

**DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 1<sup>st</sup> MAY 2018.**  
**MINUTES OF THE MEETING OF THE**  
**BLAKE'S MEAD DEVELOPMENT COMMITTEE**  
**HELD AT THE FELPHAM COMMUNITY HALL, MEADEN WAY, FELPHAM**  
**MONDAY 23<sup>rd</sup> APRIL 2018.**

**PRESENT:** Councillors - G Matthews, A Burrows, D Smart.  
Councillors P English & Mrs R Kissell arrived at 6.34 p.m. during discussions of Agenda Item 8 – Update on Blake's Mead Issues.

Councillor G Grundy was also in attendance in the public gallery.

Lay Member: Eileen Inwood - Blake's Mead Community Association.

**BMD 140. APOLOGIES FOR ABSENCE:**

Apologies had been received from Councillors M Copeland & Mrs G Moss.

**BMD 141. ABSENT WITHOUT APOLOGIES:**

There were no absences without apology.

**BMD 142. DECLARATIONS OF INTEREST:**

All Felpham Parish Councillors present declared personal interests in Agenda Items 8 - 9 and requested that it be recorded in the minutes that they would be taking part in any debate and voting on these items (should it be necessary) as authorised by Felpham Parish Council in its determination of 2<sup>nd</sup> June 2015.

**BMD 143. CORRESPONDENCE/ANNOUNCEMENTS:**

- (i) WSCC - the Council had received the data from WSCC with regard to the speed survey carried out at Downview Road. The data provided was as follows:

**“Downview Road**

The average speed in the road has been lowered to:

21.8mph Northbound with only 6 vehicles travelling over 35mph in a 24hr period

20.8mph southbound with only 2 vehicles travelling over 35mph in a 24hr period

**Outerwyke Road**

The average speed in the road has been lowered to:

21.3mph Westbound with only 7 vehicles travelling over 35mph in a 24hr period

20.7mph eastbound with only 6 vehicles travelling over 35mph in a 24hr period

**Wroxham Way**

Before data was not collected in January (equipment failure), though earlier results (2010) gave average speeds of 17.6mph. As speeds were so low, after data has not been collected. You will recall that speed cushions were installed here so that it would not become a rat-run for drivers avoiding Downview Road.

Whitelands and Firs Avenue, no cushions installed, small changes in speed and flow.

We are pleased with the results and the speed reductions are slightly greater than we expected. The average speeds would enable a 20mph limit to be considered in this area.

We have had a number of enquiries (saying their road had become a rat run, that the scheme is not working, that the cushions are different heights etc). It is hoped that this data would help people understand what has been achieved.

Regarding the height of the speed cushions. The national guidance recommends a maximum height of 75mm. We generally specify 65mm as there is some variability to compaction of the material and other construction tolerances, this serves to ensure that we do not exceed the maximum reducing the possibility of damage to low vehicles. We believe the speed cushions have been installed within a reasonable tolerance”.

- (ii) ADC – Parish Boundary Changes – the Council have been advised that, the consultation on the proposed changes to the Parish boundary between Yapton and Felpham, had closed on the 13<sup>th</sup> April 2018. The Council will be advised once a decision has been made at ADC.
- (iii) ADC – the Council have been contacted by Anthony Baker of ADC with an update on the Art Trail for Blake’s Mead. This was as follows:

“the artist, Simon Groves, has been appointed.

I have sent out emails to the schools (Bishop Tufnell and Downview) and I am awaiting their responses; once I have dates for the schools workshops, I will then book a date for the residents workshop. I will be chasing the schools this week.

Once the workshops have been confirmed, we will then be in a position to produce a schedule of sculpture delivery”.

There was no other correspondence received or announcements to make.

**BMD 144. QUESTION TIME:**

There were no members of the public present.

It was agreed by the Committee that any further questions could be raised as and when, during the course of the meeting.

**BMD 145. TO RECEIVE THE MINUTES OF THE BLAKE'S MEAD DEVELOPMENT COMMITTEE MEETING HELD ON 26<sup>th</sup> MARCH 2018:**

These were agreed as a true and accurate record of the meeting and were presented to Main Council on the 3<sup>rd</sup> April 2018 for approval and ratification.

**BMD 146. MATTERS ARISING:**

There were no matters arising.

**BMD 147. AGENDA ITEMS FOR THE NEXT JWAAC MEETING and JWAAC H&T SUB-COMMITTEE (13<sup>th</sup> June 2018 & 22<sup>nd</sup> May 2018 respectively):**

There were no new agenda items proposed.

**BMD 148. BDW UPDATE OF BLAKE'S MEAD MATTERS/ISSUES:**

**Report of the Blake's Mead Community Association (BMCA):**

Eileen Inwood of the BMCA had kindly provided their monthly report which is as below:

**"1. Events update**

Helen reported that the Easter Party was a success and the feedback very positive. Around £200 profit was made.

Helen and Mo will meet with Doug at the Community Hall on Friday morning to book the following:

- Coffee mornings for rest of the year
- 2 x quiz nights
- Adults party to include comedian and race night

The committee discussed the inclusion of refreshments during the evening events, suggestions made were, Indian meal supplied by So India at £15, ploughman's, fish and chips.

The summer party will use the same entertainer, but a separate balloon sculptor will be employed for £20 an hour.

It was agreed that for future events the attendees would be asked to pay in advance via PayPal.

Communication was also mentioned at this point but discussed later in the meeting

**2. Task group update**

Ray will email with reference to the sculptures to be installed in the

area. There will be an exhibition held in the Community Hall, the date for which has yet to be announced.

There has been communication from a lady resident of Tupper gardens with reference to speeding cars and the need for pedestrian protection, also the encroachment of mud onto the path behind her property. Ray will raise the issues with BDW.

It was generally felt that little could be done with regard to the construction and size of the new play park and this has been detailed on the plans for a number of years.

### ***Marketing strategy***

The committee decided that the Webmail email system would be discontinued when the renewal date is due. The suggestion has been made that G suite is used as a more cost effective and more user-friendly option. Dan is looking into this.

The need for more effective communication was discussed at length with reference to:

- The need for an external notice board which the FPC has declined but will set aside space on their noticeboard in the Community Hall for BMCA
- The next newsletter which it was decided that this was not an immediate action. The possibility of sponsorship for the newsletter from Ace Taxis was also suggested.
- It was decided that in future all meetings would be set up on Facebook as events.

### **3. AOB**

The FPC have a budget, which can be used for the purchase of table tennis table, pool table, short mat bowls etc but if not spent within the next year would be taken away.

The equipment must be storable, the Council will not accept responsibility for its use.

It was felt that this was an idea which could be put to the residents and members to gauge response and to find someone interested in running such sessions.

Chris will not be able to attend the next general meeting but would brief Dan prior to this. Another committee meeting will also be arranged prior to the general meeting

There have been 3 queries about Greenbelt asked within the past few days, Chris will address these”.

### **(b) Community Hall Manager’s Report:**

“22nd March 2018 – 17th April 2018

Bookings so far have been good with Main Hall Bookings of:

WellFit class Monday morning, Rugby Tots from 1.30pm, Baby Fit from 5.30pm and Just Jive and Sign Language on Monday night.

Baby Sensory have moved to the main hall on a Tuesday, Pilates in the conference room and Slimming World Tuesday for 6hrs in the evening with approx. 120 customers.

Sama Karate Wednesday evening, and Dementia Support taking 2 rooms once a month.

Scouts (Beavers) (Felpham 2nd Scout Group) and Sign Language Thursday Evenings.

Friday Mornings is Baby Ballet with later in the Morning, Pilates in the Conference room.

Saturday mornings Rugby Tots (weekly) and Bric a Brac Auction taking place several hours once a month.

Holistic Fair 4-5 Sundays per year (£180 per booking).

Rooms are booked and used regularly. More daytime bookings for rooms are being sought. Dementia Support taking 2 rooms once monthly.

The local resident's association are holding their bi-monthly meetings with us and are planning a big list of events with bookings confirmed on many dates throughout the year.

We've had several children's parties booked and I've made many appointments to see people in the immediate future regarding ongoing Business Training. I have met with Worthing Homes and will be meeting other Community Organisations soon.

Continued discussions are being held with WSCC, Arun and Sussex Police regarding potential Youth Clubs and SCL Ltd regarding ongoing daytime classes for 16-18 year olds.

Worthing Homes held a very popular Easter Event with over 140 attendees as did BMCA.

Income of £2852.50 for April, down on March due to Easter Holiday class breaks and a more regular amount, currently upwards of £3200 for May and increasing ongoing to approx. by £4200 in June/July. Constantly searching for new hirers to boost this month on month with a few things in the pipeline. Daily Breakfast and After School Club now confirmed from June, taking an annual income to over £50,000 pa.

I've been updating social media regularly and have added the Skedda Booking system details to it with pricing to accompany the availability.

Snagging list prepared for Arun and Barrett's. Reilly's Construction have been out to investigate works to be done. They have visited and completed flooring remedial works. Ceilings and wall cracks are ongoing but in hand.

Many Thanks  
Doug Millen - Hall Manager".

#### **BMD 149. COMMUNITY FACILITY – UPDATE:**

There was no further update to give over and above what had been reported in previously in the meeting.

Councillor P English requested that the Council obtain quotes for the re-alignment of the drain that is causing issues from the ladies toilets at the Community Hall.

Councillor A Burrows spoke against the proposal made by Councillor English.

Councillor D Smart suggested that the Council wait for a three day period for a response from ADC on this issue.

**It was RESOLVED that should a response from ADC not be received by Monday 30<sup>th</sup> April 2018 the Council would seek legal advice from SALC and based on their advice take further action/identify a right route to pursue.**

**Councillor A Burrows offered to discuss the matter with Environmental Health at ADC – this was welcomed.**

**BMD 150. MATTERS OF URGENT PUBLIC IMPORTANCE:**

There were no matters of urgent public importance.

**BMD 151. DATE OF NEXT MEETING:**

The date of the next meeting – **Monday 21<sup>st</sup> May 2018 at 6.15 p.m.**

The meeting closed at 6.55 p.m.

Approved.....Date .....