

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 4th JUNE 2019.

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING & LICENCING ADVISORY COMMITTEE &
NEIGHBOURHOOD PLAN COMMITTEE**

held at **Felpham Community Hall** on **Tuesday 21st May 2019** at 6.15 p.m.

PRESENT: Councillors: Mrs M Harvey, M Harvey, G Matthews, Miss A Barker,
Mrs G Moss, G Grundy, P English, Mrs J Wild & D Smart.

PL 1. APOLOGIES FOR ABSENCE:

Councillors: Mrs R Kissell and G Hewlett.

No other apologies had been received.

PL 2. ABSENCES WITHOUT APOLOGIES:

There were no absences without apology.

PL 3. NOMINATION OF CHAIRMAN FOR THE COMMITTEE FOR 2019/20:

It was agreed that the position of Chairman be deferred to the next meeting of this Committee.

PL 4. NOMINATION OF VICE-CHAIRMAN FOR THE COMMITTEE FOR 2019/20:

Councillor G Matthews was nominated by Councillor Mrs M Harvey, this was seconded by Councillor Mrs G Moss.

On an unanimous vote Councillor G Matthews was duly elected as the Vice-Chairman of this Committee for the period 2019/20.

In the absence of a Chairman for this meeting the Vice-Chairman Chaired the meeting from this point.

PL 4 . DECLARATIONS OF INTEREST:

There were no declarations of interest.

PL 5. QUESTION TIME:

There were no members of the public present. No issues or questions were raised.

PL 6. TO RECEIVE THE MINUTES OF THE PLANNING & LICENCE ADVISORY COMMITTEE AND THE NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON 9th APRIL 2019:

The minutes of the meeting held on the 9th April 2019 were **APPROVED** as a true and accurate record and these minutes were ratified at Main Council on 14th May 2019.

PL 7. MATTERS ARISING:

P 165 – the Clerk was asked if there were any updates on the installation of the railings on the western greensward on Felpham seafront. He advised that he had written to the Chief Executive of ADC on this, as requested by Main Council, and had received a holding response pending a formal response at some time in the future.

There were no other matters arising.

PL 8. CORRESPONDENCE:

(i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting:

- FP/1/19/T - Eaton Lodge, 2 Crossbush Road, Bognor Regis PO22 7LS – Crown reduction 2.5m & Crown thin 25% to 1 No. Lime tree. Crown reduction 1.5m to 2 No. Birch trees.
- FP/28/19/HH – 12 Thirlmere Way, Felpham PO22 8NQ – Proposed side extension.
- FP/44/19/HH – 8 The Midway, Felpham PO22 7EZ – Raising of roof over existing single storey to create to create habitable roof space.
- FP/46/19/PL – 28 Sea Drive, Felpham PO22 7NE – Application for variation of condition no 2 imposed on planning reference FP/205/18/HH relating to amended design.
- FP/48/19/HH – 36 Bursledon Close, Felpham PO22 8HP – Single storey front & side extension and rear conservatory extension.
- FP/49/19/HH – 23 Roundle Avenue, Felpham PO22 8LL – Two storey rear extension and replacement garage.
- FP/50/19/HH – 1 Avon Close, Felpham PO22 6BX – Side extension.
- FP/55/19/HH – 5 Normans Drive, Felpham PO22 8LW – Proposed ground and first floor extensions and alterations (Resubmission).
- FP/70/19/PL – 19 Rife Way, Felpham PO22 7BN – Change of use of 2 No. flats into 1 No. dwelling house.

FPC's comments conformed with ADC's decisions regarding the above – with the exception of FP/46/19/HH which the Parish Council had objected to.

(ii) Members noted that there were no applications that had been **refused** by Arun District Council since the last meeting:

(iii) Members noted that there were no applications that had been **withdrawn** by the Applicant, since the last meeting:

PL 9. AGENDA ITEMS FOR NEXT JWAAC MEETING (19th JUNE 2019):

There were no further items put forward for the next JWAAC meeting.

Councillor P English requested, as the current Council's representative on JWAAC, hard copies of the three questions that the Parish Council had put forward for the meeting.

PL 10. PLANNING APPLICATIONS:

Application Number	Address	Planning Application	FPC Decision/Comments
FP/274/18/PL	10 Felpham Gardens, Felpham PO22 8QS	Demolition of 1 No. house & erection of 2 No. detached chalet style dwellings with garaging & car parking.	No objection.
FP/62/19/HH	7 Bursledon Close, Felpham PO22 8HP Grid ref: 95295 00160	Single storey front, side & rear extension.	No objection.
FP/75/19/HH	7 Outerwyke Road, Felpham PO22 8HX Grid ref: 495246 100576	Single storey rear & side extensions.	No objection.
FP/79/19/HH	1 Wick Lane, Felpham PO22 8QG Grid ref: 495944 100315	Single storey rear extension, lean-to garage, window alterations and new roof coverings.	Objection – concern over the disturbance/removal of the thick hedging during nesting season, whilst work is carried out.
FP/80/19/HH	90 Limmer Lane, Felpham PO22 7LE Grid ref: 495707 99791	Single storey extension to front elevation of existing dwelling.	No objection.
FP/81/19/HH	33 Roundle Avenue, Felpham PO22 8LL Grid ref: 496024 100721	Fell 1 No. Ash tree.	Already refused by ADC.
FP/82/19/PL	1 Summerley Lane, Felpham PO22 7HN Grid ref: 495766 100184	Change of use from offices/residential centre for Sussex Autistic Community Trust to dwelling house to include internal re-	No objection.

