

**DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 6<sup>TH</sup> FEBRUARY 2018.**

**FELPHAM PARISH COUNCIL  
MINUTES OF THE MEETING OF THE PROJECTS COMMITTEE  
HELD ON TUESDAY 16<sup>TH</sup> JANUARY 2018.**

**PRESENT: Councillors:** G Matthews, G Hewlett, Mrs E Taylor, M Harvey,  
Mrs M Harvey, Mrs G Moss, P English & D Smart.

***N.B Councillor G Matthews announced he would have to leave the meeting at 7:45 to attend another meeting taking place at the Community Hall.***

**PR 89. APOLOGIES FOR ABSENCE:**

No apologies had been received.

**PR 90. ABSENCE WITHOUT APOLOGIES:**

There were no absences without apology. Councillor P English arrived at 7:15pm.

**PR 91. DECLARATIONS OF INTERESTS:**

There were no other declarations of interests.

**PR 92. PUBLIC QUESTIONS:**

There was 1 member of the public in attendance, however, no questions or issues were raised.

**PR 93. TO RECEIVE THE MINUTES OF THE LAST MEETING HELD ON  
12<sup>TH</sup> DECEMBER 2017:**

The minutes of the meeting held on 12<sup>th</sup> December 2017 were **APPROVED** as a true and accurate record and these minutes were ratified at Main Council 9<sup>th</sup> January 2018.

**PR 94. MATTERS ARISING:**

There were no matters arising.

**PR 95. CORRESPONDENCE:**

No correspondence had been received. (Other than Gateway Signs Licence which was to be discussed under that agenda item).

**PR 96. AGENDA ITEMS FOR THE NEXT JWAAC MEETING 6<sup>th</sup> MARCH 2018:**

*(Date to be queried).*

Councillor M Harvey wished that the lighting in Rectory Gardens be addressed by Councillor Mrs J Wild as this problem showed a lack of attention on Community Safety. Working lights are needed as the solar ones are not operating. Admin Assistant to contact Councillor Mrs J Wild regarding this.

There were no other items raised for the next JWACC meeting on 6<sup>th</sup> March 2018.

**PR 97. “FUN ON THE PROM” ANNUAL EVENT 2018:**

**Report from Councillor Mrs G Moss:**

I have confirmation for Saturday 1<sup>st</sup> September from SELSTAR Fireworks and Dave Hunt Fair Ground Rides and in principle the RNLI for this date. I am proposing to send a courtesy note to Glenn Powell who has confirmed through Steve Alderton Picnic in the Park will now take place on Sunday 2<sup>nd</sup> September, thus enabling a Felpham Village weekend which is very positive news.

**PR 98. GATEWAY & VILLAGE SIGNAGE:**

**Report from Councillor Mrs G Moss:**

Following receipt of the licence from WSCC I have alerted Love Signs that we wish to commence the making of the signs and am awaiting further contact from Anthony Ellis who will be meeting with me again shortly to collect the artwork.

We have also sent tender invitations to those who wish to undertake the installations.

**PR 99. PUBLIC ACCESS DEFIBRILLATOR:**

**Report from Councillor Mrs G Moss:**

The Defibrillator has arrived and we await the licence from Boots the Chemist's Solicitors.

**PR 100. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):**

There were no matters of urgent public importance.

**PR 101. OTHER MATTERS AT CHAIRMAN'S DISCRETION:**

After discussion, it was decided that the Resilience would fit better with the Projects Committee than with Neighbourhood Plan. A recommendation will be made to Main Council by this committee to include Emergency Resilience on the Projects agenda, all agreed that the committee be named: **The Projects & Resilience Committee.**

The overall responsibility for the Committee in respect of Project delivery is ongoing with a series of tasks carried out to achieve each identified goal to enable the project to be obtained or achieved.

The overall responsibility for the delivery of Emergency Resilience is also ongoing again, with a series of tasks including training required to achieve a successful outcome and response each time the team is mobilised.

There were no other matters at the Chairman's Discretion.

**PR 102. DATE OF NEXT MEETING: 13<sup>th</sup> February 2018 at 6:45pm.**

*The meeting closed at 7:50 pm*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_