

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL 12TH MAY 2026

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN
COMMITTEE**

on **TUESDAY 7TH APRIL 2026** at 7p.m.

PRESENT:

Chair: Councillor Glen Hewlett, Vice Chair: Councillor Graham Page

Councillors: Gloria Moss, Russ Parkinson, Dave Smart, Maggie Watling

Councillors: (Ex Officio) Russ Marsden-Sear, Pat Young

PL 75. APOLOGIES FOR ABSENCE:

Councillors: Antony Bassett, Bob Budd, Kirsty Halls, Tom Harty, Rick Parker,
Jane Parker

PL 76. DECLARATIONS OF INTEREST:

The Chair declared an interest in application FP/14 and FP/15.

PL 77. QUESTION TIME:

None

PL 78. CLERK'S REPORT:

The Clerk advised that following last week's meeting, Arun Licensing had confirmed the following information regarding trading at Grassmere Parade:

Whilst I understand your concerns and I am aware that the person holding the consent will not be running the stalls on each day. We are aware that the individual stall operator will have in place their own public liability insurance and where required a valid 4 or 5 star food hygiene rating, any new stall operator will be required to provide evidence to us that they have these in place before they can operate the stall, this will need to be provided to us by the holder of the consent before trading.

Our consents include strict conditions of what items are restricted for sale and this will be checked periodically throughout the consent period by one of our officers.

PL 79. CORRESPONDENCE:

- i. Members noted that the following applications had been approved by Arun District Council since the last meeting:
 - FP/195/25/HH Single storey rear extension - Norman Villa Clyde Road, Felpham

- FP/197/25/PL - Removal of the full 1969 extension, including the 20th century garage, leaving all 18th century masonry of the Blake era cottage intact. This completes the partial removal of the 1969 extension previous approved under FP/129/25/HH. Various internal alterations. For clarity, the remaining 18th century section of the Blake era garden wall (the lower part of the north west wall to the 1969 extension) will be fully retained during these works. This application affects the setting of listed buildings, affects the character and appearance of the Felpham Conservation Area and is in CIL Zone 4 (Zero Rated) as other development - Blakes Cottage 1 Blakes Road Felpham
 - FP/3/26/T - Remove small diameter branches back to established knuckles, to leave a finished height of approximately 20m and diameter spread of 8m to 1 No. Lime (T1) - 14 Manor Copse Felpham
 - FP/12/26/CLE - Lawful Development Certificate for the existing sitting room and kitchen extensions - 20 Guernsey Farm Lane, Felpham
 - FP/4/26/T - Crown lift on east aspect only, to achieve a maximum of four metres overhead clearance above the rear gardens of 9 and 11 Normans Drive. Reduce back branches overhanging gardens of 9 and 11 Normans Drive, to leave a minimum of 7m radial spread when measured from the bark of T1 main stem. This effectively leaves a minimum of 2.5m crown overhanging the plot when measured from the rear garden boundary fence line - 9 Normans Drive, Felpham
 - FP/9/26/HH - Garage conversion and external and internal alterations to existing dwelling - 4 Davenport Road, Felpham
 -
- ii. Members noted that the following applications had been refused by Arun District Council since the last meeting:
- FP/139/25/PL - Demolition of outbuilding and erection of 1 No self-build detached dwelling (resubmission following FP/52/24/PL). This application is in CIL Zone 4 and is CIL Liable as a new dwelling - Land east of 22 Davenport Road Felpham
- iii. Members noted that no applications had been withdrawn since the last meeting.

