

DRAFT SUBJECT TO APPROVAL OF MAIN COUNCIL ON 3RD NOVEMBER 2026

**MINUTES OF THE MEETING OF THE
ALLOTMENTS & OPEN SPACES COMMITTEE
HELD AT FELPHAM COMMUNITY HALL FELPHAM
13TH OCTOBER 2026 6.45pm**

PRESENT:

Councillors: Bob Budd, Dave Smart

Councillor: Russ Marsden-Sear (Ex Officio)

Councillor: Glen Hewlett

A 13. APOLOGIES FOR ABSENCE:

Councillor: Antony Bassett, Kirsty Halls, Gloria Moss, Pat Young

A 14. DECLARATIONS OF INTEREST:

None

A 15. QUESTION TIME FROM MEMBERS OF THE PUBLIC:

None

A 16. CORRESPONDENCE/ANNOUNCEMENTS:

None

A 17. CLERK'S REPORT:

None

A 18. FELPHAM ALLOTMENTS AND GARDENS SOCIETY QUARTERLY REPORT

Report to be included at next meeting.

**A 19. UPDATE ON KING GEORGE V & LONGBROOK PARKS AND OLD
RECTORY GARDENS:**

No updates.

S106 funds due to be received by Arun District Council shortly. Felpham

Parish Council would like to be included in the consultation for design of the KGV pavilion.

A 20. TO AGREE A CONSERVATION SOCIETY/SCHOOL PLOT

Councillor Bob Budd proposed that a Conservation Society run school plot be agreed. This was seconded by Councillor Russ Marsden-Sear and unanimously agreed.

A 21. TO CONSIDER AND AGREE THE PROPOSED ST. MICHAEL'S ALLOTMENTS LEASE AND ASSOCIATED POLICIES

Councillor Bob Budd proposed that councillors agree the proposed St. Michael's Allotments lease and associated policies. This was seconded by Councillor Dave Smart and unanimously agreed.

This will now proceed to the Finance and Administration Committee for ratification and Main Council for information thereafter.

A 22. TO AGREE THE ST. MICHAEL'S ALLOTMENT RENT WITH EFFECT FROM 1ST APRIL 2027

Councillor Bob Budd proposed that councillors agree the changes to the allotment rent with effect from 1st April 2027. This was seconded by Councillor Dave Smart and unanimously agreed.

This will now proceed to the Finance and Administration Committee for ratification and Main Council for information thereafter.

A 23. TO CONSIDER INCREASING THE FREQUENCY OF ALLOTMENTS AND OPEN SPACES MEETINGS

Councillor Dave Smart proposed that Allotments and Open Spaces Committee meetings be increased to bi-monthly. This was seconded by Councillor Bob Budd and unanimously agreed.

A 24. BUDGET SETTING

Councillors discussed the Allotments and Open Spaces budget. Councillor Bob Budd to liaise with the RFO.

A 25. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN).

Councillor Bob Budd advised the committee of potential new projects that will be presented to the committee with papers in due course.

DATE OF NEXT MEETING: Tuesday 15th December 2026

Approved.....

Date.....