raise these with Darryl Hobden at WSCC. *Councillor Mrs J Wild is to meet with Darryl on 7th February to walk through these.*

There was no other correspondence to report or announcements to be made.

A 139. TO RECEIVE THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE MEETING 17th DECEMBER 2019:

These minutes were agreed as a true and accurate record. These were ratified by Main Council at its meeting on 7th January 2020.

A 140. MATTERS ARISING:

- A 121 (c) - Flooding Risks – Rife running from Grassmere Car Park along Northway at Felpham** - Councillor Miss A Barker enquired regarding this – Councillor G Matthews updated the meeting to say that the reeds have been cut on one level, weather permitting the rest of the work should commence shortly to stop the silting up the Rife along this stretch.

There were no other matters arising.

A 141. AGENDA ITEMS FOR THE NEXT JWAAC MEETING – 11th MARCH 2020:

There were no other new proposals, currently.

A 142. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:

Geraldine Whitehead and John Austin of FAGS reported the following:

FAGS Report to FPC (Allotments and Open Spaces) January 2020

“We have 1 available plot which we are in the process of tidying up for re-letting. There are 12 Felpham residents on the waiting list along with 1 deferred start and 1 plot holder request.

We have employed the services of a maintenance team to top our boundary hedge before the first nesting birds take up residence. We could ill-afford this outlay but they have done a splendid job over two days and we hope that in future, with the help of plot volunteers, we will be able to keep it in check ourselves.

January is normally a quiet month at the allotment. However there are quite a few hardy folk making use of the few dry days and braving the cold winds while enjoying the after Christmas exercise in order to continue preparing the ground for the Spring sowing. We are still picking brassica and leeks for the table and enjoying the fruits of last year’s labour whether frozen, dried or conserved”.

A 143. ST MICHAEL’S ALLOTMENT SITE REPORT:

Glenn Powell was in attendance and reported the following:

Very little to report this month. The site is generally tidy. Winter digging and planting is proceeding with some ploholders keener than others. High winds have done some damage to some sheds. Ploholders have kept off the grass with their cars which is good. Grass cutting continues through the winter as needed. Last cut in December and next cut probably in February when it is a little drier. Some ploholders have asked about controlling squirrels in the Spring but I refer them back to the Council. The track has suffered as bee keepers and FVCS have had to use. But everyone understands it should only be used when absolutely necessary. We are keeping it covered in reed cuttings for the time being and will fill in more substantially in the spring. We will consider how best to manage this.

The Chairman advised that all members of the Committee should visit the site so as to know the layout and able to discuss any issues. Glenn advised the meeting that should any Councillor wish to have a tour of the Allotments at any time he would be happy to show them round. Glenn was thanked by the Committee.

Next work party on March 21st. Plant sale on May 16th.

Glenn Powell
Felpham Village Conservation Society

Glenn advised the meeting that should any Councillor wish to have a tour of the Allotments at any time he would be happy to show them round. Glenn was thanked by the Committee.

A 144. UPDATE ON FUTURE PROPOSALS FOR THE CONTROL OF VERMIN AND PESTS ON COUNCIL PROPERTY BY COUNCILLOR MRS J WILD:

It was decided at the meeting to allow more time to produce an update and to give Councillors a chance to look at the proposals to be put forward, that this agenda item would go through to be discussed at the next Allotments & Open Spaces meeting in February. The Chairman advised that liaison should be with the clerk to ensure all was correct.

A 145. FACILITIES CONDITION REPORT:

Drygrounds Lane – nothing new reported.

Fisherman's Gardens – in a clean and tidy condition.

Planters – winter plants doing well.

Grassmere Parade – in a clean and tidy condition.

Binsted Avenue pond area – site meeting with Simon Neville of WSCC to discuss possible gate replacement and nature area.

A 146. IMPROVEMENTS TO STREET SCENE AND OPEN SPACES REVIEW.

Work in Progress.

