



CLERK TO THE COUNCIL
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ALL COUNCILLORS: YOU ARE HEREBY SUMMONED TO ATTEND THE MAIN COUNCIL MEETING OF THE ABOVE-NAMED COUNCIL, CONVENED BY THE CHAIRMAN AND TO BE HELD AT THE FELPHAM COMMUNITY HALL, MEADEN WAY, FELPHAM ON TUESDAY 3RD JUNE 2025 18:15

MEMBERS OF PUBLIC ARE WELCOME TO ATTEND ALL COUNCIL AND COMMITTEE MEETINGS

The business to be transacted at the meeting will be:

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest.**
- 3. Question Time**
 - a. Questions from the public (for up to 15 minutes total).**

The Public Forum will last for a period of up to 15 minutes during which members of the public may ask, or draw attention to, relevant matters relating to the business on the agenda. Each speaker is limited to 5 minutes. Business of the meeting will start immediately following the public forum. Can any public questions be sent to the Clerk by post or email at your earliest convenience, ideally 7 days prior. This will allow Councillors to offer an informed response.
 - b. Questions from members with prejudicial interests (for a period of 15 minutes total (limited to 5 minutes per person)).**
- 4. Reports from members on outside bodies.**
- 5. Chairman's Report**
- 6. To approve as a true and accurate record the minutes of the Annual Parish Council meeting held on 6th May 2025.**
- 7. To approve as a true and accurate record the minutes of the Main Council Meeting held on 6th May 2025.**
- 8. Clerk's report**
- 9. General correspondence**
- 10. Report from County/District Ward members.**

11. To approve as a true and accurate record the minutes of the Finance & Administration Committee dated 13th May 2025.
12. Clerk's Report
13. To approve as a true and accurate record the minutes of the Planning, Licensing & Neighbourhood Plan Committee dated 13th May 2025.
14. Clerk's Report
15. To approve as a true and accurate record the minutes of the Projects & Community Involvement Committee dated 13th May 2025.
16. Clerk's report
17. To receive and consider the Internal Auditor's report.
18. To review the effectiveness of Felpham Parish Council's system of internal control.
19. Annual Audit Report and AGAR (Annual Governance and Accountability Return)
20. To approve the Annual Governance Statement Section 1
21. To approve the Accounting Statements 2024/25 Section 2
22. To declare a vacancy
23. Matters of urgent public importance (with the prior consent of the Chairman).
24. Business at the Chairman's discretion.

27th May 2025

Nicola Meaney – Clerk to the Council



MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND ALL COUNCIL AND COMMITTEE MEETINGS

(Some items may be closed to public due to its confidential and contractual sensitivity. Public Bodies (Admission to Meetings) Act 1960 and Local Govt Act 1972 ss 100 & 102). The Parish Council may photograph, film, record or broadcast meetings and can retain, use or dispose of such material in accordance with its retention and disposal policies (Openness of Local Government Regulations 2014).