

**MINUTES OF THE MEETING OF  
FELPHAM PARISH COUNCIL  
HELD AT THE FELPHAM COMMUNITY HALL, FELPHAM  
6<sup>th</sup> MARCH 2018.**

**PRESENT:** Councillors: M Harvey, Mrs G Moss, G Blampied, D Smart, Ms H Flynn  
A Burrows, Mrs J Wild, G Hewlett, P English & G Matthews.

**MC 230. APOLOGIES FOR ABSENCE:**

Apologies for absence had been received from Councillors Mrs R Kissell, M Copeland & Mrs M Harvey.

**MC 231. ABSENCE WITHOUT APOLOGIES:**

There were no absences without apology.

**MC 232. DECLARATIONS OF INTEREST:**

There were no declarations of interest at the outset of the meeting.

**MC 233. PUBLIC QUESTION TIME:**

There were no members of the public present.

**MC 234. TO RECEIVE THE MINUTES OF THE MAIN COUNCIL MEETING HELD ON  
6<sup>th</sup> FEBRUARY 2018:**

The minutes were **APPROVED** as a true and accurate record.

**MC 235. MATTERS ARISING:**

There were no other matters arising.

**MC 236. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:**

- 1) **Arun District Council** – decisions made by the Cabinet at ADC on the 15<sup>th</sup> & 22<sup>nd</sup> February and 1<sup>st</sup> March 2018. None of these had any direct effect on the Parish Council or residents of Felpham.
- 2) The Clerk advised that the Council had submitted an application to WSCC to consider private directional signage to the Community Hall, on the highway. Before they are able to assess the Council's application we would need to make a non-refundable online payment of £112.10. The Clerk advised that the Council had no credit card facility to pay online and could not pay by cheque online. In this respect the Clerk requested the Council's consideration of how it wished to pay the online payment.  
The proposed positions for the initial signs were from the Flansham roundabout, the second roundabout on the relief road and the roundabout at

the Bognor end of the relief road.

**It was RESOLVED that the Clerk consult WSCC on this, with potential alternatives for online payment.**

- 3) **Arun District Council** – the Council had received information on the current and proposed charges for various car parks in Bognor Regis and Littlehampton (from 1<sup>st</sup> May 2018). Any comments on these had to be received by ADC by 6<sup>th</sup> April 2018
- 4) **Arun District Council** – the Clerk advised the meeting that he had written to ADC with regard to future contributory payments towards the toilets at Culver Road. In response ADC had written that they hoped that the Parish Council would still be prepared to continue to provide a contribution towards these toilets. **The Clerk was requested to contact ADC with regard to the opening date of the refurbished toilets at Culver Road.**
- 5) **Arun District Council** – Anthony Baker had been written to for an update on the proposed Art Trail for Blake's Mead. He advised that quotes for the work had been issued with a closing date for submissions of 2<sup>nd</sup> March 2018. Once an artist has been selected consultation workshops will be arranged.

#### **MC 237. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:**

**(i) County Councillor Ms H Flynn – reported the following:**

- She started with the bad news – the County Council share of the Council Tax would be increasing by 3.95%. This equated to 92p per week for the average Band D household. The increase is made up of 1.95% on general expenditure with an additional 2% for adult social care – a figure permitted by central government and essential to continue to provide and retain the level of support to vulnerable residents.
- Felpham is in the news – firstly the Connections magazine, distributed across the County, praises the work done in setting up the Felpham Resilience Group which is seen as a model for others to follow. Secondly, local residents were featured taking up the Home Safety visits provided by the Fire & Rescue Service and the installation of the Community Fire Link. This detector activates a 24 hour monitoring centre and if there is no response from the resident a 999 call is activated.
- School provision – as previously reported the expansion of Felpham Community College is currently out for consultation. She had been asked about the site allocated on Blake's Mead for a school and had requested the Cabinet Member at WSCC for an update including whether or not the expansion at Downview School had been sufficient to satisfy local need.
- Road mitigation – the work on speed reduction (Downview Road and other roads feeding Downview Road) had been completed. There had been very little negative comment made to herself. The next programmed works would be the installation of a roundabout at Summerley Lane/Felpham Way and the moving of the existing pedestrian crossing. Residents in the immediate area of these works will be consulted and formal consultation taking place later in the year. It is hoped that the scheme may be implemented in late 2018/early 2019.

- She was delighted that the Hoe Lane development planning application had been refused.
- It was reported that grants from the County Council had been made to the Felpham Sailing Club for a new boat to train young local residents and the Bognor Regis Camera Club (who meet in Felpham) for a new projector.
- In conclusion the County Councillor wished to thank residents for raising issues with her in and around Felpham – footpaths, Cycle paths and parking being the main topics.

**(ii) District Councillor Paul English** – referred to the ineffectiveness of the the speed humps in Downview Road.

Councillor G Matthews – advised that he would contact WSCC's Peter Bradley with regard to the speed humps and their ineffectiveness in reducing the speed of vehicles and details/data on this. It was agreed that notices be placed asking for volunteers for a potential speed watch initiative.

**JWAAC** – last meeting was utter shambles. There were members there who were obviously wishing for the demise of JWAAC.

**JWAAC H & T** – also obvious that there were members who did not wish for this body to continue.

Councillor G Matthews agreed he would contact those other Councils that had paid towards the running of JWAAC H & T, in terms of meeting to agree a strategic way forward for the future e.g. agenda items etc.

Cllr English advised that the Leader of ADC had been reconfirmed as Councillor Gill Brown.

