

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 4TH JUNE 2019.

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS & RESILIENCE COMMITTEE
HELD ON TUESDAY 28TH MAY 2019.**

PRESENT: Councillors: Mrs G Moss, G Matthews, Mrs M Harvey, M Harvey, Mrs J Wild, G Grundy, G Hewlett, Miss A Barker & D Smart.

PR 1. APOLOGIES FOR ABSENCE:

Councillor P English.

No other apologies had been received.

PR 2. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

PR 3. NOMINATION OF CHAIRMAN FOR COMMITTEE 2019/20:

Councillor Mrs G Moss was nominated by Councillor Mrs M Harvey, this was seconded by Councillor M Harvey. There were no other nominations. After a vote it was unanimously agreed that Councillor Mrs G Moss would be Chairman for the Projects & Resilience Committee.

PR 4. NOMINATION OF VICE-CHAIRMAN FOR COMMITTEE 2019/20:

Councillor Miss A Barker was nominated by Councillor G Moss, this was seconded by Councillor Mrs M Harvey. There were no other nominations. After a vote it was unanimously agreed that Councillor Miss A Barker would be Vice-Chairman for the Projects & Resilience Committee.

PR 5. DECLARATIONS OF INTERESTS:

There were no declarations of interests.

PR 6. PUBLIC QUESTIONS:

There were no members of the public in attendance therefore no questions or comments were received.

**PR 7. TO RECEIVE THE MINUTES OF THE LAST MEETING HELD ON
16TH APRIL 2019:**

The minutes of the meeting held on the 16th April 2019 were **APPROVED** as a true and an accurate record and these minutes were ratified at Main Council on 14th May 2019.

PR 8. MATTERS ARISING:

There were no matters arising.

PR 9. CORRESPONDENCE:

There had been no correspondence to report, other than that which would be brought up within the agenda items.

PR 10. AGENDA ITEMS FOR THE NEXT JWAAC MEETING:

Councillor G Matthews wished the subject of the recent vandalism in Felpham be put on the agenda. The Admin Assistant to the Clerk emailed Jack Caine WSCC to have this included.

There were no other items raised for the next JWACC meeting.

PR 11. FELPHAM PARISH COUNCIL COMMUNITY HALL PROJECTS:

Report from Councillor Mrs G Moss:

- **The Blakes Mead Public Access Defibrillator site installation completion.**

This has now been completed.

Councillor G Hewlett continues to monitor and report favourably on the benefits proven by the SOLAR Panels which help to spread good news to the residents of Felpham.

We have some additional hall hire vacancies and work is being undertaken to seek new hirers.

PR 12. EXTERNAL PROJECTS:

Report from Councillor Mrs G Moss:

No updates currently.

PR 13. PROJECTS FOR CONSIDERATION:

Report from Councillor Mrs G Moss:

- Councillor Mrs J Wild suggested that the committee consider the installation of polite speed adjustment prompt and thank you posts currently used in Yapton and Clymping. It was decided that this could be investigated with WSCC once the outcome for possible speed reductions is known in Felpham. This remains outstanding.
- **Promotion**

Building on our communication with Anna Khoo, senior reporter for the Bognor Regis Observer who advised that it is now less likely for reporters to be available to

attend Parish Meetings these days. As suggested by Anna.

Main Council minutes are being copied to the news desks of the Observer and Post and the Felpham In Focus articles will also be forwarded in the future. Subsequently there have been brief newspaper reports of the outcome of the recent vote for Chair and Vice-Chair for FPC.

- Councillor Miss A Barker suggested Marketing FPC, Councillor Mrs M Harvey wholeheartedly disagreed saying that Public money should not be spent in this way. After much discussion it was decided that a Gazebo could be erected on 13th July when Rectory Gardens have their Party in the Park event where questions could be asked and Councillors could tell the public just what Felpham Parish Council do. Councillor D Smart proposed this and seconded by Councillor Miss A Barker with a vote taken – resulting in 6 for and 2 abstentions it was decided that this should go ahead and the Admin Assistant to the Clerk to email all Councillors to have a rota system of appearance on the day to assist.

Future Projects

Councillor D Smart suggested that we re-instate our previous list of Future Projects and that the feasible ones be re-discussed. All members present agreed to this.

Councillor M Rumsey had brought a paint chart swatch to the meeting and Doug Millen – Hall Manager had already left one in the Parish Office to discuss the re-painting of the Hall. Councillor M Rumsey also suggested the possibilities of pictures to be added to the Hall.

Councillor G Matthews suggested a 'Surgery' to enable the Public to ask questions regarding FPC's role and engagement in the community. All members agreed to this. Suggestions were made where to hold these so that the Parish will be adequately covered.

Councillor Mrs M Harvey wanted to draw attention to Riparian Responsibilities of Homeowners with a water course near to their property. It was decided after much discussion that the leaflets would be re-instated on the website and that Councillor Mrs G Moss would insert information in Felpham in Focus.

PR 14. ANNUAL EVENTS: (FUN ON THE PROM)

Report from Councillor Mrs G Moss:

- Butlins have agreed to a donation of One Thousand pounds to the 2019 Fireworks.
- The Lobster Pot Restaurant have agreed to a donation of One Hundred pounds.
- Action is being undertaken for seeking alternative First Aid Cover due to the delayed confirmation by St John Ambulance.
- We also await responses from West Sussex Fire and Rescue Service regarding their public engagement pop up stand. We had hoped this could be used to promote the service and the Felpham Resilience initiative.
- The RNLI and HM Coast Guard have not yet committed to the date. These issues are always experienced annually due to lack of spare volunteer capacity as well as commitment associated with the services that these organisations routinely provide.
- Councillor G Grundy kindly suggested that he will ask the National Coastguards Institution if they could possibly provide a presence on the day.

The next Fun On The Prom working party was held on Wednesday 29th May 2019.

PR 15. PUBLIC ACCESS DEFIBRILLATOR:

Report from Councillor Mrs G Moss:

- Following previous discussions, the Committee in April resolved that a simple contract/agreement be created to formally agree the responsibilities for the Community First Responders to monitor and maintain the existing and future PAD sites to ensure that they remain fit for purpose and accessible for use. The value of this contract/agreement to be £500 per annum. (**Councillor Mrs G Moss**) - has now had discussions with SECAMB Community Engagement Manager Dave Wells who confirmed that the CFRS are an independent group who are able to enter into an agreement and receive an annual sum or donation in recognition of their services and to cover the cost of any consumables used in maintaining the AED sites in functioning order.

PR 16. RESILIENCE:

Report from Councillor Mrs G Moss:

- The second of the 2019 quarterly Emergency Tabletop Exercises will take place this Thursday (30th May). Twelve representatives are expected from Elmer as well as representatives from Bognor Town Council and West Sussex Fire and Rescue Services in addition to the routine attendees.
- Dave Wells – South East Coast Ambulance Community Engagement Manager as described previously, will also be attending the August or October Exercise, or maybe even both.

PR 17. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

- Councillor D Smart suggested maps could be produced of where the Parish Council offices are to go in our Public noticeboards.

There were no other matters of urgent public importance.

PR 18. OTHER MATTERS AT CHAIRMAN'S DISCRETION:

There were no matters at the Chairman's Discretion.

PR 19. DATE OF NEXT MEETING: 18th June 2019 at 7:00pm.

The meeting closed at 8.10pm

Signed: _____

Date: _____

