

FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING & LICENCING ADVISORY COMMITTEE
held on **Tuesday 8th August 2017** at 6.15 p.m.

PRESENT: Councillors: G Blampied, M Harvey, Mrs M Harvey, G Matthews,
& Mrs G Moss.

PL 43. APOLOGIES FOR ABSENCE:

Apologies had been received from Councillor G Hewlett & P English.

No other apologies had been received.

PL 44. ABSENCES WITHOUT APOLOGIES:

There were no absences without apologies.

PL 45. DECLARATIONS OF INTEREST:

There were no declarations at this time.

PL 46: QUESTION TIME:

There were no members of the public present.

There were no questions or comments made.

PL 47: TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 11TH JULY 2017:

The minutes of the meeting held on the 11th July 2017 will be **APPROVED** as a true and accurate record and these minutes are to be ratified at Main Council on 5th September 2017.

PL 48: MATTERS ARISING:

There were no matters arising.

PL 49: CORRESPONDENCE:

- (i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting: **FP/118/17/HH – Barncroft 5 New Barn Lane, Felpham PO22 8LN – 2 Storey side & rear extensions. FP/129/17/HH – 72 Crossbush Road, Felpham PO22 7LZ – Single storey rear extension. FP/135/17/HH – 4 Broomcroft Road, Felpham PO22 7NJ – Rear single storey conservatory extension. FP/141/17/HH – 65 Downview Road, Felpham PO22 8JA – Single storey rear extension. FP/142/17/HH – 25 Broom Field Way, Felpham PO22 8AQ – Conversion of detached garage to form ancillary annexe. FP/143/17/HH – 21 Wyke Lane North, Felpham PO22 8LE – New single storey extension to existing two storey house with new dormer window added to existing roof.**
- (ii) Members noted that there were no applications that had been **refused** by Arun District Council since the last meeting:
- (iii) Members noted that there was 1 application that had been **withdrawn** by the applicant – FP/137/17/PL – 7 Middleton Road, Felpham PO22 6BL – Demolition of outbuildings & erection of a pair of semi-detached 2-bed chalet bungalows to rear.
- (iv) Members noted that an e-mail had been received from Michael Leete – Chairman of Middleton-on-Sea Association regarding Arun District Council – Planning Applications – Delegated Authority – hard copies were available at the meeting. It was decided that a letter to Michael Leete, Joe Lake and Arun District Council Planning would be sent from the Parish Office to raise our concerns over the overriding of any Parish decision. Admin Assistant to contact Councillor Mrs J Wilde to bring this up at the next JWAAC meeting.
- (v) Members noted that an e-mail had been received regarding FP/161/17/PL – Proposed Relaxation of Delivery Restriction at Tesco Express Felpham – this had been sent out to all Councillors prior to the meeting and a hard copy was available to view at the meeting.
- (vi) Members noted that Joe Lake, Parish Clerk of Middleton-on-Sea had e-mailed regarding planning application FP/161/17/PL – Tesco Express Felpham - to say that their Parish Council had discussed this at its recent planning meeting and are concerned with the longer hours. They would like to know if our committee are in agreement with this. Admin Assistant to write to the Clerk with FPC's comments.

PL 50. AGENDA ITEMS FOR NEXT JWAAC:

There were no items put forward for the next JWAAC meeting on 1st November 2017.

PL 51. PLANNING APPLICATIONS:

Application Number	Address	Planning Application	FPC Decision/Comments
FP/133/17/T	8 Ceres Place, Felpham PO22 7RG	5m crown lift to 1 No. Sycamore.	Tree warden advises work to be carried out by a professional tree surgeon.

