



CLERK TO THE COUNCIL
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ALL COUNCILLORS: YOU ARE HEREBY SUMMONED TO ATTEND THE MAIN COUNCIL MEETING OF THE ABOVE-NAMED COUNCIL, CONVENED BY THE CHAIRMAN AND TO BE HELD AT THE FELPHAM COMMUNITY HALL, MEADEN WAY, FELPHAM ON TUESDAY 3RD NOVEMBER 2026 18:15

MEMBERS OF PUBLIC ARE WELCOME TO ATTEND ALL COUNCIL AND COMMITTEE MEETINGS

The business to be transacted at the meeting will be:

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest.**
- 3. Question Time:**
Questions from the public (for up to 15 minutes total).
The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 5 minutes. Business of the meeting will start immediately following the public forum. Can any public questions be sent to the Clerk by post or email at your earliest convenience, ideally 7 days prior. This will allow Councillors to offer an informed response.
- 4. Reports from members on outside bodies.**
- 5. Chairman's Report**
- 6. To approve as a true and accurate record the minutes of the Main Council Meeting held on 6th October 2026.**
- 7. Clerk's report**
- 8. General correspondence**
- 9. Report from County/District Ward members.**
- 10. To approve as a true and accurate record the minutes of the Finance & Administration Committee dated 6th October 2026.**
- 11. Clerk's Report**
- 12. To approve as a true and accurate record the minutes of the Planning, Licensing & Neighbourhood Plan Committee dated 6th October 2026.**
- 13. Clerk's Report**

14. To approve as a true and accurate record the minutes of the Projects & Community Involvement Committee dated 13th October 2026.
15. Clerk's report
16. To approve as a true and accurate record the minutes of the Allotments and Open Spaces Committee dated 13th October 2026.
17. Clerk's report
18. To agree the purchase of a Felpham Parish Council bench at Flansham Playground using CIL funding.
19. To ratify the decision of the Finance and Administration Committee to approve the quarterly grant awards.
20. To ratify the decision of the Finance and Administration Committee to approve the proposed St. Michael's Allotments lease and associated policies.
21. To ratify the decision of the Finance and Administration Committee to approve the proposed changes to the St. Michael's Allotments rent with effect from 1st April 2027.
22. To ratify the decision of the Finance and Administration Committee to reappoint the Internal Auditor Mulberry and Co for 27/28
23. To ratify the decision of the Finance and Administration Committee regarding a Community Asset Transfer Application for the Community Hall Car Park.
24. To agree the Parish Office Christmas closure dates.
25. Budget Setting
26. Matters of urgent public importance (with the prior consent of the Chairman).
27. Business at the Chairman's discretion.

Date of next meeting: Tuesday 8th December 2026 6.15pm

27th October 2026

Nicola Meaney – Clerk to the Council



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(Some items may be closed to public due to its confidential and contractual sensitivity. Public Bodies (Admission to Meetings) Act 1960 and Local Govt Act 1972 ss 100 & 102). The Parish Council may photograph, film, record or broadcast meetings and can retain, use or dispose of such material in accordance with its retention and disposal policies (Openness of Local Government Regulations 2014).