

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 6th FEBRUARY 2018.

**MINUTES OF THE MEETING OF THE
NEIGHBOURHOOD PLAN COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
MONDAY 22nd JANUARY 2018.**

PRESENT: Councillors: G Matthews, Mrs E Taylor, Mrs J Wild & Mrs G Moss.

Lay Members: Colin Holliday & Glenn Powell.

NP 91. APOLOGIES FOR ABSENCE:

Councillors: D Smart, Ms H Flynn & P English.

NP Advisor: Maureen Chaffe.

NP 92. ABSENT WITHOUT APOLOGIES:

There were no absences without apology

NP 93. DECLARATIONS OF INTEREST:

There were no declarations of interest at this point of the meeting.

NP 94. QUESTION TIME:

There were no members of the public in attendance.

NP 95. CORRESPONDENCE/ANNOUNCEMENTS:

(i) the Planning Inspector for the Arun Local Plan had sent an interim question to ADC with regard to the Bognor Regis Golf Club. This sought clarification on their current position in relation to the golf club. Their response included the following comments:

- **it confirmed that initial discussions had taken place between the golf club and ADC to discuss the potential relocation of the golf course and redevelopment of the existing site for some housing.**
- **The site had been assessed as part of the Council's Sustainability Appraisal which had concluded that due to various constraints the site was not suitable for allocation within the Local Plan. As a consequence reference to the golf club has not been included within the plan.**
- **ADC will continue to discuss any emerging proposals with the golf club should they arise through the development management process and any planning application would be considered against the Development Plan and other material considerations in due course.**
- **Should the site continue to be promoted for allocation, the Council would consider the potential for the site to be allocated for future development.**

There was no other correspondence or announcements to report.

NP 96. MINUTES OF THE MEETING HELD ON 18th DECEMBER 2017:

These were approved as a true and accurate record of the meeting, and had been ratified by Main Council at its meeting on 9th January 2018.

NP 97. MATTERS ARISING:

There were no other matters arising that had not been already reported, and minuted, at the Main Council meeting of 9th January 2018.

NP 98. NEIGHBOURHOOD PLAN – REVIEW OF PLAN:

The Clerk reported that the next meeting of the Neighbourhood Plan Working Group would be on Tuesday 20th February 2018 at 10 a.m.

NP 99. NEIGHBOURHOOD PLAN DESIGN GUIDE - UPDATE:

Lead Persons: Richard Wickens & Maureen Chaffe.

The Clerk reported that the revised Design Guide had been sent to Arun District Council, for comment, and a response was awaited. It was assumed that this would be after the Local Plan for the Arun District had been approved and adopted.

NP 100. ARUN LOCAL PLAN UPDATE:

The decision on Arun District Council's Local Plan was currently due from the Planning Inspector in Spring of 2018.

The Clerk reminded Councillors that the Main Modifications to the Local Plan Document were currently out for public consultation. A copy of these modifications and all other documentation had been supplied to the Parish Council. The consultation period runs from 12th January 2018 to 5 p.m. on the 23rd February 2018, and comments can be made on ADC's web site or by e-mail or post. ADC will also be holding three drop-in sessions to help with any queries people may have. These are programmed to be held on Tuesday 16th January from 10a.m to 1 p.m., Tuesday 30th January from 10a.m. to 1 p.m. and Tuesday 13th February from 10a.m. to 1 p.m. Booking a slot for any of these sessions is required.

NP 101. COMMUNITY ACTION PLAN:

Current Lead Persons: Richard Wickens & Maureen Chaffe.

Work on the Community Action Plan would be picked up again after the review of the Neighbourhood Plan had been carried out.

NP 102. COMMUNITY RESILIENCE PLAN:

Lead Persons: Gloria Moss & Dave Smart.

Councillor Mrs G Moss reported:

Communications

A working group has been researching options for establishing Emergency Radio Communications to and from the Felpham Community Hall and various Felpham locations.

This will enable the continuity of clear communications with all Category One Services and the capability to safely support and direct team members during any Emergency Mobilisation regardless of power or telephone failures.

A Radio Communications working group consisting of John and Eileen Taylor, Dave Smart and Gloria Moss met with Shaun Magrif, a specialist Radio Communications Retailer from Littlehampton in order to conduct a range of trials.

The trials sampled communication from the Felpham Community Hall to various locations within the Parish of Felpham.

The equipment options included the use of a Base Station Radio supported by a discreet Roof Ariel with two hand sets for use by team leaders. This would necessitate an approach to ADC to determine if FPC can be permitted to install the Roof Ariel.

The alternative required the purchase of two higher specification radios which have repeater or talk through functions, one of which would need to be positioned at a central Felpham location.

We are now in receipt of estimates for purchasing or hiring which are attached to this report.

We have also been made aware that the Sailing Club have substantial Communications Resources that may possibly add to the capability that we are seeking to establish. We are planning to speak with the custodian of these resources as suggested by Glenn Powell.

We have also been liaising with County Councillor Hilary Flynn who has tried to identify funding sources and has advised an approach to JWAAC. It is proposed that a part purchase is made with the current Resilience budget and a part purchase with the new budget or to consider a hire agreement.

NP 103. AGENDA ITEMS FOR NEXT JWAAC MEETING (27th February 2018):

There were no new items proposed.

NP 104. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

There were no matters of urgent public importance.

NP 105. DATE OF NEXT MEETING:

19th February 2018 at 7.00 pm.

The meeting closed at 7.41 p.m

Approved.....

Date