



CLERK TO THE COUNCIL  
Richard Wickens  
Felpham Parish Council  
Felpham Community Hall  
Meaden Way  
FELPHAM  
West Sussex PO22 8FA

Tel: [01243] 827470  
email: clerk@felphampc.gov.uk

---

**A MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE FELPHAM COMMUNITY HALL, FELPHAM ON TUESDAY 14<sup>th</sup> JANUARY 2020 at 7.15 p.m.**

**To Councillors:** P English, Mrs Kissell, G Matthews, G Hewlett, D Smart, Mrs G Moss M Rumsey & M Copeland. **To All Other Councillors** – for information.

**AGENDA**

1. Apologies for absence.
2. Declarations of Interest.
3. Questions from members of the public.
4. To receive the minutes of the meeting held on 10<sup>th</sup> December 2019.
5. Matters Arising.
6. Correspondence.
7. Agenda Items for next JWAAC meeting & JWAAC H&T Meeting.
8. Financial Accounts of the Council for:  
  
December 2019 – *attached*.
9. To receive the time sheet of the Clerk for December 2019.
10. Monthly Report of the Community Hall Manager – *attached*.
11. To discuss policy for CCTV at the Community Hall, Blake's Mead – *information attached*.
12. Review of the Council's Grant Aid Application Forms– *current application forms attached*.
13. Road Traffic Mitigation Schemes for Felpham.
14. Matters of Urgent Public Importance (with the prior consent of the Chairman).
13. Date of next Meeting: Tuesday 11<sup>th</sup> February 2020.

**Date: 7th January 2020.**

**Richard Wickens - Clerk to the Council**

**MEMBERS OF PUBLIC ARE WELCOME TO ATTEND ALL COUNCIL AND COMMITTEE MEETINGS**