PL 80. PLANNING APPLICATIONS

FP/198/25/L	Blakes Cottage 1 Blakes Road Felpham PO22 7EB	Listed building consent for the removal of the full 1969 extension, including the 20th century garage, leaving all 18th century masonry of the Blake era cottage intact. This completes the partial removal of the 1969 extension previous approved under FP/129/25/HH. Various internal alterations. For clarity, the remaining 18th century section of the Blake era garden wall (the lower part of the north west wall to the 1969 extension) will be fully retained during these works.	Approved
--------------------	--	---	-----------------

FP/15/26/PL	Flat 1 St Marys Court 32 Limmer Lane Felpham PO22 7EU	Replace existing rear conservatory roof.	No objection
FP/17/26/PL	Clifton Clyde Road Felpham PO22 7AH	Change of use of two flats to 1 dwelling house. This application is in CIL Zone 4 (Zero Rated) as other development.	No objection
FP/20/26/HH	23 Kingsmead Felpham PO22 7BD	Proposed single storey rear extension to existing dwelling, adjoining existing rear extension.	No objection Comment: No natural light or ventilation to existing bathroom. No dimensions of upper storey.
FP/24/26/CLP	24 Downview Road Felpham PO22 8HQ	Lawful development certificate for a proposed dormer window to side elevation.	No objection Note: Opaque glass in bathroom
FP/26/26/T	33 Roundle Avenue Felpham PO22 8LL	Crown reduction to 1 No. Ash Tree (T1) to leave a height of 8m, Southerly spread of 5m, Easterly spread of 3m, North and Westerly spreads of 4m. Crown lift to 4m from ground level.	No objection
FP/29/26/CLP	65 Andrew Avenue Felpham PO22 7QA	Lawful development certificate for a proposed single storey rear extension.	No objection Note: No dimensional plans – Clerk to write to ADC Planning to highlight issues regarding poor applications with missing information.

PL 81. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

FP/14/26/PL	Flat 2 St Marys Court 32 Limmer Lane Felpham PO22 7EU	Replace existing rear conservatory roof and fenestration.	No objection
FP/30/26/DOC	Land off Stanhorn Grove Felpham PO22 8FA	Approval of details reserved by condition under FP/32/25/S73 relating to condition 9- Fire Hydrants.	Object: Questions raised by West Sussex Fire and Rescue Service have not been answered.
FP/31/26/HH	9 Roundle Square	Single storey rear and First floor side extension	Object: Insufficient information.

	Felpham PO22 8LA		Note: No dimensions to boundaries or north points
Licence Consultee Email. Licence Application Number: 123035	Joe's Cocktail Bar Ltd 58 Felpham Road, Felpham, Bognor Regis, West Sussex, PO22 7NZ	3 x tables, 12 x chairs on highway. Day: Monday 0800 - 2100 Day: Tuesday 0800 - 2100 Day: Wednesday 0800 - 2100 Day: Thursday 0800 - 2100 Day: Friday 0800 - 2100 Day: Saturday 0800 - 2100 Day: Sunday 1000 - 2100	Object: As per Arun District Council's Pavement Licensing requirements the plan does not include details of existing street furniture, dimensions of proposed furniture/tables, details of barriers/floor markings. The proposed siting of tables against the kerb and bus stop is hazardous with 2m required between barriers and the roadside. The proposed situation of tables would require the public to walk between the bar and tables where traffic to/from bar including glassware etc. will be crossing. The application would cause a noise nuisance to neighbouring properties.

Planning application Number: WSCC/030/25 – The construction of a new four-arm roundabout at Comet Corner junction of the A259 to connect to B2132 Yapton Road and Worms Lane, with improved bus connections, cycle and pedestrian facilities; and associated landscaping including widened embankments, drainage and ecological mitigation at the Junction of A259, B2132 and Worms Lane, Arun, West Sussex ('Comet Corner') - (X)497537 (Y)101265.

Members of the Committee have been involved in the project consultation since 2020 and have no further comments to add to this application

PL 82. RAMPION 2 WINDFARM STATUS

Councillor Glen Hewlett updated councillors on recent correspondence received from Protect Coastal Sussex via The Littlehampton Society indicating the project's failure to secure support in the UK Government's Offshore Wind Allocation Round 7 (AR7) subsidy auction, announced on 14 January 2026.

PL 83. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

Councillor Russ Marsden-Sear thanked Councillor Glen Hewlett for his work as Chair of Planning this year.

DATE OF NEXT MEETING: Tuesday 19th May 7pm

Signed.....

Date.....