

**DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 4<sup>th</sup> SEPTEMBER 2018.**

**MINUTES OF THE MEETING OF THE  
ALLOTMENTS & OPEN SPACES COMMITTEE  
HELD AT FELPHAM COMMUNITY HALL FELPHAM  
20<sup>th</sup> AUGUST 2018**

**PRESENT:** Councillors: P English, D Smart, Mrs G Moss, Mrs J Wild, Miss A Barker  
& G Grundy.

**A 51. APOLOGIES FOR ABSENCE:**

No apologies had been received from Councillors.

**A 52. ABSENCE WITHOUT APOLOGIES:**

Councillor D Chuter was absent without apology.

There were no other absences without apology.

**A 53. DECLARATIONS OF INTEREST:**

There were no declarations of interest at the outset of the meeting.

**A 54. QUESTION TIME:**

There were no members of the public present, and therefore no questions or issues were raised.

**A 55. CORRESPONDENCE/ANNOUNCEMENTS:**

- (i) CPRE – the Council had received the Summer editions of the CPRE's Countryside Matters and Fieldwork magazines.
- (ii) Correspondence from the Chairman of the Council had been sent to ADC asking specific questions/updates relating to the Management Plan for King George V Playing Fields (copies of this had been distributed to all Councillors by e-mail). Once a response has been received these will be reported back to Councillors and discussed, hopefully, at the next meeting of his Committee.

There was no other correspondence or announcements to report, that would not be dealt with during the course of this meeting.

**A 56. TO RECEIVE THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE MEETING 16<sup>th</sup> JULY 2018:**

These minutes were agreed as a true and accurate record. These are to be ratified by Main Council at its meeting of 4<sup>th</sup> September 2018.

**A 57. MATTERS ARISING:**

**A 45: Drygrounds Lane** – Councillor Miss A Barker raised concerns regarding litter problems – Admin Assistant to chase up ADC again.

**A 45: Planters** – Councillor Miss A Barker referred to the poor state of the planters – Admin Assistant had spoken to Bognor Regis Task Force previously, and was assured that as much watering was taking place due to the extremely hot weather in past weeks. Will get an update on this.

**A 45: Binstead Avenue pond area** – Councillor Miss A Barker queried the progress of this, Councillor P English and Councillor D Smart had had a meeting with Sue Furlong of Operation Watershed and Paul Cann of ADC to discuss this area being cleared of trees to create drainage – restore the pond eventually creating a possible managed wild area which FPC would facilitate in with WSCC and ADC. Councillor P English stated that we are in the first stages but the meeting was very positive. Quotes for a new gate and pole would be obtained after Sue Furlong and Paul Cann supply notification of works.

Councillor Miss A Barker and Councillor G Grundy raised concerns over possible pollution – Councillor P English replied that it would be the ‘silt’ from the pond being drained etc. and that the works would deal with any composting problems.

There were no other matters arising.

**A 58. AGENDA ITEMS FOR THE NEXT JWAAC (31<sup>st</sup> OCTOBER 2018) & JWAAC H&T MEETINGS (Date tbc):**

There were no proposals at this time.

**A 59. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:**

Val Parfoot of FAGS was not in attendance and no report had been received.

**A 60. ST MICHAEL’S ALLOTMENT SITE REPORT:**

Glenn Powell was not in attendance and no report had been received.

**A 61. FACILITIES CONDITION REPORT:**

**Drygrounds Lane** – as stated in **A 57** Litter pick to be chased up.

**Planters** – as stated in **A 57** – watering to be updated on.

**Binsted Avenue pond area** – as stated in **A 57** – awaiting report and management plan.

The Clerk reported that the **Grassmere Parade** area was in a neat and tidy condition and that one of the three WW1 Memorial Seats had been installed on the site.

**Fisherman's Gardens** – A loose slat in the Gazebo had been discovered by contractors installing the WW1 bench. This had been reported to Ross Fisher. The memorial bench next to FPC's new bench was to be investigated.

**A 62. IMPROVEMENTS TO STREET SCENE AND OPEN SPACES REVIEW.**

**(a) Work In Progress.**

<i>Item</i>	<i>Current status</i>	<i>Action</i>
<i>Allotments general</i>	<i>Press for additional allotment sites in north of Parish.</i>	<i>Liaise with ADC as and when possible sites are identified. This is perceived as a long term proposal and possibly unlikely to occur.</i>
<i>Binsted Pond area</i>	<i>Potential encroachment by builders</i>	<i>Extend hedge</i>
<i>Further Allotment Sites</i>	<i>Identification and approach to landowners etc with regard to area earmarked for school on Site 6 proposal and land above Downview school</i>	<i>Currently WSCC are carrying out the process for inviting proposals/interest for a new school.</i>
<i>King George V Playing Fields</i>	<i>Management Plan prepared by ADC</i>	<i>Management Plan for 2014-2024 received by Council.</i>

Longbrook Park	General improvements and possible vegetated shingle project.	<i>Management Plan for 2012-2022 received by Council.</i>
Fisherman's Gardens & The Lobster Pot Area	All in a state of good repair	<i>Ongoing</i>

**A 63. LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS  
UPDATES:**

**King George V** – Neil O'Connor from ADC had reported that other than the Kite Festival taking place later in the month all was quiet, he had sent through an update Councillor D Smart had requested – copies made available at the meeting.

**Longbrook Park** – Andy Camp had reported the following:

"I'm afraid that we encountered a fair bit of vandalism in Longbrook Park when we carried out our regular, monthly, litter pick yesterday.

A notice board has been completely smashed up, several fences (one by The Rife and another near the play area have been broken). There are also some broken tree branches and some fly tipping which have also been reported to Arun District Council.

We collected 5 sacks of rubbish and another one of cans and empty bottles which have been put in our recycling bin.

I'm pleased to say that my work cutting down the weeds around the buddleias which were planted 18 months ago has paid off - we still have 18 plants with flowers on but we certainly could do with some rain.

Sadly, there are some dead fish on The Rife - a member of Snook's Corner Community Group did inform the Environment Agency - unfortunately, the lack of fresh water in the river has caused the oxygen supply to diminish.

Thanks again to Arun DC for cutting the grass prior to our Dog Show on June 23rd.

The Dog Show was a great success and many locals expressed their appreciation.

The flower baskets along Sea Road, paid out of Snook's Corner funds and provided and watered by Felpham Village Conservation Society are looking really bright too".

**Old Rectory Gardens** - ongoing issues with the light – Admin Assistant to chase again on the progress of this. This had recently been copied to all four District Councillors.

**A 64. TREES: REPORT BY TREE WARDEN:**

Steve Alderton was in attendance – he reported that the trees in Outerwyke had been looked at and would be replaced Oct/Nov – he also confirmed a new budget would be set. Councillor Mrs J Wild suggested the possibility of Memorial trees – a representative from ADC would be contacted to see if this could go ahead. Steve Alderton confirmed he had looked at the Binstead Pond area and would quote once a report of works had been received by Sue Furlong - Operation Watershed and Paul Cann - WSCC. Steve had been watering the trees with the bowser – the hot weather recently had made this very challenging.

**A 65. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY AGREED WITH THE CHAIRMAN:**

There were no matters of urgent public importance.

**A 66. DATE OF NEXT MEETING: 17<sup>th</sup> SEPTEMBER 2018.**

The meeting closed at 19:15p.m.

Approved.....

Date.....

