

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL 6TH OCTOBER 2026

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN
COMMITTEE**

on **TUESDAY 8th SEPTEMBER 2026** at 7p.m.

PRESENT:

Chair: Councillor Glen Hewlett

Councillors: Tom Harty, Gloria Moss, Russ Parkinson, Dave Smart

Councillors: (Ex Officio) Russ Marsden-Sear, Pat Young

PL 26. APOLOGIES FOR ABSENCE:

Councillors: Antony Bassett, Bob Budd, Kirsty Halls, Graham Page, Jane Parker, Rick Parker, Maggie Watling

PL 27. DECLARATIONS OF INTEREST

None

PL 28. QUESTION TIME:

None

PL 29. CLERK'S REPORT:

None

PL 30. CORRESPONDENCE:

- I. Members noted that the following applications had been approved by Arun District Council since the last meeting:
 - FP/54/26/HH - Single storey rear extension with chimney, widening of existing garage, retiling of roof with insertion of new skylights, rendering of rear wall - 5 Hardy Close, Felpham
 - FP/60/26/HH - Replacement of conservatory to rear elevation with single storey flat roof extension. Single storey flat roof extension to rear utility room to create study / bedroom - 9 Outerwyke Road, Felpham
 - FP/46/26/HH - Proposed rear extension - 45 Broom Field Way, Felpham
 - FP/78/26/TC - Crown reduction to 3 no. Bay trees (T1-3) and 1 no. holly tree (T4) to leave a height of 2.9m and spread of 5.3m. This application may affect the character and appearance of the Felpham Conservation Area - The Coast House, Waterloo Road, Felpham
 - FP/69/26/HH - Demolition of existing conservatory. Construction of two storey and part single storey rear extension - 2 Ceres Place Felpham

- FP/76/26/T Crown reduction to 1 no. Sycamore (T1) to leave a South-easterly spread of 4m and removal of overhanging branches, crown reduction to 1 No. Scotch Pine (T2) to leave a height of 11.5m, South-Westerly spread of 6m and South-Easterly spread of 4.5m and crown reduction to 1 No. Sycamore (T3) to leave a height of 14m and South-Easterly spread of 6m – 12 Wellers Close, Felpham
- FP/89/26/PDH - Notification under extended permitted development rights for rear single storey extension, measuring 6 metres from existing dwellinghouse, with a height of 4 metres and an eaves height of 2.66 metres - 15 Homefield Avenue Felpham
- FP/39/26/HH - Single storey side and rear extension, and conversion of loft to habitable use with rear dormer - 21 Westmorland Drive Felpham
- FP/74/26/HH - Demolition of conservatory. Single storey rear extension. Vertical boarding to existing front elevation and rear dormer - 14 Roundle Road Felpham
- FP/79/26/HH - Removal of existing conservatory and erection of two storey extension including installation of a juliet balcony - 12 The Crescent Felpham Bognor Regis
- FP/88/26/HH - Single storey rear extension and alterations to fenestration - 20 Fittleworth Drive Felpham
- FP/55/26/PL Demolition of garage and conservatory, extension and alteration of existing bungalow to create two separate dwellings including a new crossover to public highway - 6 Ormesby Crescent Felpham
- FP/70/26/HH Single storey rear extension. First-floor side extension with hip-to-gable roof conversion over. Garage remodelling with installation of PV panels on proposed new pitched roof. This application may affect the character and appearance of the Felpham Conservation Area - 5 Limmer Lane Felpham
- FP/86/26/HH - First floor side extension and side canopy -18A Culver Road Felpham

II. Members noted that the following applications had been refused by Arun District Council since the last meeting:

- FP/61/26/HH - Removal of existing detached garage and erection of detached annexe - 39 Lindsey Court, Felpham
- FP/66/26/PL - Retention of an existing agricultural barn previously approved under FP/106/23/AG with a total roof height of 3.99m (compared to 2.9m as permitted). This application is in CIL Zone 5 (Zero Rated) as other development - Rabbit Island Rear of 84 Brooks Lane Bognor Regis PO22 8DN

III. Members noted that the following applications had been withdrawn since the last meeting:

- FP/65/26/HH - Detached double garage, new gates and piers - 6 The Loop, Felpham
- FP/77/26/T - Crown reduction to 1 No. Silver Birch (T1) to leave a height of 6m, crown reduction to 1 No. Willow (T2) to leave a height of 11-12m and spread of 6m. Fell 9 No. Conifer (T4 12) - 87 Limmer Lane, Felpham

