

**MINUTES OF THE MEETING OF THE MAIN COUNCIL OF
FELPHAM PARISH COUNCIL
7th JANUARY 2020.**

PRESENT: Councillors: D Smart, G Grundy, G Matthews, Miss A Barker,
Mrs R Kissell, Mrs G Moss, M Rumsey, K Watson
M Copeland, Mrs M Harvey, M Harvey & G Hewlett.

MC 161. APOLOGIES FOR ABSENCE:

Apologies had been received from Councillors Mrs J Wild (unwell) and P English (attending a meeting at ADC).

MC 162. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

MC 163. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

MC 164. PUBLIC QUESTION TIME:

There were 2 members of the public present.

No questions or issues were raised.

**MC 165. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE
MAIN COUNCIL MEETING HELD ON 3rd DECEMBER 2019:**

The minutes were **APPROVED** as a true and accurate record.

MC 166. MATTERS ARISING:

There were no matters arising.

MC 167. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:

1) Correspondence Received:

- Decisions made by Cabinet Members at ADC for the period 5-19th December 2019.

No decisions made had an effect on the Parish Council or Felpham residents.

- The Clerk advised the Council that on next month's Main Council Agenda there would be an item on adopting New Model Standing Orders. This version needed to be adopted as it included all the relevant considerations relating to GDPR which the Council's current Standing Orders did not include.
- Councillor G Matthews had advised the Council that further to the review by West Sussex County Council that no changes would be made to future JWAAC Meetings other than meetings would not discuss the future approval of the appointment of school governors.
- Arun District Council – notification of a Consultation on the Arun District Design Guide Supplementary Planning Document which takes place between 9th January and 21st February 2020.
- Arun District Council – notification that Arun District Council's Community Infrastructure Levy (CIL) charging schedule will come into effect on 1st April 2020.
- West Sussex County Council – notification that West Sussex County Council and the South Downs National Park Authority have prepared a Proposed Submission Draft Soft Sand Policy Review of the West Sussex Joint Minerals Local Plan as required by Policy M2 of the adopted Plan.

MC 168. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:

All County and District Councillors for Felpham had been invited to attend the meeting and provide a report/update from their respective authorities.

- (i) **County Councillor Ms H Flynn** – had sent her apologies for the meeting but had sent in the following report:

December was as usual a quiet month with the purdah for the General Election in force until 12th December and the Christmas holiday period from 23rd December. Issues with parking on and near junctions continue to cause mayhem for residents, pedestrians and road users. Perhaps I could have a better chance of making changes if we mapped the offending areas in the whole of Felpham to show the extent of the problem. Volunteers welcome to help me!

The fatal accident at the Felpham Way lights junction was a tragedy – I have a report from WSCC but it is sub-judices whilst police investigations continue. However, I have highlighted the problems incurred whilst the B2259 was shut (6 hours) and traffic diverted through the village. I watched in amazement as one car drove through the police road block (she was chased and pulled over). The further accident at Snooks Corner was probably resulting from the agitation of motorists taking so long to get through. I will forward any report in due course.

At WSCC, I have been appointed to the Corporate Parenting Panel, whose main role is to oversee the welfare of 'look after children' in the county. Following the critical Ofsted report of Children's Services this panel has been overhauled and charged with implementing government recommendations for improvements. I have, therefore, decided to stand down from Adult Services.

- (ii) **District Councillor Paul English** (Felpham East) – had sent his apologies for this meeting.
- (iii) **District Councillor Mrs Gill Madeley** (Felpham West) – was absent from the meeting.
- (iv) **District Councillor Mrs Elaine Stainton** (Felpham West) – was absent from the meeting.
- (v) **District & County Councillor David Edwards** (Felpham East) – was absent from the meeting.

MC 169. DATES OF OUTSIDE BODIES MEETINGS & REPORTS FROM MEMBERS ON OUTSIDE BODIES:

The Clerk reported the following:

Past Meetings:

No meetings had been held or attended since the last Main Council Meeting.

Future Meetings:

- 1) **JWAAC** – 11th March 2020 – venue tbc.
- 2) **JWAAC H&T Sub-Committee** – 4th February 2020.

MC 170. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN COMMITTEE DATED 10th DECEMBER 2019:

The minutes were **APPROVED** as a true and accurate record.

