

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL 3RD MARCH 2026

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN
COMMITTEE**

on **TUESDAY 3RD FEBRUARY 2026** at 7p.m.

PRESENT:

Chair: Councillor Glen Hewlett, Vice Chair: Councillor Graham Page

Councillors: Bob Budd, Glen Hewlett, Gloria Moss, Rick Parker, Jane Parker, Dave Smart, Maggie Wattling

Councillors: (Ex Officio) Russ Marsden-Sear, Pat Young

PL 59. APOLOGIES FOR ABSENCE:

Councillors: Antony Bassett, Kirsty Halls, Tom Harty, Jane Parker, Rick Parker, Russ Parkinson

PL 60. DECLARATIONS OF INTEREST:

None

PL 61. QUESTION TIME:

None

PL 62. CLERK'S REPORT:

Councillor Glen Hewlett advised councillors of the response from Arun District Council regarding the s106 monies associated with KGV Sports Pavillion.

Briefing Note for ESALC/WSALC Members: Neighbourhood Plans and the New National Planning Policy Framework – January 2026 had been circulated to all councillors in advance of the meeting.

PL 63. CORRESPONDENCE:

- i. Members noted that the following applications had been approved by Arun District Council since the last meeting:
 - FP/176/25/HH - Replacement of 11 windows with like replacements (This application may affect the character and appearance of the Felpham Conservation Area) - 17 Limmer Lane, Felpham
 - FP/177/25/L - Replacement of 11 windows with like replacements (This application may affect the character and appearance of the Felpham Conservation Area) - 17 Limmer Lane, Felpham

- FP/180/25/DOC - Approval of details reserved by condition imposed under FP/32/25/S73 relating to conditions 3-colour schedule of materials and finishes, 11-non licenced Great Crested Newt method statement, 12-Construction Environmental Management Plan, 13 Landscape and Ecological Management Plan, 14-Biodiversity Enhancement Strategy, 17-landscape scheme and 18-Construction Management Plan (see FP/181/25/DOC for discharge of conditions 6-surface water drainage, 7-maintenance and management of surface water drainage and 23-sewerage network enforcement) - Land off Stanhorn Grove, Felpham
- FP/182/25/T - Fell 1 No. Pine (T1), fell 1 No. Holly (T3). Crown reduction to 1 No. Hornbeam (T5) to leave a hight of 5m and spread of 4m. Removal of deadwood from 1 No. Pine (T2) and 1 No. Sycamore (T4) - 4 Ceres Place, Felpham
- FP/185/25/HH - Single storey rear extension following demolition of existing extension - 25 Kingsmead, Felpham
- FP/181/25/DOC - Approval of details reserved by condition imposed under FP/32/25/S73 relating to conditions 6-surface water drainage, 7- maintenance and management of surface water drainage and 23-sewerage network enforcement (please see FP/180/25/DOC for conditions 3-colour schedule of materials and finishes, 11-non-licenced Great Crested Newt Method Statement, 12 - Construction Environmental Management Plan, 13-Landscape and Ecological Management Plan, 14-Biodiversity Enhancement Strategy, 17- landscape scheme and 18-Construction Management Plan) – Land off Stanhorn Grove, Felpham
- FP/184/25/HH Garage conversion, porch infill and external alterations -32 Normans Drive Felpham
- FP/186/25/T Crown reduction to 1 No. London Plane (T1) to leave a spread of 12m - 5 Roundle Square Felpham
- FP/190/25/HH - Single storey front porch extension - 6 Westmorland Drive Felpham

ii. Members noted that the following applications had been refused by Arun District Council since the last meeting:

- FP/193/25/AG - Prior approval under Schedule 2, Part 6, Class A for the creation of a new agricultural track - Rabbit Island Rear of 84 Brooks Lane, Bognor Regis
- FP/183/25/T - Fell 1 No. Yew Tree (T1) - 12 Grafton Avenue, Felpham, Bognor Regis

iii. Members noted that the following applications had been withdrawn since the last meeting:

None

PL 64. PLANNING APPLICATIONS

FP/167/25/HH	7 Lindsey Court Felpham PO22 8JQ	Erection of self-contained annexe in rear.	Object: Details of access to the annexe are not confirmed. As per ADC parking policy, no additional
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			<p>parking provision has been allocated.</p> <p>No services are indicated on plans.</p> <p>Concerns regarding proximity to boundary to allow for routine maintenance</p> <p>Lack of information on plans</p>
FP/195/25/HH	Norman Villa Clyde Road Felpham PO22 7AH	Single storey rear extension.	<p>Object:</p> <p>Concerns about height of the extension complying with building regulations.</p> <p>Insufficient information on plans.</p>
FP/197/25/PL	Blakes Cottage 1 Blakes Road Felpham PO22 7EB	Removal of the full 1969 extension, including the 20th century garage, leaving all 18th century masonry of the Blake era cottage intact. This completes the partial removal of the 1969 extension previous approved under FP/129/25/HH. Various internal alterations. For clarity, the remaining 18th century section of the Blake era garden wall (the lower part of the north west wall to the 1969 extension) will be fully retained during these works. This application affects the setting of listed buildings, affects the character and appearance of the Felpham Conservation Area and is in CIL Zone 4 (Zero Rated) as other development.	No objection
FP/198/25/L	Blakes Cottage 1 Blakes Road Felpham PO22 7EB	Listed building consent for the removal of the full 1969 extension, including the 20th century garage, leaving all 18th century masonry of the Blake era cottage intact. This completes the partial removal of the 1969 extension previous approved under FP/129/25/HH. Various internal alterations. For clarity, the remaining 18th century section of the Blake era garden wall (the lower part of the north west wall to the 1969 extension)	No objection

		will be fully retained during these works.	
FP/1/26/S73	Land Rear of 107 Felpham Way Felpham PO22 8QB	Variation of condition 2 imposed under FP/45/24/PL relating to plans condition.	No objection
FP/3/26/T	14 Manor Copse Felpham PO22 7AT	Crown reduction to 1 No. Lime tree (T1) to leave a height of 10m and spread of 7m.	No objection
FP/4/26/T	9 Normans Drive Felpham PO22 8LW	Crown reduction to 1 No. English Oak (T1) to leave a height of 10m and spread of 8-10m	No objection

PL 65. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

FP/9/26/HH	4 Davenport Road Felpham PO22 7JP	Garage conversion and external and internal alterations to existing dwelling.	No objection: Note: Concerns regarding volume of glass adjacent to boundary.
FP/10/26/DOC	Land off Stanhorn Grove Felpham PO22 8FA	Approval of details reserved by condition under FP/32/25/S73 relating to conditions 6 & 7 - drainage	Next meeting
FP/11/26/CLP	10 Lionel Avenue Felpham PO22 8LF	Lawful development certificate for a proposed single storey side extension.	Next meeting
FP/12/26/CLE	20 Guernsey Farm Lane Felpham PO22 6BU	Lawful development certificate for the existing sitting room and kitchen extensions.	No objection

PL 66. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

None

DATE OF NEXT MEETING: Tuesday 3rd March 7pm

Signed.....

Date.....