

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 1ST OCTOBER 2019.

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING & LICENCING ADVISORY COMMITTEE &
NEIGHBOURHOOD PLAN COMMITTEE**

held at **Felpham Community Hall** on **Tuesday 10th September 2019** at 6.15 p.m.

PRESENT: Councillors: Mrs R Kissell, Miss A Barker, G Grundy, G Matthews, Mrs J Wild, G Hewlett & P English.

PL 59. APOLOGIES FOR ABSENCE:

Councillor D Smart – due to annual leave, Councillor Mrs G Moss due to a prior engagement and Councillors Mr & Mrs Harvey – illness.

No other apologies had been received.

PL 60. ABSENCES WITHOUT APOLOGIES:

There were no absences without apology.

PL 61. DECLARATIONS OF INTEREST:

There were no declarations of interest.

PL 62. QUESTION TIME:

There was one member of the public present. No questions or issues were raised.

PL 63. TO RECEIVE THE MINUTES OF THE PLANNING & LICENCE ADVISORY COMMITTEE AND THE NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON 13th AUGUST 2019:

The minutes of the meeting held on the 13th August 2019 were **APPROVED** as a true and accurate record and these minutes were ratified at Main Council on 3rd September 2019.

PL 64. MATTERS ARISING:

There were no matters arising.

PL 65. CORRESPONDENCE:

- (i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting:
- **FP/274/18/PL** – 10 Felpham Gardens, Felpham PO22 8QS – Demolition of 1 No. house & erection of 1 No. detached chalet style dwelling and 1 No. single storey bungalow, with garaging & car parking.

FPC's comments were in agreement with ADC's decisions regarding the above.

- (ii) Members noted that there was 1 application that had been **refused** by Arun District Council since the last meeting:
- FP/154/19/T – 33 Roundle Avenue, Felpham PO22 8LL – Crown reduction by 3.5m – 4m to 1 No. Ash tree. **FPC's comment – No objection.**
- (iii) Members noted that there was 1 application that had been **withdrawn** by the applicant, since the last meeting:
- FP/132/19/PL – Grassmere Parade, Shop 3, Felpham Road, Felpham PO22 7NT – Grid ref: 494915 99790 - change of use from a Launderette (Sui Generis) to use as café (A3 Restaurants & Cafes). Installation of fully functional commercial kitchen & extraction system at the rear of the premises using the existing space.

PL 66. AGENDA ITEMS FOR NEXT JWAAC MEETING (28th NOVEMBER 2019):

There were no items put forward for the next JWAAC meeting.

PL 67. PLANNING APPLICATIONS:

Application Number	Address	Planning Application	FPC Decision/Comments
FP/164/19/T	1 Manor Close, Felpham Bognor Regis PO22 7PN	Crown reduction approx. 2-3m to 1 No. Beech tree.	No objection. Tree Wardens advise work to go ahead and to be carried out by a professional and qualified Tree Surgeon.
FP/170/19/HH	6 & 8 Gorse Avenue, 6 Gorse Avenue, Felpham PO22 6AY – Grid ref: 496487 100783	Erection of sunrooms including the demolition of existing sunrooms.	No objection.

FP/174/19/HH	10 Wansford Way, Felpham PO22 7NL – Grid ref: 496149 99833	Single storey rear and side extension.	No objection.
FP/176/19/HH	Mutiny Bay, 11 Derwent Grove, Felpham PO22 8NE – Grid ref: 495684 100595	Two storey side extension with dormer roofs, single storey rear extension & removal of existing garage.	Objection – side extension is within 1 metre of adjoining property.
FP/178/19/HH	30 Downview Road, Felpham PO22 8HQ – Grid ref: 495154 100341	Single storey side infill extension, porch to side, first floor rear extension and extension to existing garage.	Objection – as the client has shown eight car parking spaces, we believe that eight could not be utilised at any one time and therefore, due to their layout this needs clarification. Also clarification required on the use of tarmac which is a non-permeable material and contrary to the Felpham Parish Council Design Guide.

PL 68. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

- **FP/182/19/HH** – 3 The Loop, Felpham PO22 7ND – Single storey front extension. **FPC – No objection.**
- **FP/184/19/HH** - 78 Outerwyke Road, Felpham PO22 8LT – Grid ref: 495625 100457 – Single storey extension to front. **FPC – Objection – out of keeping with frontage line of surrounding properties.**
- **FP/185/19/PL** – Mermaid and Playbox, Sea Road, Felpham PO22 7AW – Grid ref: 494752 99202 – Detached dwelling – Resubmission of FP/201/18/PL. **FPC previously objected to this – out of keeping with surrounding properties (3 storeys) and concerns over access and egress to the site. FPC – No objection.**
- **FP/187/19/T** – 7 Leinster Gardens, Felpham PO22 7RE – Fell 1 No. Horse Chestnut tree. **FPC – No objection.**

PL 69. NEIGHBOURHOOD PLAN AND DESIGN GUIDE REVIEW:

Further to the resolution of this Committee, made at its last meeting, and the subsequent approval of Main Council on the 3rd September 2019, the revised Neighbourhood Plan for Felpham would now be sent to ADC (week beginning 9th September 2019) for Regulation 15 consultation.

This effectively transfers the ownership of the Plan from the Parish Council to ADC.

The Plan will now be publicised by them for a further consultation period of 6 weeks.

PL 70. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

PL 71. BUSINESS AT CHAIRMAN'S DISCRETION:

There was no business at the Chairman's discretion.

PL 72. DATE OF NEXT MEETING: 8th October 2019 at 6:15pm

The meeting closed at 7.12pm

Signed.....

Date.....