MC 171. MATTERS ARISING:

There were no matters arising.

MC 172. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING DATED 10th DECEMBER 2019.

The minutes were **APPROVED** as a true and accurate record.

MC 173. MATTERS ARISING:

There were no matters arising.

MC 174. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE DATED 17th DECEMBER 2019:

The minutes were **APPROVED** as a true and accurate record.

MC 175. MATTERS ARISING:

A 121 (c) – Councillor G Matthews raised his concern over the silting of the rife and the fact that it had not been dredged/cleared for 20 years. He suggested that this issue be raised at a JWAAC meeting. **This was agreed.**

There were no other matters arising.

MC 176. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS & RESILIENCE COMMITTEE DATED 17th DECEMBER 2019:

The minutes were **APPROVED** as a true and accurate record.

MC 177. MATTERS ARISING:

There were no matters arising.

MC 178. TO APPROVE THE BUDGET OF THE COUNCIL FOR FINANCIAL YEAR 2020/21:

The Finance & Administration Committee of the Council had prepared and agreed the overall budget for the Council for the forthcoming financial year 2020/21, at its meeting of 10th December 2019, with a recommendation that this now go to Main Council for ratification and agreement

It was proposed by Councillor M Copeland, seconded by Councillor G Hewlett and on a vote of 10 for with 2 against (Councillors M Harvey and Mrs M Harvey) that the budget for financial year 2020/21, presented to this meeting by the Finance & Administration Committee, be approved and agreed without amendment. The budget for 2020/21 as agreed were as follows:

Expenditure £225,400.00

Income £56,069.00

MC 179. TO APPROVE AND SET THE PRECEPT FIGURE FOR FINANCIAL YEAR 2020/21:

The Finance & Administration Committee of the Council had after preparing and agreeing the overall budget for the Council for the forthcoming financial year 2020/21, at its meeting of 10th December 2019, agreed and set a precept figure with a recommendation that it be presented to Main Council for ratification and agreement.

It was proposed by Councillor G Hewlett, seconded by Councillor G Matthews and on a vote of 9 for, 3 against (Mr & Mrs Harvey and M Rumsey) that the precept figure for financial year 2020/21, presented to this meeting by the Finance & Administration Committee, be approved and agreed without amendment. The precept figure was set at £113,181.00, which equated to an annual payment of £23.19 for an average Band D property (an increase of £0.57p on financial year 2018/19).

MC 180. TO APPROVE THE CONCLUSION OF THE ANNUAL AUDIT OF THE COUNCIL FOR THE YEAR ENDING 31st MARCH 2019:

The Clerk advised that, as part of the Accounts and Audit Regulations 2015, the Main Council of Felpham Parish Council had to agree to the Notice of Conclusion of Audit (for the accounts of the Council ending 31st March 2019) and to post Public Notices of the same.

It was proposed by Councillor D Smart, seconded by Councillor K Watson and unanimously agreed that the Notice of Conclusion of the Annual Audit for year ending 31st March 2019 be agreed.

MC 181. TO RECEIVE THE CONCLUSIONS OF THE INDEPENDENT EXAMINER ON FELPHAM'S NEIGHBOURHOOD PLAN AMENDMENTS AND TO DECIDE WHETHER OR NOT TO REPEAT THE REGULATION 14 CONSULTATION PROCESS:

All Councillors had received the above report, prior to the meeting, and were requested to determine whether or not, based on the Planning Inspector's recommendations, the Neighbourhood Plan for Felpham should go back to the Regulation 14 stage for public consultation.

Councillor G Matthews proposed that the Council go back to the Regulation 14 stage of the reviewed Neighbourhood Plan for Felpham. This was seconded by Councillor Mrs G Moss.

On a unanimous vote it was RESOLVED that the reviewed Neighbourhood Plan for Felpham go back to the Regulation 14 public consultation stage and that the Planning Inspector and Arun District Council be advised of this decision accordingly.

MC 182. MATTERS OF URGENT PUBLIC IMPORTANCE:

There were no matters of urgent public importance.

MC 183. BUSINESS AT THE CHAIRMAN'S DISCRETION:

There was no business at the Chairman's discretion.

Date of Next Meeting: Tuesday 4th February 2020.

The Chairman closed the meeting at 6.50 p.m.

Approved.....Chairman

Date