

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 7TH JULY 2026

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS & COMMUNITY INVOLVEMENT COMMITTEE
HELD ON TUESDAY 9TH JUNE 2026 AT 6.00 PM.**

PRESENT:

Chair: Councillor Russ Marsden-Sear, Vice Chair: Councillor Russ Parkinson
Councillors: Emma Aylward, Antony Bassett, Bob Budd, Kirsty Halls, Gloria Moss, Dave Smart,
Jules Verhulpen, Maggie Wattling
Councillor: Pat Young (Ex Officio)

PR 10. APOLOGIES FOR ABSENCE:

Councillor Emma Aylward, Councillor Antony Bassett, Councillor Kirsty Halls,
Councillor Dave Smart, Councillor Jules Verhulpen, Councillor Pat Young (Ex Officio)

PR 11. DECLARATIONS OF INTEREST:

None

PR 12. PUBLIC QUESTIONS:

None

PR 13. CLERK'S REPORT:

None

PR 14. CORRESPONDENCE:

Councillor Russ Marsden-Sear has received an email from a resident of KGV who has expressed how happy she was to see KGV is being used to host Fun in the Park this year. There was also a suggestion to change the event name to Fun on the Field
Councillor Russ Marsden-Sear is going to reply to the email.

PR 15. FUN IN THE PARK 2026

Outstanding actions for Arun District Council Events:

- Dog Show/Animal Welfare Hot Weather Plan - still in progress
- Noise Management Plan to include decibel readings taken from the perimeter of the site (not to exceed 65dcb) - still in progress
- Tesco/Southdowns/Morrisons – to be approached yet to be approached
- Stewarding plan – requests submitted awaiting replies, still in progress
- Leaflets to neighbouring houses to be prepared and delivered one month prior – Councillor Maggie Wattling is progressing
- Poster with phone contact for complaints to be circulated one month prior on noticeboards, website and social media - agreed
- Councillor Bob Budd to obtain prices for metal stakes to hold barrier tape – these have been ordered
- New banners be obtained for the event – Councillor Russ Marsden-Sear showed a copy of the suggested design for the banners and posters for the event – all agreed to the design and quantity ordered. 12 Banners & 4 correx signs £650 ex VAT

PR 16. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN)

None

DATE OF NEXT MEETING:

Tuesday 14th July 2026 at 7pm

Signed:

Date: