

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 3RD SEPTEMBER 2019.

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS & RESILIENCE COMMITTEE
HELD ON TUESDAY 16TH JULY 2019.**

PRESENT: Councillors: G Matthews, Mrs M Harvey, M Harvey, G Grundy, D Smart
& Miss A Barker

As the Chairman had given her apologies – the Vice-Chairman Councillor Miss A Barker agreed to Chair the meeting in her absence.

PR 37. APOLOGIES FOR ABSENCE:

Councillors Mrs J Wild, Mrs G Moss & P English.

No other apologies had been received.

PR 38. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

PR 39. DECLARATIONS OF INTERESTS:

There were no declarations of interests.

PR 40. PUBLIC QUESTIONS:

There were no members of the public in attendance therefore no questions or comments were received.

**PR 41. TO RECEIVE THE MINUTES OF THE LAST MEETING HELD ON
18TH JUNE 2019:**

The minutes of the meeting held on the 18th June 2019 were **APPROVED** as a true and an accurate record and these minutes were ratified at Main Council on 2nd July 2019.

PR 42. MATTERS ARISING:

PR 28 – Councillor Miss A Barker raised the question on CFRS's possible contract.

PR 29 – Councillor G Grundy raised the question regarding an initiative to prevent flooding.

Councillor's Mrs M Harvey and M Harvey wished to declare a personal interest as they were both members of the West Sussex Action Group forum – led by Paul Cobbing CEO of the National Flood Forum.

Both issues would be raised in the appropriate part of the agenda.

There were no other matters arising.

PR 43. CORRESPONDENCE:

There had been no correspondence to report, other than that which would be brought up within the agenda items.

PR 44. AGENDA ITEMS FOR THE NEXT JWAAC MEETING:

There were no items raised for the next JWACC meeting other than those already on the agenda.

PR 45. FELPHAM PARISH COUNCIL COMMUNITY HALL PROJECTS:

Report from Councillor Mrs G Moss:

- **The Blakes Mead Public Access Defibrillator site installation completion** (this will be addressed under the Defibrillator agenda item).

PR 46. EXTERNAL PROJECTS:

Report from Councillor Mrs G Moss:

No further update currently.

PR 47. PROJECTS FOR CONSIDERATION – INCLUDING PROMOTION:

Report from Councillor Mrs G Moss:

- Signage for local roads. A proposal for polite signs to follow any implementation of the plans for slower speeds in Felpham needs to be considered as proposed by Councillor Mrs J Wild. ***After discussion it was decided that the Admin Assistant to the Clerk contact Ben Whiffin and Peter Bradley of WSCC Highways to clarify signage.***
- A white sign identifying FPC as the donor of the Defibrillator at Blakes Mead has been ordered. A press release will be sent to the news desk of the Observer and the Post confirming the status and location of all three PADs.
- Sims Williams Estate Agents are using one of our Gateway signs on their artwork.
- More help is needed for the stand at the Kite Festival.

Councillor D Smart and Admin Assistant Heather Alderton to organise visuals for the event showing/informing/promoting to the public of the role of Felpham Parish Council and to explain Arun District Council's and WSCC's responsibilities.

PR 48. ANNUAL EVENTS: (FUN ON THE PROM)

Report from Councillor Mrs G Moss:

- The banners were updated and are now being displayed. The Firework safety posters have been received.

- Christopher Scott – West Sussex Fire & Rescue will be manning a Resilience stall.
- The RNLI and HM Coast Guard have not yet committed to the date. As mentioned in the last report these issues are always experienced annually due to lack of spare volunteer capacity as well as commitment associated with the services that these organisations routinely provide.
- Jenny McMann – ADC Events organiser has been in touch regarding the removal of the low-level fence to enable SELSTAR to access the site for the Fireworks.

Councillor Mrs M Harvey requested that we investigate Portable Potable Water Points for members of the public to refill their own water vessels to aid with the cut down on plastic for the environment. All agreed this should be investigated.

PR 49. PUBLIC ACCESS DEFIBRILLATOR:

Report from Councillor Mrs G Moss:

- The registration has been completed and the PAD is now live on the South East Coast Ambulance service system. The local CFR (Community First Responders) team are now monitoring all three sites. A meeting with the CFRS's to investigate the proposal for a contract arrangement of a £500 annual fee to cover management etc. will be arranged by the end of August.

PR 50. RESILIENCE:

Report from Councillor Mrs G Moss:

- We have now recruited an additional subject expert and facilitator. Pepi Braziliton who is a resident of the Summerley Estate and will be covering Critical Incident Debriefing. This will help to train responders safely. It should be noted that there are now two experienced nurses on the team one of whom specialises in Cardiology and the other has worked in General Practice. Councillor Matt Rumsey has also kindly agreed to facilitate Radio Communication.
- Councillor Dave Smart and I will be speaking to members of the University of the Third Age group in order to raise awareness and increase capacity. It has also been suggested that the group known as Men With Sheds should be approached to determine if they might also wish to participate in Emergency preparedness. The next Resilience meeting is August 1st.

Councillor D Smart proposed that we order the Emergency Resilience Handbook to be printed to assist with table top activities and to alert people of Riparian responsibilities to prevent flooding etc. Councillor Miss A Barker seconded this and all agreed.

PR 52. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

PR 53. OTHER MATTERS AT CHAIRMAN'S DISCRETION:

After discussion, it was decided that due to the previous meeting regularly overrunning, the start time of this ³ meeting be changed to 7:15pm. All agreed.

Councillor M Harvey asked the meeting to add another agenda item: Church Field.

All agreed that this would be added to the agenda.

Councillor Miss A Barker requested that we also add as a standing agenda item:

Climate Change (to include flooding, plastics, clean air, cycling etc.). This was agreed and in the future will go on the agenda.

There were no other matters at the Chairman's Discretion.

PR 54. DATE OF NEXT MEETING: 20th August 2019 at 7:15pm.

The meeting closed at 8.02 pm

Signed: _____

Date: _____

