

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL 2ND JUNE 2026

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN
COMMITTEE**

on TUESDAY 19TH MAY 2026 at 6.15p.m.

PRESENT:

FPC CHAIR, Councillor Russ Marsden-Sear, Vice Chair: Councillor Graham Page

Councillors: Russ Parkinson, Jane Parker, Richard Parker, Gloria Moss, David Smart, Maggie Wattling, Kirsy Halls, Pat Young, Bob Budd

Councillors: (Ex Officio) Russ Marsden-Sear, Pat Young

PL 1. NOMINATION OF CHAIR OF THE COMMITTEE 2026/27

Councillor Glen Hewlett was nominated by Councillor Richard Parker and this was seconded by Councillor Graham Page. Councillors unanimously voted to ratify this decision and Councillor Glen Hewlett was duly elected as Chair of the Planning, Licensing and Neighbourhood Plan Committee for the municipal year 2026/27.

PL 2. APOLOGIES FOR ABSENCE:

Councillors: Tom Harty, Glen Hewlett, Antony Bassett, Jules Verhulpen, Emma Aylward

PL 3. DECLARATIONS OF INTEREST

None

PL 4. NOMINATION OF VICE CHAIR OF THE COMMITTEE 2026/27

Councillor Graham Page was nominated by Councillor Gloria Moss and this was seconded by Councillor Bob Budd. Councillors unanimously voted to ratify this decision and Councillor Graham Page was duly elected as Vice Chair of the Planning, Licensing and Neighbourhood Plan Committee for the municipal year 2026/27.

PL 5. QUESTION TIME:

None

PL 6. CLERK'S REPORT:

None

PL 7. CORRESPONDENCE:

Email received as objection for FP/47/26/CLP and another for FP/54/26/AG, these were added to meetings documents for councillors to review and senders advised to email officers at Arun District Council.

- i. Members noted that the following applications had been approved by Arun District Council since the last meeting:
 - FP/15/26/PL - Replace existing rear conservatory roof - Flat 1, St Marys Court 32 Limmer Lane Felpham
 - FP/17/26/PL - Change of use of two flats to 1 dwelling house. This application is in CIL Zone 4 (Zero Rated) as other development – Clifton, Clyde Road Felpham
 - FP/20/26/HH - Proposed single storey rear extension to existing dwelling, adjoining existing rear extension - 23 Kingsmead Felpham PO22 7BD
 - FP/26/26/T - 1 No. Ash Tree (T1) Reduce height by no more than 2 metres, in any event leaving a minimum of 16m above ground level. Reduce on all aspects to leave a minimum of 5 metres radial spread when measured from the bark of main stem. Crown lift to ensure a maximum of 4 metres overhead clearance on all aspects, 6 metres above the carriageway - 33 Roundle Avenue Felpham PO22 8LL
 - FP/20/26/HH - Proposed single storey rear extension to existing dwelling, adjoining existing rear extension - 23 Kingsmead Felpham
 - FP/26/26/T - 1 No. Ash Tree (T1) Reduce height by no more than 2 metres, in any event leaving a minimum of 16m above ground level. Reduce on all aspects to leave a minimum of 5 metres radial spread when measured from the bark of main stem. Crown lift to ensure a maximum of 4 metres overhead clearance on all aspects, 6 metres above the carriageway - 33 Roundle Avenue, Felpham
 - FP/30/26/DOC - Approval of details reserved by condition under FP/32/25/S73 relating to condition 9 Fire Hydrants - Land off Stanhorn Grove, Felpham

- ii. Members noted that no applications had been refused by Arun District Council since the last meeting:

- iii. Members noted that the following application had been withdrawn since the last meeting:
 - FP/29/26/CLP - Lawful development certificate for a proposed single storey rear extension - 65 Andrew Avenue, Felpham

PL 8. PLANNING APPLICATIONS

FP/37/26/PL	White Horses Clyde Road Felpham PO22 7AH	Change of use from guest house C1 to dwelling house C3. This application is in CIL Zone 4 and is CIL Liable as a new dwelling.	NO OBJECTION
FP/41/26/CLP	58 Downview Road Felpham PO22 8JA	Application for certificate of lawfulness for a proposed	NO OBJECTION – drawings quality made a informed decision difficult

		conversion of garage to habitable garden room.	
FP/42/26/DOC	Car Park At The Fox Inn Waterloo Road Felpham PO22 7EH	Approval of details reserved by condition under FP/195/23/PL relating to conditions 3- Schedule of materials for walls/ roof and 4- Flintwork.	NO OBJECTION
FP/43/26/T	29 The Hartings Felpham PO22 6QF	Crown reduction to 1 No. Oak tree (T1) to leave a spread of 2m	NO OBJECTION drawings quality made an informed decision difficult
FP/45/26/NMA	13 Berewecke Road Felpham PO22 7EG	Nonmaterial amendment following the grant of FP/137/25/HH relating to removal of dummy roof pitch, alterations to internal layout to include garage storage area and door, changes to doors and windows.	NO OBJECTION
FP/47/26/CLP	Old Watch House Old Coastguards Felpham PO22 7BJ	Lawful development certificate for the replacement of existing garage with new out building	OBJECT- The proposed outbuilding, by reason of its siting and scale would appear unduly prominent within the street scene of Old Coastguards. The proposed development would be an incongruous form of development and would result in demonstrable harm to the character of the locality and visual amenity of the street scene and wider area. The proposed development is therefore contrary to Arun Local Plan policies D DM1 and D DM4, the Arun Design Guide and policy ESD1 of the Felpham Neighbourhood Development Plan. 2 The proposed outbuilding would result in adverse impacts by way of overbearing of neighbouring properties at numbers 1 and 2 Old Coastguards and Eaves,

			contrary to Arun Local Plan policies D DM1 and D DM4
FP/50/26/PDH	65 Andrew Avenue Felpham PO22 7QA	Notification under extended permitted development rights for a single story flat roof rear extension, measuring 3.84m from existing dwellinghouse, with a maximum height of 2.63 m and an eaves height of 2.4m.	NO OBJECTION
FP/54/26/AG	Rabbit Island Rear of 84 Brooks Lane, Bognor Regis	Prior approval under Schedule 2, Part 6, Class A for the creation of a new agricultural track.	OBJECT, a recognised PROW is not included in the application and proposed, identified as agricultural track, will serve a building already deemed in contravention of planning and currently unauthorised

PL 9. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

FP/52/26/T	12 Daisy Gardens Felpham PO22 8GS	Crown reduction to 1 no. Oak (T1) to leave a height and spread of 11m	NO OBJECTION
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PL 10. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

None

DATE OF NEXT MEETING: Tuesday 2nd June 7pm

Signed.....

Date.....