<i>Item</i>	<i>Current status</i>	<i>Action</i>
<i>Allotments general</i>	<i>Press for additional allotment sites in north of Parish.</i> <i>Update from ADC requested.</i>	<i>Liaise with ADC as and when possible, sites are identified. This is perceived as a long-term proposal and possible unlikely to occur.</i>

<i>Further Allotment Sites</i>	<i>Identifying new possible sites.</i>	<i>Ongoing.</i>
<i>Binsted Pond area</i>	<i>Potential encroachment by builders. Permission sought for a possible bench and wildlife boxes on grassed area in front of the hedge. Site meeting with Simon Neville of WSCC and Councillor D Smart.</i>	<i>Extend hedge. Hedge cut. Annual Maintenance quote received - 'to maintain the hedge and to remove rubbish created = £395 + VAT - agreed. Paul Cann to be contacted regarding Residents letter to explain any actions to be taken regarding possible risk of flooding, focusing on the current climate change.</i>
<i>King George V Playing Fields</i>	<i>Management Plan prepared by ADC.</i>	<i>Management Plan for 2014-2024 received by Council.</i>
<i>Longbrook Park</i>	<i>General improvements and possible vegetated shingle project.</i>	<i>Management Plan for 2012-2022 received by Council.</i>
<i>Fisherman's Gardens & The Lobster Pot Area</i>	<i>All in a state of good repair.</i>	<i>Ongoing.</i>
<i>Greenswards/Seafront</i>	<i>Clarification being sought from ADC regarding Dog Fouling fines/education by environmental officers. Trip switch box – ongoing vandalism. New box and key requested. This is also a Health & Safety concern. (Key now received and box to be moved inside the housing block with the other Prom timers).</i>	<i>Awaiting ADC to clarify on dog fouling procedures as not consistent, awaiting Calendar of scheduled visits.</i>

Councillor D Smart asked if the street lights at Blakes Mead that were out could be reported to ADC and BDW – Admin Assistant to contact both regarding this.

Dog Bin numbers: Admin Assistant had contacted ADC regarding the lack of numbers on replacement / new bins – to chase up as no reply as yet.

A 147. LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS UPDATES:

King George V & Longbrook Parks – Neil O'Connor of ADC had reported that sections of the broken fence that runs parallel to Summerly Lane are to be removed, as the hedge is established enough to warrant replacing it.

Greenswards/Seafront – nothing new to report other than the outside box would be moved inside the toilet block housing to prevent any more vandalism. The 3 additional new Solar Lights were being installed this week at the three locations approved by ADC. Admin Assistant to contact ADC regarding clarification on the signage connected to dogs on the Promenade.

Longbrook Park – Andy Camp of Snook's Corner Group had sent in the following report:

"Not a great deal to report – the usual Sunday litter pick took place along Sea Road greensward and in Longbrook Park on the 5th January 2020. Two members of the group gave the area around the bench outside Oldcorn's a good old tidy up and weed last week".

Old Rectory Gardens – James Jones- MacFarland reported that a Green Flag application was to be made by the end of the month. Some works were still outstanding, specifically works in the woodland which it is hoped would be progressed next month (February 2020).

A 148. TREES: REPORT BY TREE WARDEN:

Steve Alderton was not in attendance and had given his apologies.

He had nothing new to report – apart from the ongoing visiting of Tree Applications.

A 149. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY AGREED WITH THE CHAIRMAN:

The Chairman advised that notice was required three days prior to a meeting in case advise or discussion was required.

Councillor Mrs J Wild wished to raise her concerns over the amount of litter at the Felpham Community College site. She is to meet with the Head Teacher on 26th February along with Councillor K Watson – *they are acting as Felpham Parish Councillors but not on behalf of the Council, they are investigating to report back on how the school was proposing to resolve the litter issue.*

Admin Assistant to the Clerk to report the litter to WSCC.

Councillor Mrs J Wild wished for a possible 'Litter' poster to go in the Parish's 11 noticeboards. It was decided at the meeting that this recommendation should go to Main Council in February.

Councillor Miss A Barker declared an interest as she is staff for the College.

There were no other matters of urgent public importance.

A 150. DATE OF NEXT MEETING: 18th February 2020.

The meeting closed at 7:10 p.m.

Approved.....

Date.....