

**FELPHAM PARISH COUNCIL  
MINUTES OF THE MEETING OF THE PROJECTS & RESILIENCE COMMITTEE  
HELD ON TUESDAY 17<sup>th</sup> SEPTEMBER 2019 AT 7.15PM.**

**PRESENT: Councillors:** Mrs M Harvey, M Harvey, G Grundy, Mrs G Moss, Mrs J Wild, P English, G Matthews & Miss A Barker.

**PR 73. APOLOGIES FOR ABSENCE:**

Councillor D Smart – due to annual leave.

No other apologies had been received.

**PR 74. ABSENCE WITHOUT APOLOGIES:**

There were no absences without apology.

**PR 75. DECLARATIONS OF INTERESTS:**

There were no declarations of interests.

**PR 76. PUBLIC QUESTIONS:**

There was 1 member of the public in attendance. No questions or comments were received.

**PR 77. TO RECEIVE THE MINUTES OF THE LAST MEETING HELD ON  
20<sup>th</sup> AUGUST 2019:**

The minutes of the meeting held on the 20<sup>th</sup> August 2019 were **APPROVED** as a true and an accurate record and these had been ratified by Main Council on 3<sup>rd</sup> September 2019.

**PR 78. MATTERS ARISING:**

There were no matters arising.

**PR 79. CORRESPONDENCE:**

There had been no correspondence to report, other than that which would be brought up within the agenda items.

**PR 80. AGENDA ITEMS FOR THE NEXT JWAAC MEETING 28<sup>th</sup> NOVEMBER 2019:**

There were no items raised for the next JWACC meeting.

**PR 81. EXTERNAL PROJECTS:**

***Report from Councillor Mrs G Moss: A review of previously identified items will be reconsidered and thereafter prioritised or abandoned as seen fit for recommendation to Main Council.***

It was decided at the last meeting that a list of outstanding external projects would be supplied in box form for clarity for review;

Item	Current status	Action
Bins – Re-cycling etc	Chased up 9 <sup>th</sup> September – awaiting response – <b><i>response from Dan Cox of ADC 16<sup>th</sup> September.</i></b>	Admin Asst to the Clerk meeting with Dan Cox from ADC 23 <sup>rd</sup> September for walk around village to discuss.
Additional Hanging Baskets	Meeting with Erika Adams – Bognor Town Council Task Force and Glenn Powell – FVCS 12 <sup>th</sup> September at Community Hall with Admin Assistant to the Clerk.	SSE to be contacted in the first instance for permission for 25 additional baskets on lampposts. From Downview Road, Felpham Way to Tesco Express roundabout. Quotes obtained from FVCS and BR Task Force.
Directional Signs	Quotes received and passed to Councillors.	More clarification needed on total cost – to be obtained and then to go to Finance & Administration Committee for decision.
3 x Additional Solar Prom Lights	Quote received and information from the Clerk as to difficulty of supplier, - passed to Councillors.	Councillor M Harvey proposed that the works to be carried out – due to only one alternative company to the previous supplier – which had moved to the USA and could no longer supply us with uniform lamps, <b>it was agreed to suspend the Standing Order for Tendering. Councillor Mrs J Wild seconded the proposal and on a unanimous vote it was decided works to go ahead once planning permission had been clarified. Admin Asst. to action this.</b>

**PR 82. PROJECTS FOR CONSIDERATION – INCLUDING PROMOTION:**

Report from Councillor Mrs G Moss:

The Methodist Church has invited us to hold a pop-up promotion following our presence in the park at the Kite Festival. Councillor Mrs J Wild suggested the new 'pop-up' at Felpham Post Office could be considered, along with Arun Leisure Centre. A discussion followed on other possible sites to be considered.

**PR 83. ANNUAL EVENTS: (FUN ON THE PROM)**

Report from Councillor Mrs G Moss:

The first post event meeting will be held on 24<sup>th</sup> September and will cover debrief of 2019 and lay some basic planning for 2020 including the date which has been drawn on the basis of low tide to match needs for the Firework display.

**PR 84. CLIMATE CHANGE:**

Report from Councillor Mrs G Moss:

A drinking fountain close to the hall has been suggested as a starter project.

(Quotes were discussed, it was decided that more research should be carried out before a decision is made).

Councillor Miss A Barker suggested 'Car charging stations' – *this is already being looked in to by Councillor D Smart.*

**PR 85. KITE FESTIVAL GAZEBO UPDATE:**

***Report received by Councillor D Smart – previously distributed to all Councillors prior to this meeting.***

“COMMUNITY AWARENESS  
FELPHAM PARISH COUNCIL  
BOGNOR REGIS KITE FESTIVAL 25/08/19.  
KING GEORGE V PLAYING FIELD FELPHAM

On Sunday 25th August between 10.00 and 17.00 Felpham Parish Council attended the above event. Councillors manned a gazebo that contained information about the roles and responsibilities of Parish, District and County Councils. There was also information on the Emergency Resilience Group, the Community Hall along with other more general information.

