

**MINUTES OF THE MEETING OF THE MAIN COUNCIL OF
FELPHAM PARISH COUNCIL 6TH MAY 2025**

PRESENT:

Chair: Councillor: Russ Marsden-Sear
Vice Chair: Councillor Pat Young
Councillors: Emma Aylward, Steve Baker, Antony Bassett, Bob Budd, Kirsty Halls,
Tom Harty, Glen Hewlett, Gloria Moss, Graham Page, Jane Parker, Rick Parker,
Jules Verhulpen

MC 1. APOLOGIES FOR ABSENCE:

Councillor: Martin Harvey

MC 2. DECLARATIONS OF INTEREST:

None

MC 3. QUESTION TIME:

There were three members of the public present.

MC 4. REPORTS FROM MEMBERS ON OUTSIDE BODIES:

None

MC 5. CHAIRMAN'S REPORT

Councillor Russ Marsden-Sear advised councillors of the upcoming VE Day Celebrations in Felpham where two wreaths will be laid – one at St. Mary's Church and one at the unveiling of the new VE Day blue plaque to be unveiled on Grassmere Parade on 10th May in a joint venture between the Felpham Conservation Society and Felpham Parish Council.

Councillor Russ Marsden-Sear advised councillors of an invitation for the Chair to attend an afternoon Reception for Civic representatives, Military, the NHS and Emergency Services in the Garden of the Bishop's Palace, Canon Lane, Chichester on 23rd June.

**MC 6. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE
MAIN COUNCIL MEETING HELD ON 8TH APRIL 2025.**

The minutes were APPROVED as a true and accurate record.

MC 7. CLERK'S REPORT:

The Clerk advised councillors of the change of times for meetings of Planning/Projects on 13th May.

MC 8. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:

The Clerk reported on a letter of appreciation to the members of the council who donated their allowances with Felpham Parish Council approval to the St. Mary's Christmas lunch.

MC 9. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:

- (i) **District Councillor Joan English** (Felpham East) – Not present at meeting and no reports received.
- (ii) **District Councillor Tom Harty** (Felpham East) – Councillor Tom Harty advised councillors of the ongoing devolution meetings at Arun District Council.
- (iii) **District Councillor Gill Madeley** (Felpham West) - Not present at meeting and no reports received.
- (iv) **District Councillor Elaine Stainton** (Felpham West) - Not present at meeting and no reports received.

(v) County Councillor Jaine Wild submitted the following report:

- A walk of Rabbit Island was undertaken with MP Alison Griffiths.
- EV charge points continue to be rolled out.
- LED traffic lights have now replaced obsolete lights throughout West Sussex.
- Complaints from residents have been received regarding planned Open Reach works which will involve digging up of freshly laid pavements.
- Footpath bridge near Arun Leisure Centre will not be ready for 6 months
- Complaints have been received regarding parking near Downview School and ADC enforcement officers will be in attendance.
- A new contract for bi-yearly clearance of gullies instead of every 4 years has been signed.
- The Footpath near Pennyfields has an uneven surface which has been reported.
- A new litter bin has been requested for KGV to replace one set on fire.

MC 10. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE DATED 8TH APRIL 2025.

The minutes were APPROVED by the members present of the Finance & Administration Committee as a true and accurate record.

MC 11. CLERK'S REPORT

None

MC 12. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENCING AND NEIGHBOURHOOD PLAN COMMITTEE DATED 8TH APRIL 2025.

The minutes were APPROVED by the members present of the Planning, Licensing and Neighbourhood Plan Committee as a true and accurate record

MC 13. CLERK'S REPORT

None

MC 14. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS & COMMUNITY INVOLVEMENT COMMITTEE DATED 15TH APRIL 2025.

The minutes were APPROVED by the members present of the Projects and Community Involvement Committee as a true and accurate record

MC 15. CLERK'S REPORT

The Clerk reported on a flowering cherry tree recently planted at the top of Vicarage Lane in Felpham Village. A memorial rose will also be acquired and planted at the Lobster Pot in memory of Councillor Mary Harvey. **Councillor Russ Marsden-Sear to investigate a rose and plaque.**

MC 16. TO AGREE AND APPROVE MULBERRY AS INTERNAL AUDITOR FOR 2025/26

Councillor Glen Hewlett proposed that councillors agree Mulberry as Internal Auditor for 2025/26. This was seconded by Councillor Antony Bassett and unanimously agreed.

MC 17. MATTERS OF URGENT PUBLIC IMPORTANCE:

None

MC 18. BUSINESS AT THE CHAIRMAN'S DISCRETION:

None

Date of Next Meeting: Tuesday 3rd June 2025 6.15pm

Approved.....Chairman

Date