



CLERK TO THE COUNCIL
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**A MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE
ON TUESDAY 9TH DECEMBER 2025 at 17:15**

To All Councillors:

AGENDA

1. Apologies for absence
2. Declarations of Interest.
3. Questions from members of the public (for up to 15 minutes)
4. Clerk's Report
5. Correspondence.
6. Felpham Emergency Resilience Group monthly update
7. Reports for the Community Hall – *attached*
8. Financial Accounts of the Council for November
9. To agree the purchase of a remembrance plaque
10. To approve the proposed policy regarding the use of AI in Felpham Parish Council.
11. Councillor allowances: To approve the 2025 pay award and donation of councillor allowances
12. To approve the budget document for ratification by Main Council.
13. Matters of Urgent Public Importance (with the prior consent of the Chairman)

Date of next meeting: Tuesday 6th January 5.30pm

Date: 3rd December 2025

Nicola Meaney - Clerk to the Council

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL COUNCIL AND
COMMITTEE MEETINGS**

(Some items may be closed to public due to its confidential and contractual sensitivity. Public Bodies (Admission to Meetings) Act 1960 and Local Govt Act 1972 ss 100 & 102).