

+ DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 6th JUNE 2017.

FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING & LICENCING ADVISORY COMMITTEE
held on **Tuesday 9th May 2017** at 6.15 p.m.

PRESENT: Councillors: Mrs M Harvey, M Harvey, Mrs G Moss & D Smart.

Councillor G Matthews arrived at 6:50pm – as already advised to the Committee.

PL 1. APOLOGIES FOR ABSENCE:

Apologies had been received from Councillors: G Blampied, P English and G Hewlett.

No other apologies had been received.

PL 3. ABSENCES WITHOUT APOLOGIES:

There were no absences without apology.

PL 3. NOMINATION OF CHAIRMAN:

Councillor Mrs G Moss proposed Councillor Mrs M Harvey, M Harvey seconded this and on a unanimous vote Councillor Mrs M Harvey was voted in as Chairman of the Planning & Licencing Advisory Committee for 2017/18.

PL 4. NOMINATION OF VICE-CHAIRMAN:

Councillor Mrs Harvey proposed that this item on the agenda be postponed to the next Planning Meeting. All members present unanimously agreed.

PL 5. DECLARATION OF INTERESTS:

There were no declarations at this time.

PL 6. QUESTION TIME:

There were no questions or comments made.

PL 7: TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE HELD ON 11th APRIL 2017:

The minutes of the meeting held on the 11th April 2017 were **APPROVED** as a true and accurate record. These minutes had been ratified at Main Council on 2nd May 2017.

PL 8: MATTERS ARISING:

There were no matters arising.

PL 9: CORRESPONDENCE:

- (i) Members noted that the following applications had been **approved** by Arun District Council since the last meeting: **FP/21/17/PL** – 31 Rife Way, Felpham PO22 7BN – 1 No. dwelling. **FP/32/17T** – Rear of 23 Broomfield Way Felpham PO22 8AQ – Reduce and reshape the crown of 1 No. Ash tree overall by reducing height by 4m to 5m and lateral spread by 3m to 4m. **FP/33/17T** – Rosewood 7A The Crescent, Felpham PO22 7HB – Reduce crown & spread of 1 No. Golden Robinia tree by 2.5m back to previous pruning points. **FP/35/17/HH** – 14 Bridger Close, Felpham PO22 8FT – Relocation of existing boundary wall & timber fence to provide access to side garden from rear garden. **FP/40/17/HH** – 16 Bulbeck Way, Felpham PO22 8FH – attached garage to side elevation. **FP/42/17/A** – the Southdowns, 133 Felpham Way, Felpham PO22 8QJ – Various illuminated & non-illuminated signage at various locations within the site.
- (ii) Members noted that there were no applications that had been **refused** by Arun District Council since the last meeting:
- (iii) Members noted that there were no applications that had been **withdrawn** by the applicant.
- (iv) Members noted that there had been an application for a variation to premises licence for St Mary's Centre, Grassmere Close, Felpham – this was available to view at the meeting.
- (v) Administration Assistant to the Clerk reported that Rosemary Dannatt from Arun District Council had been contacted regarding Olive Tree Cottage – 40 Links Avenue, Felpham trading as a café – a meeting is to take place between Rosemary and Mr & Mrs Staniforth to discuss regulations of use. Rosemary will contact the Parish Office with the outcome. Admin Assistant to the Clerk to contact Rosemary Dannatt in two weeks time if no contact has been made.

PL 10. AGENDA ITEMS FOR NEXT JWAAC:

Councillor Mrs G Moss raised concern over the lack of local policing after two recent incidents of break-ins and vandalism and graffiti. Admin Assistant to the Clerk to email Councillor Mrs J Wild to raise this at the next JWAAC meeting.

There were no other items put forward for the next JWAAC meeting on 28th June 2017.

PL 11. PLANNING APPLICATIONS:

Application Number	Address	Planning Application	FPC Decision/Comments
FP/51/17/T	Land behind 25 Lindsey Court	Surgery to 3 No. branches of 1 No. Ash	(Awaiting tree wardens report)

	Felpham PO22 8AQ	tree	
FP/91/17/PL	28 Sea Drive Felpham PO22 7NE Grid ref: 96640 99660	Demolition & erection of 1 No. dwelling.	No Objection.
FP/92/17/TC	Pear Tree Cottage 84 Felpham Road Felpham PO22 7NZ	Reduce crown by 1m to 1 No. Beech tree within the Felpham Conservation Area	Tree warden advises work to go ahead – to be carried out by an experienced professional tree surgeon.
FP/94/17/HH	44 Downview Road Felpham PO22 8HH Grid ref: 495160 100447	Single storey porch extension.	No Objection.
FP/96/17/T	5 Admiralty Road Felpham PO22 7DU	Fell 1 No. Bay tree.	Tree warden advises that the tree needs to be felled.

PL 12. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

FP/79/17/HH – 25 Middleton Road, Felpham PO22 6BL – Grid reference: 496304
Grid reference: 496304 100337 – 25 Middleton Road, Felpham PO22 6BL – Enlarging
Porch. **FPC – No Objection.**

FP/80/17/PL – 112 & 114 Felpham Way, Felpham PO22 8QW – Grid reference:
495888 100201 - Demolition of existing dwellings & replacement with 3 No. dwellings with
garages and ancillary parking. **FPC – Objection – overdevelopment of site – Access &
Egress concerns – FPC stand by previous comments from:** Re-submission of
FP/207/16/PL. **FP/87/17/L** - Lavenham Cottage 95 Felpham Road, Felpham - listed
building consent for the removal of existing contemporary PVCU framed garden room
and the erection of a new single storey timber framed garden room. **FPC – No objection.**

FP/98/17/HH – 20 Wellers Close, Felpham PO22 8FS – Single storey garden building.
FPC – No objection.

FP/108/17/HH – Sanderling 7 Wansford Way, Felpham PO22 7NL – Single storey
garage extension – **FPC – No Objection.** **FP/101/17/T** – 7 Wellers Close, Felpham
PO22 8FS – Reduce top & sides by 3m, thin crown & clear by 20% & deadwood 1 No.
Macrocarpa – **FPC – awaiting tree wardens report.**

There were no other applications received after the published agenda.

**PL 13. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the
Chairman):**

There were no matters of urgent public importance.

PL 14. BUSINESS AT CHAIRMAN'S DISCRETION

There was no business at the Chairman's discretion.

PL 15. DATE OF NEXT MEETING: June 13th 2017 at 6:15pm

The meeting closed at 7:01 pm

Signed.....

Date.....