This was our first attempt at better engagement with the community giving them an opportunity to understand what their Parish Council does and does not do and its relationship with ADC and WSCC. It also allowed us to widely publicise our 3 current vacancies.

The FPC councillors attending included: D Smart, G Moss, G Hewlett, A Barker, G Grundy, M Rumsey, J Wild, R Kissell and P English (dual role)

From ADC David Edwards (Felpham District Councillor)

From WSCC H Flynn (Felpham County Councillor)

Summary:

During the morning few people visited the gazebo, spending most of their time being entertained by Nick Clark and watching the kites. However from early afternoon more were wandering around the site and we found ourselves

reasonably busy with a steady stream of people stopping and asking questions, raising concerns and reading our notice boards.

I feel compelled at this point to single out Anne, who adopted a “They shall not pass” approach and who very proactively engaged with anyone who came within reach and enticed them in to our gazebo. The afternoon was much busier than the morning and all visitors I believe gained something from talking to us or simply reading our notice boards.

As I suspected many people were unaware of the role of a Parish Council or Councillor. Once explained a few displayed a passing interest in becoming a Parish Councillor, time will tell.

A log was kept of some of the key issues raised and these are summarised in Appendix A.

Overall I am happy with how many visitors we had. Many of whom had little or no idea what their Parish Council did. I firmly believe this was an exercise that was clearly beneficial to all and hope that it is something that we can learn from and further develop.

I also wish to express my thanks to all who took time out to attend and help out”.

Appendix A:

Summary on main comments/concerns;

- Inconsistency in the provision and positioning of street lights on a number of streets in and around Felpham.
- The excessive height of shingle when cleared from the prom making it difficult for some to see the sea.
- Several comments about the fencing around the Greensward. What a waste of money.
- A number of comments regarding Comet Corner and how dangerous it is.
- Increase the conservation area to include the putting green. Locals think that despite the neighbourhood plan it is still ripe for development.
- There needs to be speed bumps in Limmer Lane. Concern over speeding.
- Cycle routes around Felpham are not clearly identified. This needs addressing.
- Overgrown foliage on footpaths often causing problems. Who to report it to.
- Condition of roads around Felpham and the number of potholes. Who to report it to.
- Questions about Riparian ownership and who to seek guidance from.
  - Several people emphatically stated Felpham is Felpham and must not be part of Bognor Regis. One person even lives in Bognor and is of the same view.
  - Poor parking on many roads with people parking right on junctions and/or bends making it dangerous/difficult to safely negotiate junctions.
- Wheelchair access to the fenced off Greensward is not possible without the help of someone else.
- Better play equipment needed in Longbrook Park.

In addition to the above there were numerous comments on subjects such as: Planning, Development, Longbrook Park, Snooks Corner, Butlins, Fun On The Prom and Cycle Routes.

These notes reflect but a small snapshot of how much engagement there was from visitors to the event.

Dave Smart  
Chair Felpham Parish Council (26/8/19)

***All members present agreed that this had been a very successful venture and congratulated Councillor D Smart on all his hard work in preparation.***

**PR 86. QUOTES FOR ROAD SIGNAGE FOR COMMUNITY HALL:**

Hard copies of the quotes for the above were distributed to all Councillors prior to this meeting.

After much discussion, it was decided that clarification on the TOTAL cost would be needed and that this item go to the Finance & Administration Committee after more detailed quotes were received including installation and fitting costs.

**PR 87. PUBLIC ACCESS DEFIBRILLATOR:**

Report from Councillor Mrs G Moss:

The CFRS made us aware that the sea air had taken its toll on the cabinet coded lock on the Sea Front. Arun Securities of Beach Road Littlehampton attended to this task free of charge within 24 hours and recommended regular lubrication of the lock and consideration for a more sheltered position change if necessary. I visited the Rev Dan Balsdon – minister for Felpham Methodist Church and met the member of the congregation who is leading the project for purchasing a public access defibrillator to be positioned outside the church. The initiative will celebrate 80 years of the Church Community. I have offered my help in the purchasing process. This has been gratefully accepted for when they are in a position to proceed. I have started the process for the purchase of the FPC training Defibrillator Simulator as approved by Main Council. The contract model for formalising care of the Defibs prepared by Councillor D Smart for consideration by the CFR's has been sent to them and we have not yet received a response.

**PR 88. RESILIENCE:**

Report from Councillor Mrs G Moss:

We have been invited to speak to a number of parishes. The next location will be Aldwick and we are hoping that they might accommodate some of the others on that occasion. The Methodist Church has invited us to speak to members of the congregation.

**PR 89. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):**

There were no matters of urgent public importance.

**PR 90. OTHER MATTERS AT CHAIRMAN'S DISCRETION:**

There were no matters at the Chairman's Discretion.

**PR 91. DATE OF NEXT MEETING: 15<sup>th</sup> OCTOBER 2019 at 7:15pm.**

***The meeting closed at 8.24pm***

Signed: \_\_\_\_\_

Date: \_\_\_\_\_