

**MINUTES OF THE MEETING OF
FELPHAM PARISH COUNCIL
HELD AT THE FELPHAM COMMUNITY HALL, FELPHAM
2nd JULY 2019.**

PRESENT: Councillors: D Smart, M Harvey, G Grundy, G Matthews, Miss A Barker,
Mrs M Harvey, M Rumsey, Mrs R Kissell, Mrs G Moss
M Copeland, P English & G Hewlett

MC 45. APOLOGIES FOR ABSENCE:

Apologies had been received from Councillor Mrs J Wild and apologies had been sent by Councillor Ms H Flynn – Felpham West Sussex County Councillor.

MC 46. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

MC 47. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

MC 48. PUBLIC QUESTION TIME:

There were 2 members of the public present.

No questions or issues were raised.

MC 49. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE MAIN COUNCIL MEETING HELD ON 4th JUNE 2019:

Proposed by Councillor G Matthews and seconded by Councillor Miss A Barker, all agreed.

The minutes were **APPROVED** as a true and accurate record.

MC 50. MATTERS ARISING:

MC 29 - - 2) Councillor Mrs M Harvey – wished to raise her concerns regarding the railings on the Greensward at Felpham Promenade. Councillor P English suggested the office contact Nigel Lynn again to obtain clarification that the recent decision by one officer alone will not be repeated. The answer the office had received was not a true or clear reflection on future decisions. The Parish office would seek assurance that this would not be repeated. A letter would

go to both Nigel Lynn – Chief Executive and Karl Roberts.

Councillor Miss A Barker raised the question of wheelchair and pram access to the Greensward via the gates which were stiff and difficult to open for one person alone. These should be DDA compliant and the office should consider a F.O.I request. Councillor G Hewlett stated that the entrances should have been signposted, this had not happened yet. The Greensward appears to be a private area not a public one. Councillor Mrs M Harvey stated that dogs seem to be able to use this area now as a self contained one. Councillor P English said that to his knowledge not one Beach Hut resident had complained about the railings.

Councillor A Barker asked if an assessment had been carried out on the railings and that a strip of concrete was in fact at the entrance of the gates causing a ridge.

Councillor G Hewlett requested a F.O.I regarding the Beach Huts copy of the lease.

Councillor G Hewlett also requested a breakdown of the cost of the railings to be available. Councillor P English suggested a meeting between Councillor D Smart and Martin Lury to discuss all of the above – Admin Assistant to the Clerk to organise this.

MC 30 - Councillor P English – Westmoreland Drive/Blakes Mead – County Councillors to be asked if Planters could be put on the Highway side – not on Blake's Mead side to stop bikes from using this as a 'rat run'.

Katy Bourne be contacted as Police Crime Commissioner in conjunction with the Blake's Mead Association, after approaching County Councillor Ms H Flynn to get more information and an update on this.

Councillor G Hewlett suggested we ask questions in advance for Katy Bourne regarding the 200 PCSO's that were to be employed and in fact if they have, how have they been deployed. Councillor G Grundy was concerned that the this would only involve Blake's Mead residents, Councillor P English stated that after the initial contact then the meeting would be opened up to all Felpham residents.

The Admin Assistant to the Clerk to contact Councillor Ms H Flynn in the first instance.

Councillor G Grundy was disappointed that no apologies had been received from the District Councillors for the meeting. He is planning to send a letter to ask what they do to represent Felpham residents and why they do not attend Parish Council meetings. Councillor P English replied that they are not obliged to come to any of our meetings and also most Arun District Council meetings take place on a Tuesday evening which would clash with FPC's. Admin Assistant to the Clerk to find out which Committees the District Councillors sit on at ADC.

Councillor M Copeland asked what impact do they have regarding the agendas for Felpham residents.

MC 40 – A 13 – Binsted Ponds – Councillor Miss A Barker asked if there was any update on this. Paul Cann had advised that 'cameras' would be investigating the site and that access wasn't an issue. The Admin Assistant to the Clerk to chase up for another update following this.

