

**MINUTES OF THE MEETING OF THE MAIN COUNCIL OF  
FELPHAM PARISH COUNCIL 3<sup>RD</sup> FEBRUARY 2026**

**PRESENT:**

Chair: Councillor Russ Marsden-Sear, Vice Chair: Councillor Pat Young  
Councillors: Bob Budd, Glen Hewlett, Gloria Moss, Graham Page, Rick Parker, Jane Parker, Dave Smart, Maggie Watling  
County Councillor Jaine Wild

**MC 158. APOLOGIES FOR ABSENCE:**

Councillors: Emma Aylward, Antony Bassett, Kirsty Halls, Tom Harty, Russ Parkinson, Jules Verhulpen

**MC 159. DECLARATIONS OF INTEREST:**

None

**MC 160. QUESTION TIME:**

There were 4 members of the public present.

A resident requested assistance from Felpham Parish Council regarding the illegal dumping of waste on Rabbit Island. In addition, a number of unroadworthy vehicles are being driven to and from the site.

**Resident to forward information to Clerk.  
Relevant authorities to be contacted.**

**MC 161. REPORTS FROM MEMBERS ON OUTSIDE BODIES:**

The Clerk reported that Councillor Russ Parkinson had attended the first meeting of the Bognor Bathing Water Community Group.  
Lidsey Treatment Works has now been continuously discharging into the Rife for in excess of 600 hours.

**MC 162. CHAIRMAN'S REPORT AND COUNCIL ACTIVITY UPDATE**

No report for this month.

**MC 163. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE  
MAIN COUNCIL MEETING HELD ON 6<sup>TH</sup> JANUARY 2026**

The minutes of the Main Council Meeting were APPROVED as a true and accurate record.

## **MC 164. CLERK'S REPORT**

Following a recent enquiry as to when Felpham Road might be resurfaced, the following reply was received from West Sussex County Council:

*'Your enquiry also asked about the road through the village. I have taken the opportunity of speaking with a colleague in our Carriageway and Footway (CWFV) team to find out where these roads sit in terms of a future surfacing treatment. I have been advised that Felpham Road scored reasonably highly during its last assessment in June 2025, so is a potential candidate for the 2027/28 programme. Unfortunately, the planning stage for the 2026/27 programme was well underway by the time Felpham Road was assessed in June of last summer.*

*With regard to Upper Bognor Road, this road scored much lower than Felpham Road, so is unlikely to be included in a programme on its own merits any time soon. However, as Upper Bognor Road and Felpham Road are essentially two halves of the same road, the CWFV team have advised that they will likely take a look at including some or all of Upper Bognor Road when Felpham Road progresses. I cannot say exactly how much, if any, of Upper Bognor Road will be included with Felpham Road at this stage, as that will be determined during the detailed design process'.*

Councillors raised concerns regarding large potholes in Downview Road and measurements have been taken.

The link for residents to report a pothole is: <https://www.westsussex.gov.uk/roads-and-travel/report-a-pothole-online/>

**Clerk to place link on website**

## **MC 165. GENERAL CORRESPONDENCE**

The Clerk advised councillors of the resignation of some Arun District Council staff.

A Community Governance Review is being conducted by Arun District Council to consider Hoe Lane becoming part of Felpham East.

A letter from Dawn Hudd, CEO Arun District Council, is included in shared documents and confirmed that no services are planned to transfer to parish councils as part of the devolution process.

## **MC 166. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:**

- (i) **District Councillor Joan English** (Felpham East) – Not present at meeting and no reports received.
- (ii) **District Councillor Tom Harty** (Felpham East) – Not present at meeting and no reports received.
- (iii) **District Councillor Gill Madeley** (Felpham West) - Not present at meeting and no reports received.

(iv) **District Councillor Elaine Stainton** (Felpham West) - Not present at meeting and no reports received.

(v) **County Councillor Jaine Wild** submitted the following report:

- West Sussex County Council's Cabinet has agreed the next steps for its proposed balanced budget which will now proceed for approval.
- A Safeguarding Adults course showed 2771 safeguarding concerns raised last year.
- A Safeguarding Children course raised concerns regarding children's online access at very young ages.
- WSCC beach clean – 154 tonnes of waste material were collected and disposed of.
- Councillor Glen Hewlett expressed concern at the fact that the A29, Shripney Road, planned closure from 16<sup>th</sup> Feb to 17<sup>th</sup> March. Traffic in the area has recently been seriously affected, particularly towards Clymping out of Bognor, with Bilsham Road closed and Shripney Road closed simultaneously currently due to flooding. **County Councillor Jaine Wild to investigate why these works are not better co-ordinated**

**MC 167. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE DATED 6<sup>TH</sup> JANUARY 2026.**

The minutes were APPROVED by the members present of the Finance & Administration Committee as a true and accurate record

**MC 168. CLERK'S REPORT**

None

**MC 169. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN COMMITTEE DATED 6<sup>TH</sup> JANUARY 2026**

The minutes were APPROVED by the members present of the Planning, Licensing & Neighbourhood Plan Committee as a true and accurate record.

**MC 170. CLERK'S REPORT**

None

**MC 171. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS & COMMUNITY INVOLVEMENT COMMITTEE DATED 13<sup>TH</sup> JANUARY 2026**

The minutes were APPROVED by the members present of the Projects and Community Involvement Committee as a true and accurate record.

**MC 172. CLERK'S REPORT**

Fun in the Park is currently being advertised on social media.

**MC 173. TO RATIFY THE REVISION OF THE FINANCIAL DELEGATION AND RESPONSIBILITY SPENDING LIMITS**

The Finance and Administration Committee voted to raise limits with effect from May 2026 to:

Up to £1,000.00, the Clerk/RFO

Up to £2000.00 the Clerk/RFO in conjunction with the Chair of the Council or Chair of the appropriate Committee.

Up to £5000.00 the appropriate Committee.

Sums above £5000.00 must be referred to Main Council for approval.

All spends are reported to council monthly and are available on the website.

**Councillor Dave Smart proposed that councillors ratify the decision of the Finance and Administration Committee to revise the Financial Delegation and Responsibility Spending Limits. This was seconded by Councillor Glen Hewlett and unanimously agreed.**

**Financial Regulations and Committee Remits will be adjusted accordingly from May 2026.**

**MC 174. MATTERS OF URGENT PUBLIC IMPORTANCE:**

None

**MC 175. BUSINESS AT THE CHAIRMAN'S DISCRETION:**

None

**Date of Next Meeting:** Tuesday 3<sup>rd</sup> March 2026 6.15pm

Approved.....Chairman

Date .....