

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 6TH OCTOBER 2026

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS & COMMUNITY INVOLVEMENT COMMITTEE
HELD ON TUESDAY 15TH SEPTEMBER 2026 AT 6.00 PM.**

PRESENT:

Chair: Councillor Russ Marsden-Sear, Vice Chair: Councillor Russ Parkinson
Councillors: Gloria Moss, Dave Smart, Maggie Wattling

PR 24. APOLOGIES FOR ABSENCE:

Emma Aylward, Antony Bassett, Bob Budd, Kirsty Halls, Pat Young

PR 25. DECLARATIONS OF INTEREST:

None

PR 26. PUBLIC QUESTIONS:

None

PR 27. CLERK'S REPORT:

None

PR 28. CORRESPONDENCE:

None

PR 29. FUN IN THE PARK 2026 DEBRIEF

Councillor Russ Marsden Sear thanked councillors for their work in creating such a popular event. Feedback online had been outstanding and feedback forms collected on the day and circulated to all councillors showed that average scores were:

Enjoyment: 4.94 / 5

Stalls & Attractions: 4.63 / 5

Value for Money: 4.78 / 5

Entertainment: 4.93 / 5

This means that 94% of respondents gave overall enjoyment 5/5, whilst 93% rated the entertainment 5/5. There were no enjoyment or entertainment scores below 4.

Clerk to send feedback report to Arun District Council

The Clerk had contacted prize draw winners.

Councillor Dave Smart highlighted the areas of success and areas that may need improvement.

Success:

Set up and take down

Vehicle arrivals and associated movements

Safety Plan and risk assessment

Ambulance and lost child response

Attractions/entertainment

Areas for improvement:

Toilets – cleaning, hand soap, disabled provision

Food – more and different providers

More large waste bins next year

More stewards

Councillors discussed disabled parking, but venue does not support any parking for several reasons including air ambulance helipad and pedestrian traffic.

Clerk to investigate costs of bank portaloo hire should the pavilion be renovated.

The Clerk provided details of event running costs and income. Councillors were pleased to note that the event was below budget, but that provision may need to be made in future for toilets and greater expenditure.

PR 30. FUN IN THE PARK 2027

Councillors agreed and confirmed the date of 7th August 2027. **Clerk to book with Arun District Council**

Clerk to book: Ragdolls decades, Willie Austen, Elvis, Nick Clark, Nick Cook, bubbles, Punch and Judy and steam railway

Councillor Russ Marsden-Sear to provide stage pricing with decibel readings and laser light show.

Clerk to hold bike show for date but circulate leaflet of different shows that can be booked.

Councillors discussed food provision. **Clerk to book Bob's Bakehouse, brewery and candyfloss with investigations into other suppliers to commence.**

PR 31. FREAKY FELPHAM

Councillor Russ Marsden-Sear advised that the event will take place on 18th October with the Felpham Memorial Hall booked for 17th/18th October. Candy floss will be provided rather than cakes and tea/coffee/juice.

Clerk to contact Jiggly Wrigglers

Councillors to investigate potential buggy park at the Memorial Hall.

PR 32. EASTER EVENT

Councillor Russ Marsden-Sear outlined plans for an Easter event which the committee were keen to support. Councillor Russ Marsden-Sear confirmed that the date of the Conservation Society event will be ascertained to ensure that the two do not take place on the same day. Further details to follow.

PR 33. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN)

None

DATE OF NEXT MEETING:

Tuesday 13th October 2026 at 7pm

Signed:

Date: