

DRAFT SUBJECT TO THE APPROVAL OF MAIN COUNCIL 9TH DECEMBER 2025

**FELPHAM PARISH COUNCIL
MINUTES OF THE MEETING OF THE PLANNING, LICENSING & NEIGHBOURHOOD PLAN
COMMITTEE**

on **TUESDAY 4TH NOVEMBER 2025** at 7p.m.

PRESENT:

Vice Chair: Councillor Graham Page

Councillors: Bob Budd, Tom Harty, Gloria Moss, Rick Parker, Jane Parker, Russ Parkinson, Dave Smart

Councillors: (Ex Officio) Russ Marsden-Sear, Pat Young

PL 42. APOLOGIES FOR ABSENCE:

Councillor: Antony Bassett, Kirsty Halls, Glen Hewlett

PL 43. DECLARATIONS OF INTEREST:

Councillor Bob Budd and Councillor Gloria Moss declared an interest in FP/164/25/PL.

PL 44. QUESTION TIME:

County Councillor Jaine Wild requested that councillors note that any applications made for Outerwyke Farmouse that affect the old barn/stables will require an ecological assessment due to bats/owls.

PL 45. CLERK'S REPORT:

None

PL 46. CORRESPONDENCE:

- i. Members noted that the following applications had been approved by Arun District Council since the last meeting:
 - FP/114/25/T - 1 No. Popular (T1) radial reductions on the east to leave a spread of 6m and on the south to leave a spread of 5m - 1 Northwyke Close, Felpham
 - FP/115/25/T - 1 No. Oak (T1) crown reduction to leave a height of 12m and a spread of 12m and crown lift to 3m from ground level - 20 Virginia Gardens, Felpham
 - FP/119/25/CLP - Lawful development certificate for the proposed replacement of existing rear conservatory and porch with a 4m deep single storey extension - 58 Downview Road, Felpham
 - FP/124/25/PDH - Notification under extended permitted development rights for a single storey rear extension, extending 4.5m beyond the rear wall of the original dwelling house, with a maximum height of 3.3m and an eaves height of 2.8m - 50 Flansham Lane, Felpham

- FP/123/25/CLP Lawful development certificate for the proposed use of a dwelling house to provide residential care accommodation to 3 No. young people. Planning Permission not required - 35 Firs Avenue Felpham
- FP/125/25/HH - Single storey rear extension. First floor side extension above existing ground floor - 14 First Avenue Felpham
- FP/126/25/HH - Conversion of detached garage to form annexe - 2 Stanhorn Grove Felpham

ii. Members noted that the following applications had been refused by Arun District Council since the last meeting:

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iii. Members noted that the following applications had been withdrawn since the last meeting:

- FP/116/25/T - 1 No. Oak (T1) crown reduction to leave a height of 7m and a spread of 6m - 4 Lauren Gardens, Felpham

PL 47. PLANNING APPLICATIONS

FP/148/25/HH	2 Ormesby Crescent Felpham PO22 8EN	Pitch roof to the existing detached garage, new pitch roof porch and pitch roof dormer together with bow windows to existing windows to the front elevation and a flat roof dormer to rear elevation forming new bedroom suite and bathroom.	No objection Note: No dimensions or distances from boundaries shown on plans. Concerns regarding the potential sight lines affecting neighbouring properties.
FP/151/25/T	Wyke Lane Felpham PO22 8LE	Fell 1 No. Ash (T-A). Crown reduction to 1 No. Cherry (T-B) to a height of 9.5m and a radial spread of 4.75m and removal of deadwood. Crown reduction to 1 No. Maple (T-C) to leave radial spreads on the north-east and west quadrants of 4-4.5m. Crown reduction to 1 No. Ash (T-D) to leave lateral branches in the lower half of the crown with 4m radial spreads, crown raise to 4.5m and removal of deadwood.	No objection
FP/152/25/T	108 Limmer Lane Felpham PO22 7LP	Crown reduction to 1 No. Poplar tree to leave a height of 8m, Northerly and Southerly spread of 4m and Easterly and Westerly spread of 5m. Removal of diseased central limb.	No objection

		Crown lift to 4m from ground level.	
FP/154/25/T	9 Innerwyke Close Felpham PO22 8PY	Reduce height to leave 9m, reduce North side to leave 2.5m and reduce West side to leave 2.5m to 1 No. Copper Beech.	No objection
FP/158/25/DOC	Outerwyke Farmhouse 55 Felpham Way Felpham PO22 8PU	Approval of details reserved by condition imposed under FP/175/07 relating to condition 7-surface water drainage (please see FP/159/25/DOC for discharge of conditions 2-hard surfaces treatments, 5-vehicle parking, 6-access details, 8-visibility plays and 9-hard and soft landscaping).	No objection Note: Any works to the barn/stables will require an ecological assessment due to the potential presence of bats/owls.
FP/159/25/DOC	Outerwyke Farmhouse 55 Felpham Way Felpham PO22 8PU	Approval of details reserved by condition imposed under FP/175/07/ relating to conditions 2-surface treatment to all hardened surfaces, 5-behicle turning on site, 6-access details, 8-visibility plays and 9-hard and soft landscaping (please see FP/158/25/DOC for condition 7-surface water drainage).	No objection Note: Any works to the barn/stables will require an ecological assessment due to the potential presence of bats/owls.
FP/160/25/DOC	Croindene 8 Strand Way Felpham PO22 7LH	Approval of details following the grant of FP/85/25/PL relating to conditions 3 - biodiversity enhancement survey, 4 - cycle parking spaces, 6 - acoustic impact assessment, 9 - electric vehicle charging and 10 - decentralised, renewable or low carbon energy supply systems.	No objection
FP/161/25/T	Land outside of 75 Outerwyke Road Felpham PO22 8LR	Fell 1 No. Oak (T1,000,020).	No objection

PL 48. PLANNING APPLICATIONS RECEIVED AFTER PUBLISHED AGENDA:

FP/164/25/PL	The Old Manor House 1 Summerley Lane Felpham PO22 7HN	Part change of use of East wing from dwellinghouse (Use Class C3) to guest accommodation (Use Class C1 / Sui Generis) comprising 6 No en-suite guest rooms, with associated parking, bin and cycle storage, resurfacing of courtyard and minor external alterations. This application is in CIL Zone 4 (Zero Rated) as other development.	Councillor Bob Budd left the room during discussions on this agenda item. No objection Note: No electric charge point shown in parking area
FP/144/25/TC	67 Felpham Road Felpham PO22 7PA	Fell 1 No. Fir (T1). This tree is located within the Felpham Conservation Area.	No objection

PL 49. MATTERS OF URGENT PUBLIC IMPORTANCE (with the prior consent of the Chairman):

None

DATE OF NEXT MEETING: Tuesday 9th December 7pm

Signed.....

Date.....