



CLERK TO THE COUNCIL  
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**A MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE FELPHAM COMMUNITY HALL,  
FELPHAM ON TUESDAY 12<sup>th</sup> MARCH 2019 at 7.15 p.m.**

**To Councillors:** P English, Ms H Flynn, Mrs Kissell, G Matthews, G Hewlett, D Smart,  
Mrs G Moss & M Copeland.

**To All Other Councillors** – for information.

**AGENDA**

1. Apologies for absence.
2. Declarations of Interest.
3. Questions from members of the public.
4. To receive the minutes of the meeting held on 12<sup>th</sup> February 2019.
5. Matters Arising.
6. Correspondence.
7. Agenda Items for next JWAAC meeting & JWAAC H&T Meeting.
8. Financial Accounts (attached) – **(please retain for next Main Council meeting)**.
  - Parish Council – February 2019
9. To receive the time sheet of the Clerk for February 2019.
10. Monthly Report of the Community Hall Manager – *attached*.
11. Performance Development Review of Community Hall Manager – *information circulated previously to Councillors*.
12. Road Traffic Mitigation Schemes for Felpham – *update*.
13. Parish Council Web Site – *latest analytics attached*.
14. Purchase of Credit Card Reader for Community Hall Bookings – *information previously sent to Councillors*.
15. Matters of Urgent Public Importance (with the prior consent of the Chairman).
16. Date of next Meeting: Tuesday 9<sup>th</sup> April 2019.

**Date: 5<sup>th</sup> March 2019.**

**Richard Wickens - Clerk to the Council**

**MEMBERS OF PUBLIC ARE WELCOME TO ATTEND ALL COUNCIL AND COMMITTEE MEETINGS**