

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 3RD JULY 2018.

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS & RESILIENCE COMMITTEE
HELD ON TUESDAY 12TH JUNE 2018.**

PRESENT: Councillors: G Matthews, Mrs M Harvey, M Harvey, Mrs G Moss, L Jones, & D Smart.

PR 18. APOLOGIES FOR ABSENCE:

Councillor G Hewlett, Councillor P English, Councillor Mrs J Wild & Councillor Ms H Flynn.

No other apologies had been received.

PR 19. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

PR 20. DECLARATIONS OF INTERESTS:

There were no declarations of interests.

PR 21. PUBLIC QUESTIONS:

There was 1 member of the public in attendance.

No questions or comments were made.

PR 22. TO RECEIVE THE MINUTES OF THE LAST MEETING HELD ON 8TH MAY 2018:

The minutes of the meeting held on the 8th May 2018 were **APPROVED** as a true and accurate record and these minutes were ratified at Main Council on 5th June 2018.

PR 23. MATTERS ARISING:

There were no matters arising.

PR 24. CORRESPONDENCE:

Correspondence received relates to the topics on the agenda and so were discussed as they arose.

PR 25. AGENDA ITEMS FOR THE NEXT JWAAC MEETING 13TH JUNE 2018:

There were no items raised for the next JWACC meeting 2018.

PR 26. “FUN ON THE PROM” ANNUAL EVENT 2018:

Report from Councillor Mrs G Moss:

- All performer attractions are now confirmed verbally, some contracts with new providers are now signed and in the post. The Tombola raised funds will be for another P.A.D.
- Banners are with Sign Quick for updating.
- Felpham Art Group are considering our invitation to provide an exhibition of work for sale.

PR 27. GATEWAY & VILLAGE SIGNAGE:

Report from Councillor Mrs G Moss:

- The signs are awaiting collection and this has been kindly undertaken by the Civil Engineer. Tommy Thompson the Civil Engineering director who has advised us from inception, has suggested that one of his men be accompanied to each approved site so that FPC confirms direction of each sign before installations take place and white paint indicators to be made at the time of the visit.
- Councillor M Harvey suggested The Post newspaper covers the unveiling event – all agreed.

PR 28. PUBLIC ACCESS DEFIBRILLATOR:

Report from Councillor Mrs G Moss:

- This is now installed outside Boots on Felpham Road.
- Secamb registration is now in process.
- We are now in the process of providing demonstrations for Boots staff.
- It is now important to proceed with the purchase of a defibrillator cabinet for use within the interior of the Community Hall. We already have a Defibrillator for this purpose. We need to ascertain whether this might form part of a budgetary purchase for the building rather than a project. In addition, a resident has raised the issue of an accessible First Aid Kit.
- My advice professionally to all individual activity organisers usually is that they have an obligation to make provision for First Aid resources.
- Section 11.5 in the Hall Hire Agreement states: **First Aid Cover – The Hirer is responsible for providing First Aid cover and equipment.** Councillor D Smart proposed a kit be purchased, Councillor G Moss seconded this – it was suggested that this request go to the next Finance meeting to discuss.

PR 29. RESILIENCE:

Report from Councillor Mrs G Moss:

- We hosted Yapton, Middleton and Aldwick Parish Council to a Resilience briefing. We have now been invited to Yapton's next Resilience meeting and Aldwick's July Main Council Meeting. All have expressed an interest in collaborative working.

PR 30. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

PR 31. OTHER MATTERS AT CHAIRMAN'S DISCRETION:

There were no matters at the Chairman's Discretion.

PR 17. DATE OF NEXT MEETING: 10th July at 7:00pm.

The meeting closed at 7:40pm

Signed: _____

Date: _____