		ordering, external improvements and associated works.	
FP/83/19/NMA	Felpham Community Hall, Meaden Way, Felpham PO22 8FA	Non-material amendment following the grant of planning permission reference FP/151/11 for 2 disabled parking onsite.	Objection – application still shows no indication of the building the application refers to and the address is also incorrect.
FP/85/19/DOC	Felpham Community Hall, Meaden Way, Felpham PO22 8FA	Approval of details reserved by condition imposed under ref FP/166/09 relating to condition No. 2 materials & finishes, No. 3 NEAP, ball stop fencing & hardsurfacing and No. 5 foul & surface water sewerage.	Objection – application still shows no indication of the building the application refers to and the address is also incorrect.
FP/92/19/PL	17 Drake Park, Felpham PO22 7QG Grid ref: 496161 99987	Two storey side and single storey rear extension.	Objection – proposal is within 1 metre of the adjoining property boundary.
FP/97/19/HH	11 Glynde Crescent, Felpham PO22 8HT Grid ref: 495244 100286	Single storey extension to rear and side of existing dwelling.	No objection.
FP/103/19/PL	Land North of Felpham, Felpham Grid ref: 495235 101358	(Yapton border with Felpham). Amendment to Planning Reference Y/68/09/ to replace sports pitch facilities with a public amenity area.	Objection – lack of detail and information on order to be able to make a decision. Reasons for this confirmed as those that had been circulated by Councillor D Smart previously. <i>Councillor P English abstained from voting on this application.</i>

PL 11. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

- **FP/51/19/PL** – 1-6 Herons Court, Wroxham Way, Felpham PO22 8HA – Grid ref: 94900 00430 - Replacement windows to front & rear elevations. Replacement of 4 x metal

balconies to 1st & 2nd floors. Replace existing cladding with new woodgrain effect horizontal cladding to front of building. **No objection.**

- **FP/81/19/T** – 33 Roundle Avenue, Felpham PO22 8LL – Grid ref: 496024 100721 – Fell 1 No. Ash tree – **Objection** - Tree Warden says no need to be felled – a third should be cut back.
- **FP/96/19/HH** – 6 Hinde Road, Felpham, PO22 7QJ – Grid ref: 496388 99998 – Installation of fence to side boundary. **No objection.**
- **FP/106/19/HH** – 8 Blackberry Copse, Felpham PO22 8GP – Grid ref: 495856 100778 – Conservatory to rear. **No objection.**
- **FP/107/19/HH** – Cwm Ivy, 12 Wansford Way, Felpham PO22 7NL – Grid ref: 496152 99846 – First floor side extension and pitched roof to existing porch. **No objection.**
- **FP/110/19/HH** – 65 Wroxham Way, Felpham PO22 8ES – Grid ref: 95035 00715 – Single storey front & rear extensions. **Objection** – proposal goes beyond property line of adjoining properties.
- **FP/111/19/T** – 7 Leinster Gardens, Bognor Regis PO22 7RE – Crown reduction of 2-3m and Crown lift of 4m to 2 No. Horse Chestnut trees. Crown reduction of 2-3m and Crown lift of 2-4m to 1 No. Sycamore tree. **No objection** – work to be carried out by registered tree surgeon and taking due cognisance of the nesting season.

There were no other applications received after the published agenda.

PL 12. NEIGHBOURHOOD PLAN AND DESIGN REVIEW:

There was nothing new to report to the Committee other than to confirm the amended timetable, approved at Main Council, which was now as follows:

- Reg 14 Consultation – 15th April 2019 to 26th May 2019.
- 11th June 2019 – amended Plan submitted to the Council's Planning Committee for agreement and recommendation to Full Council.
- 2nd July 2019 – Main Council ratification and agreement to submit at Reg 15.
- Reg 15 Consultation – approximately 15th July 2019 to 26th August 2019 (this is dependent on ADC).
- Possible Examination during September 2019 and if needed a Referendum in October 2019 (once again dependent on ADC).

PL 13. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

Councillor G Matthews brought to the attention of the Committee the issue of the “blocking off” of certain roads on the Roundle Estate. After much discussion it was agreed that Councillor Matthews chase this matter up with ADC.

There were no other matters of urgent public importance.

PL 14. BUSINESS AT CHAIRMAN'S DISCRETION:

There was no business at the Chairman's discretion.

PL 15. DATE OF NEXT MEETING: 11th June 2019 at 6:15pm

The meeting closed at 7.35 pm

Signed.....

Date.....