PL 31. PLANNING APPLICATIONS

FP/101/26/T	8 Ceres Place Felpham PO22 7RG	Fell 1 No. Sycamore (T2).	No objection
FP/102/26/HH	10 Downview Road Felpham PO22 8HG	Demolition of front porch and rear conservatory for the installation of a new front porch and rear extensions, including changes to fenestrations.	No objection

PL 32. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

FP/91/26/PL	Land adjacent to 10 Roundle Square Felpham Bognor Regis PO22 8LB	The replacement of an existing estate maintenance shed. In CIL Zone 4 (zero rated) as all other development.	No objection
FP/97/26/HH	18 Ashmere Lane Felpham PO22 7QT	Single storey side and rear extension.	No objection
FP/100/26/HH	1 Croft Way Felpham PO22 6AP	Single storey front and side extensions, roof extension with a rear dormer, following demolition of side conservatory.	No objection
FP/104/26/TC	Old School Mews Felpham Road Felpham PO22 7PT	Crown reduction and reshape to 1 No. Silver Birch (T1) to leave a height of 3.5m and a spread of 2.5m. Crown reduction and reshape to 1 No. Silver Birch (T2) to leave a height of 6.5m and a spread of 3m.	No objection
FP/108/26/T	2 Monterey Pines Felpham PO22 7LA	Crown reduction to 3 no. Monterey Pines (T1,2,3) to leave a spread of 10m.	No objection

PL 33. PLANNING APPLICATIONS AUGUST

FP/70/26/HH	5 Limmer Lane Felpham PO22 7EL	Single storey rear extension. First-floor side extension with hip-to-gable roof conversion over. Garage remodelling with installation of PV panels on proposed new pitched roof. This application may affect the character and appearance of the Felpham Conservation Area.	No objection
FP/85/26/HH	69 Crossbush Road Felpham PO22 7LY	Part single, part two storey front, side and rear extensions, loft conversion including the installation of 1 No. front and 1 No. rear dormers.	No objection
FP/86/26/HH	18A Culver Road Felpham PO22 7EF	First floor side extension and side canopy.	No objection
FP/88/26/HH	20 Fittleworth Drive Felpham PO22 6QE	Single storey rear extension and alterations to fenestration.	No objection
FP/92/26/HH	40 Downview Road Felpham Bognor Regis PO22 8HH	Removal of existing 1st floor structure and erection of 1st floor side extension and part conversion of garage.	No objection
FP/94/26/HH	15 Manor Close Felpham PO22 7PN	Rear extension, enlarged dormer, internal remodelling and new windows and doors.	No objection
FP/95/26/T	2A Blakes Road Felpham PO22 7EB	Re pollard 1 no. Holm Oak (T1) to leave a height of 8m and spread of 5m.	No objection
FP/96/26/T	28 New Barn Lane Felpham PO22 8LN	Crown reduction to 1 no. Beech (T1) to leave a height of 16-17m and spread of 12m, and crown lift to 4m from ground level.	No objection

PL 34. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

Chair Councillor Glen Hewlett advised councillors of his attendance at the recent meeting of the Planning Committee at Arun District Council where the application FP/66/26/PL was considered and refused.

The application for the Oystercatcher Roundabout is now available to view on the West Sussex County Council website: [Planning WSCC/038/26 - West Sussex Planning Register](#)

Application Number WSCC/038/26

Application: Pending a Decision

Location: Junction of A259, B2233 (Yapton Road) and Climping Street (X)499779 (Y)101705

Proposal: The construction of a new four-arm roundabout at the Oystercatcher Junction of the A259 to connect the A259 with the B2233 (Yapton Road) and Climping Street. Construction of bus stops, bus lane, crossings, foot and cycleways, improvements to the existing National Cycle Network Route 2; alteration of the existing accesses to local facilities; and associated development including landscaping, drainage and ecological mitigation.

Deadline for Comments: 14/09/2026

Determination Date: 05/11/2026

Councillor Glen Hewlett advised the committee of the news that planning decisions on HMOs (houses of multiple occupancy) are set to move behind closed doors under planning reform.

DATE OF NEXT MEETING: Tuesday 6th October 2026 7pm

Signed.....

Date.....