

**DRAFT SUBJECT TO THE APPROVAL OF THIS COMMITTEE AT THE MAIN
COUNCIL MEETING OF 7TH JULY 2026**

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE
HELD AT FELPHAM COMMUNITY HALL
ON TUESDAY 2ND JUNE 2026 AT 5.30 PM.**

PRESENT:

Councillors: Bob Budd, Gloria Moss, Jane Parker, Rick Parker, Russ Parkinson, Dave Smart

Ex Officio Councillors: Russ Marsden-Sear

F 14. APOLOGIES FOR ABSENCE:

Councillors: Emma Aylward, Antony Bassett, Kirsty Halls, Jules Verhulpen, Pat Young

F 15. DECLARATIONS OF INTEREST:

None

F 16. QUESTION TIME FROM MEMBERS OF THE PUBLIC:

None

F 17. CLERK'S REPORT:

None

F 18. CORRESPONDENCE/ANNOUNCEMENTS:

None

F 19. FELPHAM EMERGENCY RESILIENCE GROUP MONTHLY UPDATE

Councillor Dave Smart updated councillors on the recent FERG training on the work of HART teams.

F 20. COMMUNITY HALL REPORTS:

These had been circulated to all Councillors, prior to the meeting, for information.

F 21. FINANCIAL ACCOUNTS OF THE COUNCIL FOR MAY 2026:

These were circulated to all Councillors, prior to the meeting, for information.

It was requested that the meeting formally approve the financial accounts of the Council as a true and accurate financial record for the month of May 2026.

It was RESOLVED that the accounts as presented, be approved as a true and accurate record and that bank balances were agreed against reconciliation and to recommend to Main Council the expenditure as shown on the report.

F 22. TO REVIEW AND AGREE THE 5 YEAR FISHERMAN'S GARDENS/LOBSTER POT LEASE

Councillor Glen Hewlett proposed that councillors agree the 5-year Fisherman's Gardens/Lobster Pot lease. This was seconded by Councillor Bob Budd and unanimously agreed.

F 23. TO VOTE TO ACCEPT COUNCILLOR MAGGIE WATTLING AS A BANK SIGNATORY

Councillor Glen Hewlett thanked Councillor Gloria Moss for her work as the Vice Chair in the municipal year 25/6.

Councillor Bob Budd proposed that councillors accept Councillor Maggie Watling as a bank signatory. This was seconded by Councillor Russ Marsden-Sear and unanimously agreed.

F 24. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN)

Councillor Glen Hewlett advised that two grant applications had been received.

Clerk to write to Littlehampton Fridge to ascertain how many Felpham residents use the service.

Meeting closed at 5.45 pm

DATE OF NEXT MEETING: Tuesday 7th July 2026 at 5.30 pm

Approved.....

Date.....