

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PROJECTS & COMMUNITY INVOLVEMENT COMMITTEE
HELD ON TUESDAY 14TH APRIL 2026 AT 6.00 PM.**

PRESENT:

Chair: Councillor Kirsty Halls

Councillor: Antony Bassett, Bob Budd, Gloria Moss, Russ Parkinson, Dave Smart, Maggie Wattling

Councillors: Russ Marsden-Sear, Pat Young (Ex Officio)

PR 86. APOLOGIES FOR ABSENCE:

Councillor: Emma Aylward, Jules Verhulpen

PR 87. DECLARATIONS OF INTEREST:

None

PR 88. PUBLIC QUESTIONS:

None

PR 89. CLERK'S REPORT:

None

PR 90. CORRESPONDENCE:

Clerk reported that County Councillor Jaine Wild has requested that Felpham Parish Council write to the Premier at Felpham lights to request that they deal with the litter accumulating around the store. **Clerk to write to the Premier**

PR 91. FUN IN THE PARK 2026

Outstanding actions for Arun District Council Events:

- Dog Show/Animal Welfare Hot Weather Plan – **Councillor Russ Marsden-Sear to contact organiser.**
- Noise Management Plan to include decibel readings taken from the perimeter of the site (not to exceed 65dcb) – **Clerk to forward outline plan for preparation by Chair/Vice Chair**
- Tesco/Southdowns/Morrisons – **Councillor Russ Marsden-Sear to contact Tesco/Morrisons**
- Plan to support the actions to be taken should a helicopter need to land on site – **Councillor Dave Smart to incorporate into existing Risk Assessment/Safety Plan.**
- Stewarding plan – **Councillor Russ Marsden-Sear to prepare**
- **Leaflets to neighbouring houses to be prepared and delivered one month prior**

- **Poster with phone contact for complaints to be circulated one month prior on noticeboards, website and social media**

Clerk to contact Tivoli to check that changing rooms will be cleaned and repaired for the event.

Councillor Bob Budd to obtain prices for metal stakes to hold barrier tape.

Councillors RESOLVED that new banners be obtained for the event. Councillor Russ Parkinson/Russ Marsden-Sear to organise.

Councillor Gloria Moss to contact local organisations for volunteers.

Councillor Russ Marsden-Sear reported that contact has been made with the Chichester District Society of Model Engineers.

PR 92. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN)

None

DATE OF NEXT MEETING:

Tuesday 19th May 2026 at 7pm

Signed:

Date: