

**MINUTES OF THE MEETING OF
FELPHAM PARISH COUNCIL
HELD AT THE FELPHAM COMMUNITY HALL, FELPHAM
3rd SEPTEMBER 2019.**

PRESENT: Councillors: D Smart, M Harvey, G Grundy, G Matthews, Miss A Barker,
Mrs M Harvey, M Rumsey, Mrs R Kissell, Mrs G Moss
M Copeland & G Hewlett.

MC 66. APOLOGIES FOR ABSENCE:

Apologies had been received from Councillor Mrs J Wild and P English.

MC 67. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

MC 68. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

MC 69. PUBLIC QUESTION TIME:

There were 4 members of the public present.

Mr Davies, on behalf of the Blake's Mead Community Association, presented 5 Questions, which were as follows (the responses are in italic):

- Can you please advise us of the latest on the Senior pitches on the north west of Blake's Mead?
The latest information is that there is currently no decision been made by ADC on this. The application is still undecided.
- Has the Council raised objection to ADC plans to drop the playing areas in favour of Open Space?
The Council has passed its comments on the proposed future usage and what it would expect to see on the site in terms of security, accessibility, facilities etc.
- Will the Council support more rubbish bins near shop to cater for the increasing litter problem?
The Council would support this, dependent on who would have to pay for these and the cost. It was suggested that larger bins, such as were used on the sea front could be installed.
- Can the Council exert pressure on the body responsible for the immediate surroundings of the Community Centre to remove the weeds and tidy up the planting so that it sets a good example for the area?
The areas in question are still the responsibility of the developers, until such time that ADC take over these and other areas across the development.

No questions or issues were raised.

MC 70. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE MAIN COUNCIL MEETING HELD ON 2nd JULY 2019:

The minutes were **APPROVED** as a true and accurate record.

MC 71. MATTERS ARISING:

MC 50 – Councillor Mrs M Harvey asked where we were with the railings on the greensward on the sea front. Councillor D Smart responded that he had recently written to the Chief Executive of ADC, again on this. She proposed that the Council now also write to the Leader and Chairman of ADC. District Councillor D Edwards outlined to the meeting the efforts and representations that he and his fellow District Councillors had made within ADC.

Councillor Mrs M Harvey's proposal was seconded by Councillor M Harvey. On a vote of 5 for the proposal with 5 against and 1 abstention the Chairman had the casting vote which was against the proposal, at this time. In this respect therefore the motion fell.

MC 53 – Councillor Miss A Barker sought for clarification, within the report that Councillor Mrs J Wild had presented on the JWAAC Meeting, on what the sharing of information with Grandad's Front Room was and the issue of vandalism referred to. She was advised that any outstanding issues from that meeting, as these were believed as being, would be brought up at the next JWAAC Meeting to be held on 27th November 2019.

There were no other matters arising.

MC 72. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:

1) Correspondence Received:

- **New Model Financial Regulations 2019 for England** – these were to be discussed at the next Finance Committee Meeting to be held on 10th September 2019.
- **SALC bi-annual meeting with the Chief Constable of Sussex Police** – the Council have been advised that this meeting will take place on 15th November 2019 and any questions (of a strategic nature only) that any Councillor wishes to put to the Chief Constable should be with SALC by 1st November 2019.
- **Message from the new Sussex Police District Commander for Arun & Chichester** – correspondence had been received from the new District Commander, Inspector John Carter, introducing himself and his proposed manifesto/ work priorities going forward.
- **Decisions made by Cabinet Members at ADC for the period 27th June 2019 to 5th September 2019** – none of the decisions made directly affect either the Parish Council or residents of Felpham.

MC 73. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:

- (i) **County Councillor Ms H Flynn** – reported the following:

“Firstly, congratulations to the parish council for a great Fun on the Prom and to all those involved in other community events that proved so popular throughout the summer: FVCS Fete in July, Party in the Park and the Kite Festival.

At WSCC a new Fire Chief was appointed, the first female to do so who, with the new cabinet member, will be ensuring that the Ofsted concerns re workplace bullying are fully addressed

Work continues at Children Young Peoples committee to improve the services for ‘look after children’. We are meeting more often to scrutinise each stage of the changes required by Ofsted.

At last some good news with announcements from government for increased funding for schools which should at least cancel out the reductions made in the last few years. The campaign from WSCC for parity with other areas has been worthwhile. I will contact our Felpham schools in due course to see what difference this increase will make for them.

Locally activities have mostly been regarding footpaths, highways and parking.

- a. Parking at the far end of Sea Road is often blocking residents. WSCC have agreed to extend the yellow lines to the edge of the steps. I have also raised the state of the steps which are in need of repair.
- b. Speeding and parking on adopted roads at Blakesmead will be discussed when I meet representatives on 8th September. I will also ask for a WSCC officer to visit to fully understand the problem and advise how to alleviate with available regulations such as community highway schemes.
- c. An application has been received to upgrade public footpaths to bridle ways in Felpham division and Fontwell division. Cllr Whittington are meeting to discuss. I understand that there are a number of applications across West Sussex and therefore this one will be joining a long queue.
- d. An application for 3 new footpaths in Felpham ,Bognor and Bersted division has also been received. The parishes will be consulted.
- e. The mini roundabout at Tesco Felpham will be repainted following complaints received.
- f. Flansham Park residents have expressed concern in regard to parking on junctions of side roads causing sight line problems. I have reported to ask for extension of d/yellow lines or signage, however I am not confident that this would be a priority within the budget.
- g. Footpath 153 is to be upgraded/extended within boundary of the school to facilitate safer route to schools.

Finally I was pleased to note this council rejected the move to merge with Bognor Regis Town Council. Felpham PC is more than capable of running its own affairs”.

County Councillor Ms H Flynn then responded to questions raised by Councillors.

All Felpham District Councillors had been contacted, prior to the meeting, requesting them to confirm whether or not they would be able to attend the meeting and make a report to the Parish Council, or if they were unable to attend that a written report be kindly submitted.

(ii) **District Councillor Paul English** (Felpham East) – was attending a Scrutiny Meeting at ADC and was therefore absent from the meeting. He had advised that he had nothing new to report.

(iii) **District Councillor Mrs Gill Madeley** (Felpham West) – had advised that she would be unable to attend the meeting but had submitted a report which was as follows:

“There have been no meetings at ADC that I have attended with matters concerning Felpham. I am still chasing regarding Butlins entrance being moved but have no further information. I have been contacted by several ward members regarding St Mary’s Church. The Reverend John Challis is asking for families of departed loved ones to remove items from plaques/graves. There is a notice in the Churchyard and this is causing distress to many. I don’t know if the Parish is aware and what their opinion is regarding this. My feeling is that much of the Churchyard is overgrown and those that are tended look tidy and loved. He admits he could turn a blind eye but has decided not too. I would like to arrange a meeting with him and would be interested in the opinions of Parish Councillors”.

(iv) **District Councillor Mrs Elaine Stainton** (Felpham West) – no response had been received from Councillor Mrs E Stainton and no report received.

(v) **District & County Councillor David Edwards** (Felpham East) – was in attendance and reported the following:

Offered his congratulations on the recent Fun On The Prom event along with the information gazebo the Parish Council had at the Kite Festival over the Bank Holiday week-end.

He was now a member of the Development Control Committee (Planning) at ADC, the next meeting of which would be held on 4th September 2019.

MC 74. DATES OF OUTSIDE BODIES MEETINGS & REPORTS FROM MEMBERS ON OUTSIDE BODIES:

The Clerk reported the following:

Past Meetings:

- **ADALC held on 17th July 2019** – the notes from this meeting had been circulated to all Councillors, prior to the meeting.

- **Informal Liaison Meeting of Parishes held on 15th August 2019** – notes from this meeting had also been circulated to all Councillors, prior to the meeting.

Future Meetings:

- 1) **JWAAC** – 27th November 2019 – venue tbc.
- 2) **JWAAC H&T Sub-Committee** – date and venue tbc.

MC 75. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN COMMITTEE DATED 9th JULY 2019:

The minutes were **APPROVED** as a true and accurate record.

MC 76. MATTERS ARISING:

There were no matters arising.

MC 77. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING DATED 9th JULY 2019:

The minutes were **APPROVED** as a true and accurate record.

MC 78. MATTERS ARISING:

There were no matters arising.

MC 79. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE DATED 16th JULY 2019:

The minutes were **APPROVED** as a true and accurate record.

MC 80. MATTERS ARISING:

A 48 Longbrook Park – Councillor Miss A Barker asked if there was a policy with regard to the usage of BBQ's within the park. District Councillor D Edwards said that he would investigate this at ADC as they were the owners of the area.

There were no other matters arising.

MC 81. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS & RESILIENCE COMMITTEE DATED 16th JULY 2019:

The minutes were **APPROVED** as a true and accurate record.

MC 82. MATTERS ARISING:

There were no matters arising.

MC 83. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE EXTRA ORDINARY MEETING OF THE COUNCIL DATED 12th AUGUST 2019:

The minutes were **APPROVED** as a true and accurate record.

MC 84. MATTERS ARISING:

There were no matters arising.

MC 85. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN COMMITTEE DATED 13th AUGUST 2019:

The minutes were **APPROVED** as a true and accurate record.

MC 86. MATTERS ARISING:

PL 55 – Neighbourhood Plan – the Committee had approved the revised Neighbourhood Plan for Felpham, as presented, and it was now requested that Main Council approve the decision and that the NP now go forward to Regulation 15 stage.

It was proposed by Councillor G Hewlett, seconded by Councillor Mrs G Moss and unanimously agreed that the revised Neighbourhood Plan for Felpham be sent to ADC for Regulation 15 purposes.

PL 56 – proposed stopping up of highway at Roundle Square – the Clerk confirmed that as per the request made that the notices relating to this had been placed in the Council's notice boards.

There were no other matters arising.

MC 87. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING DATED 13th AUGUST 2019:

The minutes were **APPROVED** as a true and accurate record.

MC 88. MATTERS ARISING:

The Clerk reminded Councillors to bring along their copies of the proposed new Model Financial Regulations of the Council to the next Finance Committee meeting to be held on 10th September 2019.

There were no other matters arising.

MC 89. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE DATED 20th AUGUST 2019:

The minutes were **APPROVED** as a true and accurate record.

MC 90. MATTERS ARISING:

The Clerk advised that the Administration Assistant of the Council was on annual leave this week, and in this respect, and at this point in time was unable to update the Council on where she was with the various requests that had been made to her on issues to pursue. These being:

- Clarification on the fencing (disabled access etc) on the greensward.
- The dog fouling "education day".
- Missing slat on seat at Oldcorn's.
- Replacement of lifebelt on sea front.
- Date for replacement lights at Old Rectory Gardens.

The Clerk was requested to contact ADC with regard to the raised paving at the entry to the gardens – the issue having been brought up by Councillor Mrs M Harvey.

There were no matters arising.

MC 91. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS & RESILIENCE COMMITTEE DATED 20th AUGUST 2019:

The minutes were **APPROVED** as a true and accurate record.

MC 92. MATTERS ARISING:

PR 68 – AED Training Device – the meeting had resolved that it be proposed Main Council that an AED training device be purchased, at a cost of £390.00.

It was proposed by Councillor D Smart, seconded by Councillor Miss A Barker and unanimously agreed that an AED Training Device be purchased for training purposes and at the above cost.

PR 68 – Councillor Mrs G Moss updated the meeting on discussions she had had with the Methodist Church with regard to their own purchase of a defibrillator.

There were no other matters arising.

MC 93. MATTERS OF URGENT PUBLIC IMPORTANCE:

There were no other matters of urgent public importance.

MC 94. BUSINESS AT THE CHAIRMAN'S DISCRETION:

- **The Parish Council's Representative on ADALC** – Councillors were reminded that at the Annual Parish Council Meeting this position had not been filled. A statement of interest had now been received from Councillor D Smart to fill this position.

It was proposed by Councillor M Copeland, seconded by Councillor Miss A Barker and on an unanimous vote that Councillor D Smart be this Council's representative on ADALC (Arun District Association of Local Councils) for this municipal year.

There was no other business at the Chairman's discretion.

Date of Next Meeting: Tuesday 1st October 2019.

The Chairman closed the meeting at 7.23 p.m.

Approved.....Chairman

Date