

DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 1st MAY 2018.

**MINUTES OF THE MEETING OF THE
ALLOTMENTS & OPEN SPACES COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
16th APRIL 2018**

PRESENT: Councillors: P English, G Grundy, & D Smart.

Val Parfoot – FAGS representative and Chairman.

Councillor G Matthews was substituting for Councillor Mrs G Moss.

Councillor Mr R Kissell was also in attendance in the public gallery

A 151. APOLOGIES FOR ABSENCE:

Apologies had been received from Councillors Mrs J Wild, Ms L Jones and Mrs G Moss.

Glenn Powell - St Michael's Allotment Site representative.

A 152. ABSENCE WITHOUT APOLOGIES:

There were no absences without apology.

A 153. DECLARATIONS OF INTEREST:

There were no declarations of interest at the outset of the meeting.

A 154. QUESTION TIME:

There were no members of the public present and therefore no questions or issues raised.

A 155. CORRESPONDENCE/ANNOUNCEMENTS:

- (i) *Arun District Council*** – the Council had increasing concerns about TPO'd trees in Felpham and some that had been felled. In this respect Councillor Mrs J Wild, on behalf of the Council, had, under the Freedom of Information Act, requested from ADC the number prosecutions that they had carried out with regard to the felling of TPO'd trees. Their response had been that one prosecution had been made in 2007.

- (ii) **Land at Binsted Avenue** – the Clerk as requested had obtained from the Land Registry a map of land owned. A copy of this had been sent to the Chairman of the Committee, prior to the meeting, and copies given out to those Councillors at this meeting.

It was agreed that the Clerk write to ADC with regard to the “filling in” of the pond at Binsted Avenue which the Parish Council believed to be part of the flood mitigation scheme and water course.

There was no other correspondence to report.

A 156. TO RECEIVE THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE MEETING 19th MARCH 2018:

These minutes were agreed as a true and accurate record. These had already been ratified by Main Council at its meeting of 3rd May 2018.

A 157. MATTERS ARISING:

There were no other matters arising, that had not already been reported to Main Council on 3rd May 2018.

A 158. AGENDA ITEMS FOR THE NEXT JWAAC & JWAAC H&T MEETINGS:

There were no proposals at this time.

A 159. FELPHAM ALLOTMENTS AND GARDENS SOCIETY REPORT:

Val Parfoot of FAGS was in attendance and reported the following:

“Waiting List: 10 to 12, report pending from our Rents Officer.

Since our last meeting I am very happy to report that we have been awarded £9,345 from the Lottery Fund. We have already placed the order for the waterless loo and hope for delivery in approx. 4-6 weeks. The installation cost is £2,497.50. As you know we have already raised another £2,500 towards this project.

There have been a couple of Work Parties since our last meeting and the allotments are looking good. As usual a couple of plots need attention, letters have been sent out to find out what the issues are.

Some glass on two greenhouses was broken at the beginning of the Easter holidays; no further damage has been reported.

In May many of the children from Downview School will be visiting the allotments. They are also taking part in an art competition to design a picture which can be used on our own card. The winner will be announced at the charity event with St Wilfred's in June.

Work has started on the community plot. We are keeping an eye on them as they do not seem to know much about gardening. We'll give help and guidance but they must do the work and follow the rules the same as everyone else. They were a great help at the Work Party and it was good to see more young people taking part.

Hope to see some of you at the Plant Sale on 28th April 2018".

A 160. ST MICHAEL'S ALLOTMENT SITE REPORT:

(i) Report from FVCS Representative (Glenn Powell):

Glenn was not in attendance and therefore no report was received.

(ii) The Clerk reported that there were 3 outstanding payments for allotment plots on the site, at this time.

A 161. FACILITIES CONDITION REPORT:

Drygrounds Lane – no visit made since last meeting.

Planters – in good condition.

Binsted Avenue pond area – no visit made since the last meeting. Councillor P English reported that the hedging around the site was serving its purpose.

The Clerk reported that the Grassmere Parade area was in a neat and tidy condition.

A 162. IMPROVEMENTS TO STREET SCENE AND OPEN SPACES REVIEW.

(a) Work In Progress.

<i>Item</i>	<i>Current status</i>	<i>Action</i>
<i>Allotments general</i>	<i>Press for additional allotment sites in north of Parish.</i>	<i>Liaise with ADC as and when possible sites are identified. This is perceived as a long term proposal and</i>

		<i>possible unlikely to occur.</i>
Binsted Pond area	Potential encroachment by builders	<i>Extend hedge</i>
Further Allotment Sites	Identification and approach to landowners etc with regard to area earmarked for school on Site 6 proposal and land above Downview school	<i>Currently WSCC are carrying out the process for inviting proposals/interest for a new school.</i>
King George V Playing Fields	Management Plan prepared by ADC	<i>Management Plan for 2014-2024 received by Council.</i>
Longbrook Park	General improvements and possible vegetated shingle project.	<i>Management Plan for 2012-2022 received by Council.</i>
Fisherman's Gardens & The Lobster Pot Area	All in a state of good repair	<i>Ongoing</i>

A 163. LONGBROOK PARK, KING GEORGE V & OLD RECTORY GARDENS UPDATES:

- (i) **King George V & Longbrook Parks** – Neil O'Connor from ADC had reported that the Annual Football Festival on King George V would be taking place on the week-ends of the 5th & 19th May 2018.

No other reports had been received, despite being requested.

- (iii) **Old Rectory Gardens** – no report had been received. **Further to the issue of the lights in Old Rectory Gardens the Clerk was requested to contact ADC for an update.**

A 164. TREES: REPORT BY TREE WARDEN:

Steve Alderton was not in attendance.

A 165. MATTERS OF URGENT PUBLIC IMPORTANCE – PREVIOUSLY AGREED WITH THE CHAIRMAN:

There were no matters of urgent public importance.

A 166. DATE OF NEXT MEETING: 14th May 2018.

The meeting closed at 6.54 p.m.

Approved.....

Date.....