

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL ON 2ND JUNE 2026

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS & COMMUNITY INVOLVEMENT COMMITTEE
HELD ON TUESDAY 19TH MAY 2026 AT 7.00 PM.**

PRESENT:

FPC CHAIR: Councillor Russ Marsden-Sear,

Councillors: Russ Parkinson, Gloria Moss, David Smart, Maggie Wattling, Kirsty Halls, Pat Young, Bob Budd

Councillors: (Ex Officio) Russ Marsden-Sear, Pat Young

PR 1. NOMINATION OF CHAIR OF THE COMMITTEE 2026/27

Councillor Russ Marsden-Sear was nominated by Councillor Kirsty Halls and this was seconded by Councillor Bob Budd. Councillors unanimously voted to ratify this decision and Councillor Russ Marsden-Sear was duly elected as Chair of the Projects & Community Involvement Committee municipal year 2026/27.

PR 2. APOLOGIES FOR ABSENCE:

Councillors: Antony Bassett Jules Verhulpen, Emma Aylward

PR 3. DECLARATIONS OF INTEREST

None

PL 4. NOMINATION OF VICE CHAIR OF THE COMMITTEE 2026/27

Councillor Russ Parkinson was nominated by Councillor David Smart and this was seconded by Councillor Bob Budd. Councillors unanimously voted to ratify this decision and Councillor Russ Parkinson was duly elected as Vice Chair of the Projects & Community Involvement Committee for the municipal year 2026/27.

PR 5. PUBLIC QUESTIONS:

None

PR 6. CLERK'S REPORT:

None

PR 7. CORRESPONDENCE:

None

PR 8. FUN IN THE PARK 2026

Outstanding actions for Arun District Council Events:

- Dog Show/Animal Welfare Hot Weather Plan – **Councillor Russ Marsden-Sear to contact organiser.**
- Noise Management Plan to include decibel readings taken from the perimeter of the site (not to exceed 65dcb) – **Councillor Russ Marsden-Sear/Russ Parkinson to prepare plan.**
- Tesco/Southdowns/Morrisons – **Councillor Russ Marsden-Sear to contact Tesco/Morrisons**

- Stewarding plan – **Councillor Russ Marsden-Sear to prepare**
- **Leaflets to neighbouring houses to be prepared and delivered one month prior**
- **Poster with phone contact for complaints to be circulated one month prior on noticeboards, website and social media**
- **Railway confirmed with traction engine for rides(support vehicles nearby)**
- **Another site visit by councillors to be organised on a mutually agreed date**
- **Cllr Dave Smart advised that UK Security Level had recent risen and the Clerk advised we should be conscious of Martyn’s Law best practice.**

Clerk to contact Tivoli to check that changing rooms will be cleaned and repaired for the event.

Councillor Bob Budd to obtain prices for metal stakes to hold barrier tape.

Councillors RESOLVED that new banners be obtained for the event. Councillor Russ Parkinson/Russ Marsden-Sear to organise.

Councillor Gloria Moss to contact local organisations for volunteers. Local Uniformed groups have kindly agreed.

PR 9. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF

None

DATE OF NEXT MEETING:

Tuesday 9th June 2026 at 7pm

Signed:

Date: