

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 4th FEBRUARY 2020.

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING & LICENCING ADVISORY COMMITTEE &
NEIGHBOURHOOD PLAN COMMITTEE**

held at **Felpham Community Hall** on **Tuesday 14th January 2020** at 6.15 p.m.

PRESENT: Councillors: G Hewlett, Mrs M Harvey, M Harvey, Miss A Barker, G Grundy,
Mrs J Wild, D Smart & G Matthews.

Councillor K Watson was also in attendance in the public gallery.

PL 116. APOLOGIES FOR ABSENCE:

Councillor: Mrs G Moss and P English.

No other apologies had been received.

PL 117. ABSENCES WITHOUT APOLOGIES:

There were no absences without apology.

PL 118. DECLARATIONS OF INTEREST:

There were no declarations of interest.

PL 119. QUESTION TIME:

There was 1 member of the public present. No questions or issues were raised.

**PL 120. TO RECEIVE THE MINUTES OF THE PLANNING & LICENCE ADVISORY COMMITTEE
AND THE NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON
10th DECEMBER 2019:**

The minutes of the meeting held on the 10th December were **APPROVED** as a true and accurate record and these minutes were ratified at Main Council on 7th January 2020.

PL 121. MATTERS ARISING:

There were no matters arising.

PL 122. CORRESPONDENCE:

(i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting:

- FP/198/19/T – 4 New Barn Lane, Felpham PO22 8LP – T1 – Crown reduction to one Ash Tree by 3-4 Metres T2 – Reduce radial spread on southern aspects by 2m from fullest extent. Tapered branch reduction across crown profile so it blends with unpruned parts and so respects natural form. There is to be no top-height reduction.
- FP/205/19/HH – 20 Flansham Lane, Felpham PO22 6AB – Drop kerb extension to front of property.
- FP/223/19/HH – 25 Limmer Lane, Felpham PO22 7EU – Single storey extension for use as an annexe and the partial removal of the garage and store.
- FP/226/19/PL- Felpham Post Office, 92 Felpham Road, Felpham PO22 7PD – Retention of summer house/shed on frontage for use as a Pop-Up Shop. This application affects the setting of listed buildings.
- FP/228/19/PL – Oakland Court, 26-28 Admiralty Road, Felpham PO22 7DW – Retention of single storey timber side ‘lean to’ extension.
- FP/231/19/HH – 4 Chaucer Way, Felpham PO22 8QT – Bay window to front elevation.
- FP/236/19/HH – 13 Old Coastguards, Admiralty Road, Felpham PO22 7DL – Single storey detached garden room.
- FP/237/19/HH – 1 Davenport Road, Felpham PO22 7JP – Single storey entrance porch with new partial pitched roof to existing rear extension and garden terrace area.
- FP/238/19/HH – 12 Ullswater Grove, Felpham PO22 8NB – Access adaption work to include replacement of window with access door, ramp & handrails.
- FP/241/19/HH – 41 Davenport Road, Felpham PO22 7JS – Single storey rear extension, first floor extension to provide 2 x rear dormers and part conversion of garage to habitable use.
- FP/245/19/HH – 53 Ley Road, Felpham PO22 7HU – Single storey rear extension & provision of tiled roof over existing rear extension.

FPC’s comments were in agreement with ADC’s decisions regarding the above applications.

(ii) Members noted that there was no application that had been **refused** by Arun District Council since the last meeting:

(iii) Members noted that there was no application that had been **withdrawn** by the applicant since the last meeting:

PL 123. AGENDA ITEMS FOR NEXT JWAAC MEETING (11th MARCH 2020):

Councillor G Matthews asked the question as to why the Aldingbourne/Shripney Rife has not been dredged for 20 plus years. Question to JWAAC will be: Felpham Parish Council request that the Environment Agency be invited to a JWAAC meeting to give a presentation on how they intend to deal with climate change and possible increased flows due to excessive building. Last October / November it was noticeable that the Rife flow in the locality of Felpham Way was quite low but it was flooding upstream. During the Christmas period although the flow/depth at Felpham Way was increased the flooding upstream was very heavy. This it is believed is caused by lack of dredging and consequent loss of holding capacity. **This was agreed to go forward to JWAAC, and had been referred to at Main Council.**

There were no other items put forward for the next JWAAC meeting.

Councillor Mrs R Kissell had emailed in regarding A259 Bognor to Littlehampton Corridor Study for the next JWAAC H & T meeting. All comments regarding both meetings had been emailed to the relevant parties/meeting secretaries for inclusion on the agendas. **This was agreed.**

PL 124. PLANNING APPLICATIONS:

Application Number	Address	Planning Application	FPC Decision/Comments
FP/239/19/PL	Felpham Site 6, Westmoreland Drive, Felpham	Variation of condition 1 (k) and condition 15 imposed under FP92/04 for bus gate (approved Phase 2) to be replaced with an emergency services vehicles access gate and a bicycle link.	No Objection
FP/250/19/T	St Marys Court, 32 Limmer Lane, Felpham PO22 7EU Grid ref: 495282 99790	Remove wind damaged branch from 1 No. Silver Birch tree.	Tree Wardens advise work to go ahead using a professional and experienced Tree Surgeon.
FP/253/19/HH	11 Fittleworth Drive, Felpham PO22 6QE Grid ref: 496458 100986	Proposed single storey front & side extension, new rooflights and covered porch.	No Objection.

FP/259/19/HH	5 Normans Drive, Felpham PO22 8LW Grid ref: 495886 100661	Proposed new dormer, new front entrance porch and alterations.	No Objection
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PL 125. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

- **FP/251/19/PL** – Bishop Tufnell C Of E Junior And Infant School, Pennyfields, Felpham PO22 6BN – Grid reference: 496391 100425 – Altering of existing west access to site to allow for vehicular crossover, area to include a new area of secure bin storage for the school, fence off waiting area separating it from public access & existing vehicular entrance areas. **No objection.**
- **FP/258/19/PL** – 107 Felpham Way, Felpham PO22 8QB – Grid ref: 495833 100238 – Conversion, alteration & extension to provide 1 No. Class A1 Shop Unit, 1 No. Flexible Use Commercial Unit Use Classes A1/A2/B1/B8/D1 or Sui-Generis Beauty Therapist/Nail Bar & 3 No. Flats together with 3 No. vehicle parking spaces & secure cycle & refuse storage facilities. **Objection – overdevelopment of the site, insufficient car parking, insufficient emergency vehicle access and proposed access and egress from the car parking spaces onto Felpham Way across a footway and onto a busy road is hazardous and dangerous.**
- **FP/260/19/HH** – 24 Outerwyke Road, Felpham PO22 8HX – Grid ref: 495325 100526 – Erection of a first floor and entrance porch. **No objection.**
- **FP/264/19/HH** – 15 Kingsmead, Felpham PO22 7BD – Grid ref: 494710 99467 – Construction of dormer extensions to first floor east and west elevations to provide bathroom, shower room and wardrobes, detached double garage in northwest corner of the site. **No objection.**

PL 126. NEIGHBOURHOOD PLAN AND DESIGN GUIDE REVIEW:

It had been agreed, at Main Council on the 7th January 2020 that the reviewed Felpham Neighbourhood Plan would go back for consultation at the Regulation 14 stage. The meeting was requested to agree that the Clerk and the Council's Neighbourhood Plan Advisor progress this and formulate a timetable to start the process as soon as was practicably possible, without having to wait a further month to come back to this Committee for confirmation of dates etc. **This was unanimously agreed.**

PL 127. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

PL 128. BUSINESS AT CHAIRMAN'S DISCRETION:

There was no business at the Chairman's discretion.

PL 129. DATE OF NEXT MEETING: 11th February 2020 at 6:15 pm.

The meeting closed at 7.02 pm

Signed.....

Date.....