

**DRAFT *SUBJECT TO THE APPROVAL OF THIS COMMITTEE AT THE MAIN  
COUNCIL MEETING OF 8<sup>TH</sup> JULY 2025***

**FELPHAM PARISH COUNCIL  
MINUTES OF THE MEETING OF THE  
FINANCE & ADMINISTRATION COMMITTEE  
HELD AT FELPHAM COMMUNITY HALL  
ON TUESDAY 3<sup>RD</sup> JUNE 2025 AT 6 PM.**

**PRESENT:** Chair: Councillor Glen Hewlett, Vice Chair: Councillor Gloria Moss  
Councillors: , Steve Baker, Bob Budd, Tom Harty, Gloria Moss, Graham Page, Jane Parker, Rick Parker,  
Ex Officio Councillors: Russ Marsden-Sear,

**F 14. APOLOGIES FOR ABSENCE:**

Councillors: **Antony Bassett, Kirsty Halls Glen Hewlett, Emma Aylward, Jules Verhulpen, Pat Young**

**F 15. DECLARATIONS OF INTEREST:**

None

**F 16. QUESTION TIME FROM MEMBERS OF THE PUBLIC:**

None

**F 17. RFO/CLERK'S REPORT:**  
covered under later agenda items

**F 18. CORRESPONDENCE/ANNOUNCEMENTS:**

None

**F 19. FELPHAM EMERGENCY RESILIENCE GROUP MONTHLY UPDATE**

Dave Smart attended on their behalf; 3 portable battery floodlights and a new projector had been purchased using EMR grant funds. A Session was delivered at Felpham Community Hall by WSCC Resilience manager Chris Scott and the Bognor Regis WSFRS manager Tony Wills last week. The next session will take place at Bognor Regis Fire Station on Tuesday 17<sup>th</sup> June. Chris has supported FERG from the outset and Tony was impressed with the FERG initiative and the enthusiasm of the volunteers. He also enquired if we felt that it could be replicated in Selsey. We

considered this to be an ideal location for growing the resilience initiative. FERG had been asked to FVCS annual fete to look after event safety and exhibit.

**F 20. COMMUNITY HALL REPORTS:**

These had been circulated to all Councillors, prior to the meeting, for information.

**F 21. FINANCIAL ACCOUNTS OF THE COUNCIL FOR MAY 2025:**

These were circulated to all Councillors, prior to the meeting, for information.

It was requested that the meeting formally approve the financial accounts of the Council as a true and accurate financial record for the month of May 2025.

**It was RESOLVED that the accounts as presented, be approved as a true and accurate record and that bank balances were agreed against reconciliation and to recommend to Main Council the expenditure as shown on the report.**

**F 22. REDWOOD BANK ACCOUNT**

It was RESOLVED that a new 35 day notice savings account be opened with Redwood Bank This was proposed by Cllr Rick Parker and Seconded by Cllr Steve Baker, this was agreed unanimously. RFO to open an account

**F 23. MATTERS OF URGENT PUBLIC IMPORTANCE (WITH THE PRIOR CONSENT OF THE CHAIRMAN): none**

Meeting closed at 5:50pm

**DATE OF NEXT MEETING: Tuesday 8<sup>th</sup> July 2025 at 5.30 pm**

Approved.....

Date.....