**(iii) District & County Councillor David Edwards** – was not in attendance and therefore no report received.

**MC 238. DATES OF OUTSIDE BODIES MEETINGS & REPORTS FROM MEMBERS ON OUTSIDE BODIES:**

The Clerk reported the following:

**Future Meetings:**

- 1) **JWAAC** – 13<sup>th</sup> June 2018.
- 2) **JWAAC H&T Sub-Committee** – 22<sup>nd</sup> May 2018.

**Meetings Attended/Held since the last meeting:**

- 1) **JWAAC H&T Sub-Committee meeting held on 6th February 2018** – Councillor G Matthew had produced the main salient notes from this meeting (hard copies were distributed to all Councillors in attendance). The content was as follows:

“These notes are to highlight the matters affecting Felpham directly. Traffic calming humps are being progressed in the Downview Road area. The next project will be the installation of a mini roundabout at Summerly Lane/Felpham Way and the move of the pedestrian crossing to the east. There were only two

other items which may be of concern to Felpham these are the idea of the railway station/Picturedrome junction being changed into a shared usage junction (*Councillor Ms H Flynn – WSCC County Councillor – believed that this was just an idea that had been put forward by an individual at the meeting and unlikely to materialise*). An example of such a project by Poynton Regeneration had been shown which was similar to what was being proposed. The cost for this was estimated at several million pounds. Attendees of H&T were requested to put this idea to their Councillors and ascertain what the general feeling towards this idea would be. The second subject of discussion was the level of response regarding attendance at this Committee – some Councils were against this sub-committee continuing”.

- 2) **Arun District Association of Local Councils (ADALC)** – the minutes from the meeting held on the meeting held on the 22<sup>nd</sup> November 2017 had been received by the Council and distributed to all Councillors prior to the meeting.

3) **JWAAC Meeting held on 27<sup>th</sup> February 2018 –**

**Councillor Mrs J Wild** – updated on the JWAAC meeting. Three questions were raised with regard to TPO'd trees in Felpham. The main response to the issue of the trees felled by the developers was that no prosecution would be made, which she felt was extremely disappointing. She also referred to the latest crime figures which showed a large increase in crime overall in Felpham. **The Clerk was requested to communicate with Katy Bourne with regard to why there was not a breakdown of crime figures for Felpham East and West as opposed to Felpham as a whole. There was also a request to ascertain from the police an explanation of the figures and why Felpham is returning significantly high rates of crime than other areas.**

There had been no other external meetings held since the last meeting.

**MC 239. TO RECEIVE THE MINUTES OF THE PLANNING ADVISORY COMMITTEE DATED 13<sup>th</sup> FEBRUARY 2018:**

The minutes were **APPROVED** as a true and accurate record.

**MC 240. MATTERS ARISING:**

There were no matters arising.

**MC 241. TO RECEIVE THE MINUTES OF THE PROJECTS COMMITTEE DATED 13<sup>th</sup> FEBRUARY 2018:**

The minutes were **APPROVED** as a true and accurate record.

**MC 242. MATTERS ARISING:**

**PR 97** – Councillor Mrs G Moss confirmed that Butlin's had agreed to provide/donate £1000 towards the Fun On The Prom fireworks event.

**PR 98** – Councillor Mrs G Moss confirmed that the gateway signs had been commissioned and that they would be delivered direct to the installers, once completed.

**PR 99** – Councillor Mrs G Moss advised that a further £1000 had been acquired

towards a defibrillator to go outside the Community Hall.

There were no other matters arising.

**MC 243. TO RECEIVE THE MINUTES OF THE ALLOTMENTS & OPEN SPACES COMMITTEE DATED 19<sup>th</sup> FEBRUARY 2018:**

The minutes were **APPROVED** as a true and accurate record.

**MC 244. MATTERS ARISING:**

**A 133 (ii) tenders for grass cutting at St. Michael's Allotment Site** – the Clerk advised that he and the Chairman of this Committee had considered the applications received (under delegated powers) and had made the decision that Ron Hand would be the Council's contractor for these works, from the 1<sup>st</sup> April 2018.

There were no other matters arising.

**MC 245. TO RECEIVE THE MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE MEETING DATED 19<sup>th</sup> FEBRUARY 2018:**

The minutes were **APPROVED** as a true and accurate record.

**MC 246. MATTERS ARISING:**

There were no matters arising.

**MC 247. TO RECEIVE THE MINUTES OF THE BLAKE'S MEAD DEVELOPMENT COMMITTEE MEETING DATED 26<sup>th</sup> FEBRUARY 2018:**

The minutes were **APPROVED** as a true and accurate record.

**MC 248. MATTERS ARISING:**

**BMD 122 – Blake's Mead Areas of Responsibility** – the Clerk confirmed that he had requested that this information be placed on the Council's web site.

**BMD 125** – the Clerk advised that he had written to BDW Homes with regard to the mud being left all along Stanhorn Grove from vehicles working on the Football pitch/school site. A response was awaited.

There were no other matters arising.

**MC 249. TO RECEIVE THE MINUTES OF THE FINANCE COMMITTEE MEETING DATED 26<sup>th</sup> FEBRUARY 2018:**

The minutes were **APPROVED** as a true and accurate record.

**MC 250. MATTERS ARISING:**

**F168 (i)** The Clerk advised that the Council was still awaiting the Deed of Agreement for the Community Hall, for signing.

There were no other matters arising.

**MC 251. MATTERS OF URGENT PUBLIC IMPORTANCE:**

There were no matters of urgent public importance.

**MC 252. BUSINESS AT THE CHAIRMAN'S DISCRETION:**

There was no business at the Chairman's discretion.

**Date of Next Meeting:** Tuesday 3<sup>rd</sup> April 2018.

The Chairman closed the meeting at 7.41 p.m.

Approved.....Chairman

Date .....