There were no other matters arising.

MC 51. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:

1) Correspondence Received:

- Decisions made by Cabinet Members at ADC during June 2019 – none of the decisions made have a direct impact on the Parish Council or residents of Felpham.
- St. Wilfrid's – an e-mail had been received advising of a new hospice to be opened in Bosham and as part of this they are providing power point talks to groups and organisations in their catchment area. The presentation is about twenty minutes long and concerns the services they provide and exactly who can benefit from them. At the end of the talk, they are happy to stay and answer any questions that arise.

The meeting was requested to determine whether or not it wished to have a presentation made to a future meeting.

It was RESOLVED that a meeting was not required.

2) Correspondence sent from the Parish Council Awaiting Response:

- Location of the 3 recycling bins being installed in Felpham.
- Blake's Mead Senior Football Pitch and Pavilion planning application FP/103/19 – continues to be "Undecided" – no current indication of when it will go to Committee at ADC.
- Future usage of junior football pitch on land to rear of Community Hall and siting of the goal posts.
- Future usage of the fenced area to the rear and north of the MUGA – currently used as dog walking area but originally planned as a junior five-a-side pitch.

MC 52. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:

(i) **County Councillor Ms H Flynn** – No report received.

(ii) **District Councillor Paul English** (Felpham East) – gave a verbal report to the meeting which included that new admin at ADC has taken all Chair positions. He reported that he had been made Chairman of the Standards Committee and that there was now more reliance on officers.

Councillor P English also gave a general update on planning issues and a general update on how the new administration is evolving. All of the items whilst noted has no direct impact on Felpham.

(iii) **District Councillor Mrs Gill Madeley** (Felpham West) – was not in attendance. She reported that there had been very few meetings at ADC currently and therefore did not have anything to report to this meeting.

(iv) **District Councillor Mrs Elaine Stainton** (Felpham West) – No report received.

- (v) **District & County Councillor David Edwards** (Felpham East) – was absent from the meeting and no report was received.

MC 53. DATES OF OUTSIDE BODIES MEETINGS & REPORTS FROM MEMBERS ON OUTSIDE BODIES:

The Clerk reported the following:

Past Meetings: JWAAC held on 19th June 2019.

- a) **Councillor Mrs J Wild** was absent from the meeting but had submitted to the Office the issues discussed at the JWAAC meeting. These were:
- Sgt Danny West gave an update on Policing for the area. He said there had been a small rise in vehicle crime from last year with insecure vehicles being targeted and between midnight and 7am some arrests have been made. The Police were checking all Social Media for offences and there had been given £890,000 for early youth intervention schemes with new staff being employed. I also queried him on 101 as had been told they were changing it.
 - We had a talk about IPEH Social Services, which means Integrated Prevention and Earliest Help Services, being told that at year 6 there is the highest number of children overweight and the highest number of poverty in children in the County as well.
 - A spokesperson from Grandad's Front Room said he would like more Councillors to visit various charities locally to share information.
 - I did talk about the Beach Huts fencing and a District Councillor – Martin Lury said he would look into it.
 - Lengthy discussion regarding the 20 mph speed limit for Felpham.
 - Councillor P English proposed me as a representative substitute to the Conservation Area Advisory Committee.
 - Next meeting is 27th November 2019.

Councillor Mrs R Kissell requested that microphones be used during JWAAC meetings as people speaking were hard to hear.

Councillor G Matthews stated that an item had been missed regarding vandalism in Felpham. Sgt West had not been briefed by the Sgt that could not attend the meeting. It was suggested that the question be asked again prior to the meeting on 19th November.

Councillor G Hewlett stated that we need to be mindful and prepared of any questions directed to the Parish Council regarding the 20 mph speed limit.

