

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 4th SEPTEMBER 2018.

**MINUTES OF THE MEETING OF THE
BLAKE'S MEAD DEVELOPMENT COMMITTEE
HELD AT THE FELPHAM COMMUNITY HALL, MEADEN WAY, FELPHAM
TUESDAY 28th AUGUST 2018.**

PRESENT: Councillors - G Matthews, Mrs G Moss, D Smart & M Copeland.

Lay-Member Eileen Inwood from the Blake's Mead Community Association and Councillor Mrs R Kissell were in the public gallery.

BMD 40. APOLOGIES FOR ABSENCE:

Councillors Miss A Barker, M Rumsey & P English (arrived at 6:50pm)

No other apologies had been received.

BMD 41. ABSENT WITHOUT APOLOGIES:

There were no absences without apology.

BMD 42. DECLARATIONS OF INTEREST:

All Felpham Parish Councillors present declared personal interests in Agenda Items 8-10 and requested that it be recorded in the minutes that they would be taking part in any debate and voting on these items (should it be necessary) as authorised by Felpham Parish Council in its determination of 2nd June 2015.

BMD 43. CORRESPONDENCE/ANNOUNCEMENTS:

- (i) The meeting was advised that with the year since occupation of the Community Hall coming up a full and extensive snagging list had been produced to send to the developers for action and remedy. Copies of the snagging list had been distributed to all Councillors prior to the meeting.
- (ii) Lease Arrangement with ADC for the changing rooms at the Community Hall – these had now been drafted for signing. It was anticipated that these would be signed at the Main Council meeting of the 4th September 2018. Councillor M Copeland requested a copy of this be distributed to all Councillors prior to Main Council 4th September 2018.
- (iii) Deed of Agreement for the Community Hall – this was still outstanding and being chased on a frequent basis.

There was no other correspondence received or announcements to make.

BMD 44. QUESTION TIME:

There were 2 members of the public present.

Mr John White – resident asked if there was any update on road adoption for Phase 3.

Councillor G Matthews replied that unfortunately, there was nothing new to report. The Committee took this time to thank Mr White for his ongoing efforts to obtain information on this.

It was agreed by the Committee that any further questions could be raised as and when, during the course of the meeting.

BMD 45. TO RECEIVE THE MINUTES OF THE BLAKE'S MEAD DEVELOPMENT COMMITTEE MEETING HELD ON 23rd JULY 2018:

These were agreed as a true and accurate record of the meeting and would now be presented to Main Council on the 4th September 2018 for approval and ratification.

BMD 46. MATTERS ARISING:

There were no matters arising.

BMD 47. AGENDA ITEMS FOR THE NEXT JWAAC MEETING and JWAAC H&T SUB-COMMITTEE (31/10/18 for the former, the latter date tbc):

Admin Assistant to the Clerk had been asked to raise the question of ADC recycling from rubbish bins to WSCC to go on the agenda as she had been in touch with Margo Bennet of Cleansing at Arun District Council who replied that nothing was in place as yet. Councillor Mrs J Wild will raise this at the next JWAAC meeting.

There were no other new agenda items proposed.

BMD 48. BDW UPDATE OF BLAKE'S MEAD MATTERS/ISSUES:

Councillor Miss A Barker had emailed in that she wished to declare an interest regarding concerns about the future use of land set aside potentially for a school to be built after general comments/discussions had been made and had.

She understands that currently WSCC have been allocated monies – S106 and that Felpham Community College and Downsview are to expand. It may also be the case that possible academy chains etc believe that such a small school may not be viable. Councillor Miss A Barker states in her email to the Parish Office that the Parish Council has a duty to establish exactly what is planned and what will go ahead. How is the plot of land going to be used? She suspects more housing with no increase in services/facilities. There is presumably a planned timescale after which the land will be re-designated. Once again – she recorded her interest in this issue.

(a) Report of the Blake's Mead Community Association (BMCA):

Eileen Inwood was present – but had no report.

Councillor G Matthews reported that he had asked Anthony Baker – ADC when the new play area would open. Anthony Baker replied that he was waiting on ROSPA (Royal Society of the Prevention of Accidents) to come in on this so it remains shut.

Councillor G Matthews also reported that following the recent Art Trail – comments were invited regarding the wood carvings created (these would be on a concrete base – not visible).

Councillor G Matthews had approached ADC regarding the football pitch, BDW are yet to respond to it's opening to ADC.

Councillor M Copeland requested we contact ADC regarding the footpath – it should clearly show dual use – at present it just has the footpath emblem and not a bicycle emblem.

Councillor Mrs R Kissell enquired about a local bus service – Admin Assistant to the Clerk will write to Ben Whiffin (WSCC) to state that:

Many residents had bought their properties on the promise from the developers of this happening.

A strongly worded email to be sent as there had been a lot of residents requesting what the final position would be on a bus route.

(b) Community Hall Manager's Report:

22nd July – 20th August 2018

1.Finance

Income – Gain/ Loss - Last month & forecast for the rest of the year – Income for August is £2342, slightly up on the projected £2255 but down on July @ £3663.19 (down due to preschool breaking up on 15/7, increasing ongoing to a revised estimate from approx. £4200 to £4500 in September due to Ofsted's delayed visit, August will be quiet due to the pre schools' absence and other classes summer slowdown/reduction

Expenses – Ongoing utilities, repair and upkeep has been passed to Reilly's and Barratts this month due to the minor defect and repairs being their issue (Blinds and drains). Broken glass pane paid for by ADC, repair arranged by myself (changing room external door) Annual gas inspection instructed @£85. No major anticipated costs only general decoration (will discuss with Reilly's as the are due to paint once replastered)

Projections - Constantly searching for new hirers to boost income month on, taking a projected annual income to now over £54,000 pa.

2. Building –

Final snagging list drawn up (with Glen Hewlett) and submitted to Tim Mitchell at Reilly's Builders.

3. Bookings

Prospects - in the pipeline (additional Martial Arts School and Dog Training). Daily Breakfast and After School Club now confirmed from September once Ofsted inspected. Hosted a Drama Summer Camp.

Lost Bookings – none, quieter due to Summer break but all bookings continuing and returning in September

Marketing – FREE Social Media channels and email. Once breakfast and afterschool club in occupation space offering is a little limited.

Many Thanks.

Doug Millen - Hall Manager”.

BMD 49. COMMUNITY FACILITY – UPDATE:

Security Issues:

Councillor G Matthews reported that ‘youths’ had been trespassing, disrupting and vandalising as well as smoking and causing litter around the building.

Doug Millen – Community Hall Manager had approached them – they refused to move and so the Police were called – who duly arrived and it is planned to serve them with a Community Action Order – where they have to make good the damage they caused and be liable for costs. Councillor M Copeland stated that it was very important for all residents/hirers/members of the public etc. to keep reporting any Anti Social Behaviour to 101 – or if they are experiencing an incident occurring at the time to phone 999.

There was nothing else new to add to what had already been reported previously in the meeting.

BMD 50. MATTERS OF URGENT PUBLIC IMPORTANCE:

There were no matters of urgent public importance.

BMD 51. DATE OF NEXT MEETING:

The date of the next meeting – **Monday 24th September 2018 at 6.15 p.m.**

The meeting closed at 6:55 p.m.

Approved.....Date