

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING & LICENCING ADVISORY COMMITTEE &
NEIGHBOURHOOD PLAN COMMITTEE**

held at **Felpham Community Hall** on **Tuesday 12th March 2019** at 6.15 p.m.

PRESENT: Councillors: Mrs M Harvey, M Harvey, G Matthews, Mrs R Kissell, G Hewlett,
Miss A Barker, Mrs G Moss, G Grundy & D Smart.

PL 138. APOLOGIES FOR ABSENCE:

Councillors: Mrs J Wild & P English.

No other apologies had been received.

PL 139. ABSENCES WITHOUT APOLOGIES:

There were no absences without apology.

PL 140. DECLARATIONS OF INTEREST:

There were no declarations of interest.

PL 141. QUESTION TIME:

There were 6 members of the public present. Comments were received in objection to planning application FP/30/19/PL – 10 South Road, Felpham.

**PL 142. TO RECEIVE THE MINUTES OF THE PLANNING & LICENCE ADVISORY COMMITTEE
AND THE NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON
12th FEBRUARY 2019:**

The minutes of the meeting held on the 12th February 2019 were **APPROVED** as a true and accurate record and these minutes were ratified at Main Council on 5th March 2019.

PL 143. MATTERS ARISING:

There were no matters arising.

PL 144. CORRESPONDENCE:

(i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting:

- FP/171/18/PL – Land at Stanhorn Grove, Felpham – Erection of 18 No. dwellings, creation of new access, landscaping & associated works. (Approve conditionally with S106).
- FP/232/18/PL – Public Conveniences, Snooks Corner, Sea Road, Bognor Regis – Change of use from public conveniences (Sui Generis) to storage (B8 Storage or Distribution).
- FP/244/18/T – 1 Old Rectory Court, Vicarage Lane, Felpham PO22 7EW – Crown reduction of 2m to 1 No. Bay tree.
- FP/256/18/T – Meadows Keep (Park & Open Space) Rear of 7-11 Normans Drive, Felpham – Crown lift maximum 6m to 1 No. Oak tree and 5 No. Field Maple trees.
- FP/266/18/T – Between 3-9 Old Rectory Gardens, Felpham PO22 7ER – Remove 2-3m from lower over-hanging branches to 1 No. Willow tree.
- FP/270/18/PL – St Mary's Centre, Grassmere Close, Felpham PO22 7NU – 3 No. windows to hall at high level.
- FP/275/18/HH – 20 Wedgwood Road, Felpham PO22 7JF – Double storey side/rear extension, remodelled roof and modified vehicular access and landscaping.
- FP276/18/HH – 31 South Drive, Felpham PO22 7PY – Single storey rear extension & conversion of roofspace to habitable use to include a front & rear dormer.
- FP/9/19/HH – 4 Stanhorn Grove, Felpham, Bognor Regis PO22 8FP – Erection of Orangery to rear of property.

FPC's comments conformed with ADC's decisions regarding the above

(ii) Members noted that there were no applications that had been **refused** by Arun District Council since the last meeting:

(iii) Members noted that there were no applications that had been **withdrawn** by the Applicant, since the last meeting:

(iv) Members noted an e-mail from Felicity Hurcomb regarding FP/22/19/HH – 4 Sea Drive, Felpham.

(v) Members noted an e-mail from Stuart Corbey ADC planning dept – regarding FP/249/18/PL to re-discuss the application Robert Tutton had also sent an e-mail regarding the same application.

Robert Tutton (Town Planning Consultants Ltd) requested attendance and wished to address the meeting on this application. Unfortunately, Mr Tutton did not arrive at the meeting.

- (vi) Arun District Council – an information update had been received with regard to Neighbourhood Planning and the preparation of the non-strategic sites Development Plan Document. The update advised that the decision on these would not be made in May, as originally anticipated, but that it would now go to the ADC Planning Policy Sub-Committee in June 2019.

PL 145. AGENDA ITEMS FOR NEXT JWAAC MEETING (19th JUNE 2019):

There were no items put forward for the next JWAAC meeting.

PL 146. PLANNING APPLICATIONS:

Application Number	Address	Planning Application	FPC Decision/Comments
FP/30/19/PL	10 South Road, Felpham PO22 8EF Grid ref: 494939 100205	Demolition of chalet & erection of 1 No. 4 bedroom chalet (resubmission following FP/234/17/PL).	Objection – out of keeping with street scene. Contrary to NP Policy EOS 1. Does not conform to existing building line.
FP/39/19/T	Gateway Lodge, Felpham Road, Felpham PO22 7NS Grid ref: 494871 99710	Various work to various trees. (Please see application for details).	Tree Warden advises all work to go ahead, using a professional and experienced Tree Surgeon.
FP/43/19/L	The Barn, 104 Felpham Road, Felpham PO22 7PL Grid ref: 495098 99943	Application for Listed Building Consent for alterations to form ground floor shower room.	No objection.

PL 147. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

- **FP/44/19/HH** – 8 The Midway, Felpham PO22 7EZ – Grid ref: 495366 99904 – Raising of roof over existing single storey to create habitable roof space. **FPC – No objection.**
- **FP/48/19/HH** – 36 Burlesdon Close, Felpham - Single storey front & side extension and rear conservatory extension. **FPC – No objection.**
- **FP/49/19/HH** – 23 Roundle Avenue, Felpham PO22 8LL – Grid ref: 495994 100665 – Two storey rear extension and replacement garage. **FPC Objection – less than 1 metre gap at floor level.**

- **FP/50/19/HH** – 1 Avon Close, Felpham PO22 6BX – Grid ref: 496495 100439 – Side extension. **FPC – No objection.**

There were no other applications received after the published agenda.

PL 148. Neighbourhood Plan and Design Guide Review:

The Clerk confirmed that the consultation on the review of the Felpham Neighbourhood Plan had commenced on the 1st March 2019 (with a closing date of 31st March 2019).

The consultation questionnaires were available on the Parish Council web site and in hard copy form, and awareness had been made of the consultation through twitter and on facebook. Press Releases had also been sent to both the Bognor Post and Bognor Observer Newspapers.

Councillor D Smart requested the meetings consideration of putting an advert, based on the posters already distributed, into the local newspapers to increase further awareness. This proposal was seconded by Councillor G Hewlett.

On a unanimous vote it was agreed that an advert be placed in the 2 local newspapers (Bognor Post and Bognor Observer) up to a maximum of £600.00 spend.

PL 151. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

PL 152. BUSINESS AT CHAIRMAN'S DISCRETION:

There was no business at the Chairman's discretion.

PL 153. DATE OF NEXT MEETING: 9th April 2019 at 6:15pm

The meeting closed at 7.05 pm

Signed.....

Date.....