

**MINUTES OF THE MEETING OF THE MAIN COUNCIL OF
FELPHAM PARISH COUNCIL 7TH JULY 2026**

PRESENT:

Chair: Councillor Russ Marsden-Sear
Councillors: Bob Budd, Glen Hewlett, Gloria Moss, Russ Parkinson, Dave Smart,
Maggie Wattling, Pat Young

County Councillor David Darling

MC 43. APOLOGIES FOR ABSENCE:

Councillors: Emma Aylward, Antony Bassett, Kirsty Halls, Tom Harty, Graham Page, Jane Parker, Rick Parker, Jules Verhulpen

MC 44. DECLARATIONS OF INTEREST:

None

MC 45. QUESTION TIME:

There were two members of the public present.

MC 46. REPORTS FROM MEMBERS ON OUTSIDE BODIES:

None

MC 47. CHAIRMAN'S REPORT AND COUNCIL ACTIVITY UPDATE

Councillor Russ Marsden-Sear advised councillors of his attendance at:

- Bognor Regis Armed Forces Day with Councillor Bob Budd
- FAGs 50th anniversary celebrations with Councillor Bob Budd and Councillor Pat Young.
- Chichester Gala with Councillors Pat Young, Russ Parkinson, Bob Budd and Maggie Wattling.

Councillor Russ Marsden-Sear and Councillor Russ Parkinson will be joining an upcoming Southern Water tour of the Lidsey Treatment Works.

MC 48. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE MAIN COUNCIL MEETING HELD ON 2ND JUNE 2026.

The minutes of the Main Council Meeting were APPROVED as a true and accurate record.

MC 49. CLERK'S REPORT

West Sussex County Council removed the Community Hall signage some years ago due to incorrect visual splays. A new application will be submitted for a sign directing traffic to the Community Hall from the Charles Purley Way.

An email was sent to the Arun District Council Foreshore Officer regarding loud music being played on the greenswards and the use of electric scooters on the prom but no reply has been received to date. County Councillor David Darling advised councillors that similar concerns had been raised by other residents. The Foreshore Officer responded to advise that one of the broken gates on the prom is due to be repaired shortly and will be shut.

MC 50. GENERAL CORRESPONDENCE

None

MC 51. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:

- (i) **District Councillor Joan English** (Felpham East) – Not present at meeting and no reports received.
- (ii) **District Councillor Tom Harty** (Felpham East) – Not present at meeting and no reports received.
- (iii) **District Councillor Gill Madeley** (Felpham West) - Not present at meeting and no reports received.
- (iv) **District Councillor Elaine Stainton** (Felpham West) - Not present at meeting and no reports received.
- (v) **County Councillor David Darling** submitted the following report:
 - MP Alison Griffiths is aware of the parking problems caused by a business at the top of Links Avenue. ADC Parking Enforcement Officers will increase patrols in the area.
 - A meeting has been held with WSCC officers regarding the potholes in the Upper Bognor Road. These are being monitored by WSCC.
 - Police are dealing with the vandalism of local shops.
 - Attendance at the People's Emergency Briefing highlighted grave concerns regarding climate issues.

MC 52. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE DATED 2ND JUNE 2026.

The minutes were APPROVED by the members present of the Finance & Administration Committee as a true and accurate record.

MC 53. CLERK'S REPORT

Three solar lights running from the Lobster Pot towards Bognor Regis have been repaired.

MC 54. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN COMMITTEE DATED 2ND JUNE 2026

The minutes were **APPROVED** by the members present of the Planning, Licensing & Neighbourhood Plan Committee as a true and accurate record.

MC 55. CLERK'S REPORT

None

MC 56. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS & COMMUNITY INVOLVEMENT COMMITTEE DATED 9TH JUNE 2026

The minutes were **APPROVED** by the members present of the Projects and Community Involvement Committee as a true and accurate record.

MC 57. CLERK'S REPORT

Arrangements for Fun in the Park on Saturday 8th August are underway.

MC 58. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE ALLOTMENTS AND OPEN SPACES COMMITTEE DATED 9TH JUNE 2026

The minutes were **APPROVED** by the members present of the Projects and Community Involvement Committee as a true and accurate record.

MC 59. CLERK'S REPORT

Councillor Bob Budd updated councillors on recent Allotments and Open Spaces initiatives including attendance at the FAGS 50th anniversary celebrations and associated grant awards/councillor allowance donations.
Six bat boxes have been purchased by the Allotments and Open Spaces Committee and will be installed shortly by FAGS on their allotment site. These will then be numbered and recorded for future reference.
Jonathan Letendrie ADC Biodiversity Officer will attend the September Main Council meeting.

MC 60. TO RATIFY THE DECISION OF THE FINANCE AND ADMINISTRATION COMMITTEE TO APPROVE GRANT AWARD RECOMMENDATIONS.

Councillor Dave Smart proposed that councillors ratify the decision of the Finance and Administration Committee to approve grant award recommendations. This was seconded by Councillor Maggie Watling and unanimously approved.

MC 61. TO RATIFY THE DECISION OF THE FINANCE AND ADMINISTRATION COMMITTEE TO APPROVE DONATION OF UNUSED COUNCILLOR ALLOWANCES.

Councillor Bob Budd proposed that councillors ratify the decision of the

Finance and Administration Committee to approve donation of unused councillor allowances. This was seconded by Councillor Maggie Wattling and unanimously approved.

MC 62. TO APPROVE AN ANNUAL RECESS FOR FELPHAM PARISH COUNCIL MEETINGS DURING AUGUST.

Councillor Russ Marsden-Sear advised councillors of the traditional break in meetings during August apart from Projects and executive planning decisions. The Clerk/RFO will be working on a hybrid basis during this period.

Councillor Glen Hewlett proposed that councillors approve an annual recess for Felpham Parish Council meetings during August. This was seconded by Councillor Bob Budd and unanimously agreed.

MC 63. MATTERS OF URGENT PUBLIC IMPORTANCE:

None

MC 64. BUSINESS AT THE CHAIRMAN'S DISCRETION:

None

Date of Next Meeting: Tuesday 8th September 2026.

Approved.....Chairman

Date