FP/137/17/PL	7 Middleton Road, Felpham PO22 6BL	Demolition of outbuildings & erection of a pair of semi-detached 2-bed chalet bungalows to rear.	WITHDRAWN
FP/139/17/T	8 Ceres Place, Felpham PO22 7RG	Remove lower branches by 1m & crown thin by 20% to 1 No. Sycamore tree.	Tree warden advises work to be carried out by a professional tree surgeon.
FP/140/17/T	6 Ceres Place, Felpham PO22 7RG	Remove lower branch from 1 No. Monterey Pine tree.	Tree warden advises work to be carried out by a professional tree surgeon.
FP/158/17/HH	Sea Pink 5 Clovelly Avenue, Felpham PO22 8QN Grid ref: 495959 100129	Single storey porch extension to front elevation.	No objection.
FP/161/17/PL	Tesco Express 126 Felpham Way, Felpham PO22 8QW Grid ref: 496091 100263	Variation of condition 15 imposed under FP/133/08/PL relating to hours of servicing/deliveries.	No objection.
FP/163/17/HH	21 Culver Road, Felpham PO22 7EF Grid ref: 495280 99570	Rear two storey extension & single storey side extension.	No objection.
FP/164/17/A	Various locations in Felpham and Bognor Regis Grid ref: 494049 99451	6 No. non illuminated oak lectern interpretation panels with graphic panel on each. This application lies within the parish of Bognor Regis.	No objection.
FP/166/17/T	54 Outerwyke Road, Bognor Regis West Sussex PO22 8LT	8m height reduction & 4m crown reduction to 1 No. Poplar tree.	Tree warden advises work to be carried out by a professional tree surgeon.
FP/167/17/T	54 Outerwyke Road, Bognor Regis West Sussex PO22 8LT	Reduce height of 1 No. Black Poplar by 8m & reduce width by 4m of the whole circumference.	Tree warden advises work to be carried out by a professional tree surgeon.
FP/168/17/T	2 The Midway, Felpham PO22 7EZ Grid ref: 495375 99956	Crown thin 1 No. Sycamore tree by 15% & raise crown by 5.5M.	Tree warden advises work to be carried out by a professional tree surgeon.

FP/169/17/T	Gateway Lodge, 34/36 Felpham Road, Felpham PO22 7NS	Crown lift 1 No. Holm Oak by 5.1m to above gutter height of adjacent building & crown thin by 25%. Crown thinning to 1 No. Sycamore tree by 25% to clear adjacent property by 3m.	Tree warden advises work to be carried out by a professional tree surgeon.
FP/175/17/L	Richmond House & Studio 47 Felpham Way Felpham PO22 8PT Grid ref: 495461 100108	Application for Listed Building Consent to install secondary glazing to 10 No. existing windows.	No objection.
FP/176/17/HH	9 The Grove, Felpham PO22 7EY Grid ref: 495374 99993	Demolition of existing 'lean-to' & construction of new rear extension.	No objection.

At this point in the meeting Councillor D Smart raised a point, subject to clarification, that as PL 52 applications that weren't on the agenda for the Public to see – should not be discussed - and that maybe an amendment could be made to advise members of the Public to look on the Parish's website or telephone the office should they have any concerns regarding the yellow application notices for any applications received after the published agenda. The committee wished for clarification to be sought before any changes were made.

PL 52. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

- FP/178/17/HH** – 2 Downview Road, Felpham PO22 8HG – Grid ref: 495130 100127 – Replacement single storey rear extension, new first floor extension over existing garage & cladding to first floor east & west elevations. *FPC - No objection – subject to Building Regulations.* **FP/181/17/T** – 22 Felpham Way, Felpham PO22 8QT Grid ref: 495260 100041 – Beech Tree (T1) – Reduce height by 3 metres, reducing lateral branch spread by 2 metres, crown lifting canopy to 3 metres & thin canopy by 15% - *FPC – No objection*
- *Tree warden advises work to be carried out by a professional tree surgeon.*
 - **FP/182/17/T** - 81 Downview Road, Felpham PO22 8JB – Grid ref: 495160 100167 Reduce crown to previous pollard point (approx. 4m) to 3 No. Sycamore trees – *FPC – no objection – Tree warden advises work to be carried out by a professional tree surgeon.* **FP/183/17/HH** – 8 Ajax Place, Felpham PO22 7QR – Grid ref: 496403 100198 – Retention of shed to rear – *FPC – No objection.* **FP/185/17/T** – 28 Kingsmead, Felpham PO22 7BH – Grid ref: 494698 99558 – 1 No. Holm Oak – deadwood & thin by 30%, reduce crown by 4m & raise crown by 4m – *FPC – No objection – Tree warden advises work to be carried out by a professional tree*

surgeon. FP/187/17/HH – 17 Drake Park, Felpham PO22 7QG – Grid ref: 496161 99987 – Single storey extension & internal changes – FPC – No objection.

There were no other applications received after the published agenda.

PL 53. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

PL 54. BUSINESS AT CHAIRMAN'S DISCRETION:

Admin Assistant to contact Councillor Mrs J Wild regarding ADC – Planning Applications Delegated Authority – to bring this up at the next JWAAC meeting to show support to Middleton-on-Sea Parish Council.

Admin Assistant to chase up ADC regarding Riparian responsibilities.

There was no business at the Chairman's discretion.

PL 55. DATE OF NEXT MEETING: 12th September 2017 at 6:15pm

The meeting closed at 7.13pm

Signed.....

Date.....