Councillor P English suggested a letter be drafted outlining the process leading to the decision to implement the 20 mph speed limit, the previous Chairman, Councillor D Edwards was considered the best person to do this and will be contacted to do this and this letter will be circulated for comment once received so that all Councillors are provided with the facts leading up to and in relation to this.

After a lengthy discussion on WSCC Adult Social Care Vision & Strategy it was decided to await the report on this before comments are to be made.

- b) **Councillor G Matthews** – had attended the JWAAC Meeting and advised that after a long debate that the 20 m.p.h. Parish wide scheme was to go ahead.

Only County Councillors could vote on this and the vote was 4 in favour with 2 abstaining. (A verbal report followed).

- c) **Councillor G Matthews** – reported on the Blake’s Mead Community Association Meeting held on 11th June 2019. His notes from this had been distributed to all Councillors prior to the meeting.
- d) **Councillor G Matthews** – reported on a meeting he had attended on 19th June 2019 on the topic of the WSCC Adult Social Care Vision and Strategy. Copies of his notes from this had been distributed to all Councillors with their agendas for this meeting.

Future Meetings:

- 1) **JWAAC** – 27th November 2019 – venue tbc.
- 2) **JWAAC H&T Sub-Committee** – date and venue tbc.

MC 54. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN COMMITTEE DATED 11th JUNE 2019:

The minutes were **APPROVED** as a true and accurate record.

(Councillor G Matthews proposed, Councillor Mrs G Moss seconded, all agreed).

MC 55. MATTERS ARISING:

PL 25 – Planning Applications:

Councillor G Hewlett wanted to reiterate that FP/249/18 had already been decided and approved by ADC ahead of the dates for comments and decisions. This had been recorded in our minutes already.

There were no other matters arising.

MC 56. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE MEETING DATED 11th JUNE 2019:

Councillor G Hewlett proposed, Councillor Mrs R Kissell seconded, all agreed.

The minutes were **APPROVED** as a true and accurate record.

MC 57. MATTERS ARISING:

There were no matters arising.

MC 58. TO NOTE AND APPROVE THE INTERNAL AUDIT REPORT FOR FINANCIAL YEAR ENDING 31st MARCH 2019:

Copies of this report had been sent to all Councillors with their agendas for this Meeting.

The meeting was requested to note and approve the Internal Audit Report for the financial year ending 31st March 2019. After minor comments were made and adjustments/corrections agreed:

On a unanimous vote – these were approved.

MC 59. TO APPROVE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR THE FINANCIAL YEAR ENDING 31st MARCH 2018:

The Clerk reported that whilst this had been previously agreed by the Finance Committee of this Council on 22nd October 2018 (and the minutes from that meeting approved by Main Council on 6th November 2018) it had been picked up by Internal Audit. They believe that this should have been presented to Main Council, separately, for its authorisation and therefore this was now presented to this Main Council for retrospective agreement.

On an unanimous vote the Annual Governance & Accountability Return for the Financial Year ending 31st March 2018 was formally approved.

MC 60. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE DATED 18th JUNE 2019:

Councillor Miss A Barker proposed, Councillor Mrs G Moss seconded, all agreed.

The minutes were **APPROVED** as a true and accurate record.

MC 61. MATTERS ARISING:

There were no matters arising.

MC 62. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS & RESILIENCE COMMITTEE DATED 18th JUNE 2019:

Councillor G Moss proposed, Councillor G Matthews seconded, all agreed.

The minutes were **APPROVED** as a true and accurate record.

MC 63. MATTERS ARISING:

There were no matters arising.

MC 64. MATTERS OF URGENT PUBLIC IMPORTANCE:

There were no other matters of urgent public importance.

MC 65. BUSINESS AT THE CHAIRMAN'S DISCRETION:

There was no other business at the Chairman's discretion.

Date of Next Meeting: Tuesday 3rd September 2019.

The Chairman closed the meeting at 7:45 p.m.

Approved.....Chairman

Date