

**DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 1<sup>ST</sup> OCTOBER 2019.**

**MINUTES OF THE MEETING OF THE  
ALLOTMENTS & OPEN SPACES COMMITTEE  
HELD AT FELPHAM COMMUNITY HALL FELPHAM  
17<sup>TH</sup> SEPTEMBER 2019**

**PRESENT:** Councillors: P English, G Grundy, Miss A Barker, D Smart, M Rumsey,  
Mrs G Moss, G Matthews and Mrs J Wild.

Geraldine Whitehead & John Austin – FAGS representative.

Steve Alderton – Tree Warden.

**A 67. APOLOGIES FOR ABSENCE:**

Councillor D Smart – due to annual leave.

Apologies had been received from Glenn Powell – Felpham Village Conservation Society & St Michael's Allotments Site – due to other commitments.

**A 68. ABSENCE WITHOUT APOLOGIES:**

There were no absences without apology.

**A 69. DECLARATIONS OF INTEREST:**

There were no declarations of interest at the outset of the meeting.

**A 70. QUESTION TIME:**

There was 1 member of the public present. No questions or Issues were raised.

**A 71. CORRESPONDENCE/ANNOUNCEMENTS:**

There was no correspondence to report.

**A 72. TO RECEIVE THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE MEETING 20<sup>TH</sup> AUGUST 2019:**

These minutes were agreed as a true and accurate record. These were

ratified by Main Council at its meeting on 3<sup>rd</sup> September 2019.

**A 73. MATTERS ARISING:**

There were no matters arising.

**A 74. AGENDA ITEMS FOR THE NEXT JWAAC MEETING – 28<sup>th</sup> NOVEMBER 2019:**

There were no new proposals, at this time.

**A 75. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:**

Geraldine Whitehead and John Austin of FAGS were in attendance and reported the following:

“There are no vacant plots except the one we are in the process of returning to a reasonable condition for re-letting after a mare’s tail infestation.

There are 10 local residents on the waiting list, one plot holder request, 5 deferred start and 24 non-resident requests.

The plot holder’s BBQ was held in reasonable weather and was well attended, with plenty of food and live music from our committee chairman. It is a good time for all of us to get to know our neighbour plot holders and chat about whose courgette has grown (accidentally) into the largest marrow.

We have done a plot inspection and most people have managed to get on top of the weeds which have slowed their vigorous growth due to lack of rain. However one or two have, for various reasons, not managed to address the problems and have been contacted with suggestions, or offers of help.

It has been a dry and sunny ending to the growing season with tomatoes doing well but some of the green veg and fruit not appreciating the lack of rain. However the downpour last week has helped a little. All in all we cannot complain, although you can guarantee we do!”.

**A 76. ST MICHAEL'S ALLOTMENT SITE REPORT:**

**Report from FVCS Representative (Glenn Powell): -**

“There’s not much to report since August. St Michaels has had a very happy Summer. Usual gluts of runner beans, courgettes and beetroot. Lots of sharing out of produce. The blackberries were early and delicious. The fruit trees are full of fruit. A bumper year.

Our next work party is on Third Saturday of October the 19th. 10-12 am.

A couple of plots are not being worked and the Council is aware.

Notices have gone out to keep rubbish and stones off the paths as they damage the lawnmower”.

**A 77. FACILITIES CONDITION REPORT:**

**Drygrounds Lane** – no visit made and no update to report.

**Fisherman’s Gardens** - no visit made and no update to report.

**Planters** – all in a good condition.

**Grassmere Parade** – in a clean and tidy condition.

**Binsted Avenue pond area** - no response from remaining residents to agree,  
- Paul Cann looking into possible enforcement.

**A 78. IMPROVEMENTS TO STREET SCENE AND OPEN SPACES REVIEW.**

***Work In Progress.***

<i>Item</i>	<i>Current status</i>	<i>Action</i>
<i>Allotments general</i>	<i>Press for additional allotment sites in north of Parish.  Update from ADC requested.</i>	<i><b>Liaise with ADC as and when possible sites are identified. This is perceived as a long term proposal and possible unlikely to occur.</b></i>
<i>Further Allotment Sites</i>	<i>Identifying new possible sites.</i>	<i><b>Ongoing.</b></i>

<i>Binsted Pond area</i>	<i>Potential encroachment by builders.</i>	<i>Extend hedge – report from Tree Warden due.</i>
<i>King George V Playing Fields</i>	<i>Management Plan prepared by ADC.</i>	<i>Management Plan for 2014-2024 received by Council.</i>
<i>Longbrook Park</i>	<i>General improvements and possible vegetated shingle project.</i>	<i>Management Plan for 2012-2022 received by Council.</i>
<i>Fisherman’s Gardens &amp; The Lobster Pot Area</i>	<i>All in a state of good repair.</i>	<i>Ongoing.</i>
<i>Greenswards/Seafront</i>	<i>Clarification being sought from ADC regarding Dog Fouling fines/education by environmental officers. Trip switch box – ongoing vandalism. New box and key requested. This is also a Health &amp; Safety concern.</i>	<i>Awaiting ADC to clarify on dog fouling procedures as not consistent, awaiting Calendar of scheduled visits. Vandalism on box reported to Paul Broggi – awaiting reply.</i>

**A 79. LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS UPDATES:**

**King George V & Longbrook Parks** – Neil O’Connor from ADC reported that all was quiet, at the moment. ***Councillor M Rumsey stated that the Pavillion had been painted and the football pitches moved with new goal posts. Trees had been cut back and generally tidied also.***

**Longbrook Park** - Andy Camp of the Snook’s Corner Community had reported the following:

“The boat at the end of Sea Road has now been cleared of the annual flowering summer plants. We are still watering the wild plants surrounding the boat, which continue to provide plenty of cover.

The group carried out their usual litter pick on September 1st. A significant number of gin and wine bottles was found under the bushes in the border of Sea Road with Butlins.

A notice produced by Arun DC, has been attached to the parapet of the bridge from Sea Road car park to Longbrook Park, warning of the consequences of catching fish and other animals (yes! people have been spotted with dead ducks in the area).

A 16 year old girl has been reported to the police by a member of the group for spraying graffiti on the parapet - having been caught in the act of doing it. The problem has been reported to Arun DC”.

**Anthony Baker of ADC sent in the following:**

“There has been some anti-social behaviour regarding graffiti on the bridge and also drug use within the hedges.

I will arrange for the graffiti to be removed.

I removed and reported the drug paraphernalia and I am considering a landscaping response to the drug issue.

I am planning a meeting with Tivoli and the Snook’s Corner volunteers regarding the Winter works on the site”.

**Old Rectory Gardens – James Jones-McFarland of ADC reported the Following (as of week commencing 16<sup>th</sup> September):**

“Nothing too significant at Old Rectory Gardens.

Trenching to lead power to the lamp columns is scheduled in the coming weeks. We now have the lamp replacements.

Plans to develop the informal woodland shall begin in October, but the principle objective is to increase biodiversity”.

**Greenswards/Seafront:**

Councillor Miss A Barker asked if the ADC education day could include litter – cigarette butts etc. Councillor M Rumsey suggested we should approach ADC for a calendar of works so that we could put this on the website to identify when environmental officers would be attending. Administration Assistant to action this and ask the litter question also. She had written to ADC to ask if the railings installed were DDA compliant, as no response had yet been received, Councillor P English asked if a FOI could be requested – **Administration Assistant to action this.**

**A 80. QUOTES RECEIVED FOR BINSTED HEDGE CUTTING:**

The Council had received three quotes for the necessary works to be carried out. The meeting was requested to determine their preferred contractor.

**It was proposed by Councillor M Rumsey, seconded by Councillor Mrs G Moss and on a unanimous vote it was decided that KJC Trees would carry out the above work on behalf of the Council.**

**A 81. QUOTES RECEIVED FOR REPAIR OF PUBLIC SEAT AT OLDCORN'S, FELPHAM ROAD:**

The Council had received three quotes for the necessary works to be carried out. The meeting was requested to determine their preferred contractor.

**It was proposed by Councillor M Rumsey, seconded by Councillor Mrs J Wild and on a unanimous vote it was decided that Steve Alderton would carry out the above work on behalf of the Council.**

**A 80. TREES: REPORT BY TREE WARDEN:**

Steve Alderton was present at the meeting but had nothing new to report, other than the ongoing watering by residents is needed in the dry spells. Councillor M Rumsey suggested that we include in our Felpham in Focus Parish article a "how you can help your community this month". **All agreed to this.**

**A 81. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY AGREED WITH THE CHAIRMAN:**

There were no matters of urgent public importance.

**A 82. DATE OF NEXT MEETING: 15<sup>th</sup> October 2019.**

The meeting closed at 7.24 p.m.

Approved.....

Date.....