



CLERK TO THE COUNCIL  
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**A MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE FELPHAM COMMUNITY HALL,  
FELPHAM ON MONDAY 22<sup>nd</sup> OCTOBER 2018 at 7.00 p.m.**

**To Councillors:** P English, Ms H Flynn, Mrs Kissell, G Matthews, G Hewlett, D Smart,  
Mrs G Moss & M Copeland.

**To All Other Councillors** – for information.

**AGENDA**

1. Apologies for absence.
2. Declarations of Interest.
3. Questions from members of the public.
4. To receive the minutes of the meeting held on 24<sup>th</sup> September 2018.
5. Matters Arising.
6. Correspondence.
7. Agenda Items for next JWAAC meeting & JWAAC H&T Meeting.
8. Financial Accounts – **(please retain for next Main Council meeting)**.
9. To receive the time sheet of the Clerk for September 2018.
10. Monthly Report of the Community Hall Manager – *to follow*.
11. To agree the Information Security Incident Policy of the Council – *attached*.
12. To start the Budget Setting Process (2019/20) of the Committee – *papers attached*.
13. To start the Budget Setting Process (2019/20) for the Community Hall – *papers attached*.
14. To agree a Date for the Consideration of Grant Awards for 2019/20.
15. To approve the Annual Governance and Accountability Return for Financial Year 2017/18.
16. To determine the preferred contractor for Noise Absorption solution for the Main Hall at the Community Hall.
17. Consideration of replacing Solar Lights on Promenade.

18. Matters of Urgent Public Importance (with the prior consent of the Chairman).

19. Date of next Meeting: Monday 26<sup>th</sup> November 2018.

**Date: 16<sup>th</sup> October 2018.  
Council**

**Richard Wickens - Clerk to the**

**MEMBERS OF PUBLIC ARE WELCOME TO ATTEND ALL COUNCIL AND COMMITTEE MEETINGS**