

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 14TH MAY 2019.

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS & RESILIENCE COMMITTEE
HELD ON TUESDAY 16TH APRIL 2019.**

PRESENT: Councillors: Mrs G Moss, G Matthews, Mrs M Harvey, M Harvey & Mrs J Wild.

Please note - this meeting was brought forward to 6.15, due to the previous meeting being cancelled.

PR 170. APOLOGIES FOR ABSENCE:

Councillors: G Grundy, Ms H Flynn, G Hewlett, Miss A Barker, P English & D Smart.

No other apologies had been received.

PR 171. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

PR 172. DECLARATIONS OF INTERESTS:

Councillor M Harvey raised his concerns regarding the previous meeting – Allotments & Open Spaces Committee – due to being cancelled as not enough attendees to make a quorum, after consulting with both Chairman of the Committees – resulting in this meeting, Projects & Resilience Committee being brought forward to start three quarters of an hour earlier.

Admin Assistant to the Clerk advised the meeting that the cancellation and time change had been put on FPC's website, changed in the Community Hall noticeboard and pointed out that it does indeed state on the bottom of each agenda advertised this: **"MEETINGS – Please check at www.felphampc.gov.uk for any changes.**

All Councillors, lay members and the Tree Wardens had been notified as soon as the decision was made – only the day before (Monday 15th April). It was agreed that if members of the public should arrive for 7.00pm – the original start time for Projects that the agenda would be re-capped and any questions could be asked.

There were no other declarations of interests.

PR 173. PUBLIC QUESTIONS:

There were no members of the public in attendance therefore no questions or comments were received.

PR 174. TO RECEIVE THE MINUTES OF THE LAST MEETING HELD ON 19TH MARCH 2019:

The minutes of the meeting held on the 19th March 2019 were **APPROVED** as a true and an accurate record and these minutes were ratified at Main Council on 2nd April 2019.

PR 175. MATTERS ARISING:

There were no matters arising.

PR 176. CORRESPONDENCE:

There had been no correspondence to report, other than that which would be brought up within the agenda items.

PR 177. AGENDA ITEMS FOR THE NEXT JWAAC MEETING:

Councillor M Harvey wished to raise his concerns regarding the railings on Felpham Western Greensward. These had been erected without consultation.

Councillor G Matthews wished to ask about the proposed pitch and changing rooms, again, this had been decided without any consultation.

Councillor Mrs J Wild had contacted WSCC Education Dept regarding the refusal of Schools being set up on land given by Barretts at Site Six Development. The letter back stated that WSCC Ed Dept had not refused any schools being set up, however they could not confirm whether any Free Schools had applied.

There were no other items raised for the next JWACC meeting.

PR 178. FELPHAM PARISH COUNCIL COMMUNITY HALL PROJECTS:

Report from Councillor Mrs G Moss:

The Blakes Mead Public Access Defibrillator site installation completion

Paul Broggi is currently on annual leave. I spoke with Sue Bowley from the Directorate who kindly identified the audit trail that we needed in order to get the completion back on track.

Jack Keen from amenities will communicate with the contractor (a company called Marbles) and thereafter provide an update to me personally as to when it can be completed. Sue has asked that I contact her if this does not happen.

Councillor G Matthews reported that considerable savings continue to be indicated following the investment of the SOLAR panels.

We have some additional hall hire vacancies and work is being undertaken to seek new hirers.

PR 179. EXTERNAL PROJECTS:

Report from Councillor Mrs G Moss:

Councillor M Harvey asked if any monies were left over from the S106 money could this be used to put a clock tower on the pavilion at KGV.

There were no other external projects updates at this time.

PR 180. PROJECTS FOR CONSIDERATION:

Report from Councillor Mrs G Moss:

Councillor Mrs J Wild suggested that the committee consider the installation of polite speed adjustment prompt and thank you posts currently used in Yapton and Clymping. It was decided that this could be investigated with WSCC once the outcome for possible speed reductions is known in Felpham.

Improving and increasing Promotional Activity:

I have communicated with Anna Khoo, senior reporter for the Bognor Regis Observer who advised that it was less likely for reporters to be available to attend Parish Meetings these days. Anna has made the following suggestions:

- Main Council minutes and the Felpham In Focus articles should be copied to the News Desk and any substantial planned FPC debate should be communicated before and after the event. A great deal of discussion and debate has been had at previous meetings on this subject and the committee resolved to recommend to Main Council that this approach should be seriously considered in order to increase the promotion of the work that is undertaken and achieved by FPC. It is further proposed that a similar approach be considered with the Post Newspaper subject to their agreement.

PR 181. ANNUAL EVENTS: (FUN ON THE PROM)

Report from Councillor Mrs G Moss:

Consideration for seeking alternative First Aid Cover was discussed due to the delay in obtaining a commitment from St John Ambulance.

We also await responses from West Sussex First Responders regarding their public engagement pop up stand. We had hoped this could be used to promote the service and the Felpham Resilience initiative.

The RNLI and HM Coast Guard have not committed to the date. These issues have been experienced in the past due to capacity and commitment caution associated with the services that these organisations routinely provide.

Whilst concern was raised regarding the fencing of the Western Greensward and any potential for replicating this on the Eastern Greensward, the committee viewed that the main question was related to the apparent lack of consultation with District and Parish Councillors.

The Event Insurance had been completed and received back. Jenny McMann had been contacted regarding the progress of the Arun District Council Event Application.

Jenny replied to say she was still awaiting some information back from suppliers etc. but that the event had been written in the diary for Saturday 3rd August – she also had noted the new start time of 1pm.

The Generator has been confirmed by Brandon Tool Hire at a cost of £118.00 plus VAT. It will be delivered Saturday 3rd August in the morning and collected Monday 5th August.

The next working party is on Wednesday 29th May 2019.

PR 182. PUBLIC ACCESS DEFIBRILLATOR:

Report from Councillor Mrs G Moss:

Following the previous discussions, the committee resolved that a simple contract be created to formally agree the responsibilities for the CFRs to monitor and maintain the existing and future PAD sites to ensure that they remain fit for purpose and accessible for use. The value of this contract to be £500 per annum.

PR 183. RESILIENCE:

Report from Councillor Mrs G Moss:

Felpham and Yapton Emergency Resilience Volunteers responded to an emergency call out but were stood down on the first day prior to arrival. On the second day the call out was instigated by Public Health England and mobilised by WSFRS to assist with the communications to residents local to and following the fire at the Chichester amenity tip. An incident log was maintained by a Felpham team member. The team of six have been commended by WSFRS who also provided transport to and from the Felpham Community Hall on the second day.

PR 184. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

Councillor M Harvey wished for a letter to go to WSCC and ADC regarding the potential flooding issue due to the thousands of houses being built to the North.

C.I.L is being considered by WSCC but not towards the development.

The letter is to ask what they are proposing to do about this.

They should also be organising to contact all local Estate Agents to advise Riparian responsibilities to new house owners.

There were no other matters of urgent public importance.

PR 185. OTHER MATTERS AT CHAIRMAN'S DISCRETION:

There were no matters at the Chairman's Discretion.

PR 186. DATE OF NEXT MEETING: 28th May 2019 at 7:00pm.

The meeting closed at 7.15pm

Signed: _____

Date: _____