

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 6th NOVEMBER 2018.

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS & RESILIENCE COMMITTEE
HELD ON TUESDAY 9th OCTOBER 2018.**

PRESENT: Councillors: Mrs J Wild, Mrs M Harvey, M Harvey, G Hewlett, Miss A Barker, G Matthews & D Smart.

PR 78. APOLOGIES FOR ABSENCE:

Councillors Mrs G Moss, P English & Ms H Flynn.

No other apologies had been received.

PR 79. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

PR 80. DECLARATIONS OF INTERESTS:

There were no declarations of interests.

PR 81. PUBLIC QUESTIONS:

There were no members of the public in attendance and therefore no questions or comments were received.

**PR 82. TO RECEIVE THE MINUTES OF THE LAST MEETING HELD ON
11th SEPTEMBER 2018:**

The minutes of the meeting held on the 11th September 2018 were **APPROVED** as a true and an accurate record and these minutes were ratified at Main Council on 2nd October 2018.

PR 83. MATTERS ARISING:

There were no other matters arising.

PR 84. CORRESPONDENCE:

There had been no correspondence to report.

PR 85. BUDGET SETTING:

The Clerk had circulated, with the agendas for this meeting, a copy of the figures and budget set for the previous two years, by cost centre and cost code, and what had currently been spent, under these headings, during this financial year (April – September 2018). The meeting was requested to begin giving some thought to the budgets it required for financial year 2019/20 and were advised of the timetable to work to for this. This was:

- (i) Agree the Committees budgetary requirements at this and the next Meeting of this Committee on 19th November 2018.
- (ii) The proposed budget would then go to the Finance & Administration Committee at its December meeting for approval.
- (iii) The overall budget of the Council to be agreed by Main Council at its January 2019 meeting, so that this and the precept figure, could be confirmed with Arun District Council by the end of January 2019.

The Cost Centre and codes for this Committee were currently as follows:

1) Cost Centre 299 – Projects: INCOME

- cost code for Donations/Grants – Annual Event – to be set up for 2019/20.
- cost code for Defibrillator Contributions to be set up for 2019/20.

2) Cost Centre 299 – Projects: EXPENDITURE

Cost code 4304 – Resilience

Cost code 4900 – Promenade Lights (Additional)

Cost code 4901 – Annual Event

Cost code 4902 – Defibrillators

Cost code 4903 – Play Rangers - **OBSELETE**

Cost code 4904 – Gateway Signage

Cost Code 4905 – Playship - **OBSELETE**

Cost code 4906 – Community Awareness

Cost code 4907 – Commemorative Benches – **PROJECT COMPLETED**

Cost code TBC - General Projects

It was RESOLVED that the first draft budget figures for this Committee be agreed as per the information attached to these minutes at Appendix A, and that it be confirmed that the two income codes referred to above be agreed for inclusion for the financial year 2019/20, as well as the extra expenditure code for General Projects. It was also agreed that these figures be revisited at the next meeting of this Committee.

PR 86. AGENDA ITEMS FOR THE NEXT JWAAC MEETING 31st OCTOBER 2018:

There were no items raised for the next JWACC meeting.

PR 87. FUTURE PROJECTS:

Councillors had received, prior to the meeting, the list of those projects that had been proposed by staff and Councillors for consideration, and possible inclusion, in the budget setting process for financial year 2019/20, and beyond. The meeting was requested to advise the Clerk of those it would like to progress so that further information and detail on these could be obtained before any determination was made on what projects would be included in the next, and future, Council budgets.

It was RESOLVED that the following projects go forward for further information and detail prior to any decision being made on their inclusion within the Council's budgets for the next or subsequent financial years.

- Further/future Dog & Litter Bins
- Road Signage to the Community Hall
- Solar Panels for Community Hall
- Mini Recycling Units
- Chemical Toilet for St Michael's Allotment Site

It was further RESOLVED that the following proposed projects be included for discussion at future Projects Committee Meetings to determine feasibility and potential as future projects:

- Children's Trail on Promenade
- Artwork on blank sea walls.
- Further wooden sculptures.
- Implement a Youth Council.

The following proposed projects were suggested be included for consideration by other Committees:

- Biennial Flat Roof Inspection of Community Hall – Finance (Community Hall budget).
- Roof mounted projector in Conference Room at Community Hall – Finance (Community Hall budget).

It was also agreed that the Clerk talk to the FVCS with regard to extending the In Bloom concept in the village.

PR 88. PUBLIC ACCESS DEFIBRILLATOR:

Report from Councillor Mrs G Moss:

We have now placed an order for the external cabinet which will enable us to have a public access defibrillator at Felpham Community Hall at Blake's Mead. The AED is the one presently housed within the Parish Office.

PR 89. RESILIENCE:

The meeting wished to congratulate Councillors D Smart and Mrs G Moss on their recent presentation made on Resilience and the positive and glowing feedback received from those who had attended.

Report from Councillor Mrs G Moss:

Felpham Parish Council is perceived to be the finest example of local Emergency Resilience. Councillor D Smart and myself presented at WSCC at Horsham and proactively engaged with attendees and provided a display. On Thursday 11th October we are holding the first of four annual table top exercises incorporating FERG, Middleton-on-Sea representative and subject to confirmation Yapton, Ford, Walberton and Clymping Parish representatives.

PR 90. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

PR 91. OTHER MATTERS AT CHAIRMAN'S DISCRETION:

There were no matters at the Chairman's Discretion.

PR 92. DATE OF NEXT MEETING: 13th November 2018 at 7:00pm.

The meeting closed at 7.55pm

Signed: _____

Date: _____

