

**MINUTES OF THE MEETING OF THE MAIN COUNCIL OF
FELPHAM PARISH COUNCIL 8TH APRIL 2025**

PRESENT:

Chair: Councillor Russ Marsden-Sear
Vice Chair: Councillor Pat Young
Councillors: Bob Budd, Kirsty Halls, Tom Harty, Martin Harvey, Glen Hewlett, Gloria Moss, Graham Page, Jane Parker, Rick Parker

A minute's silence was held in remembrance of Mary Harvey, former Councillor of Felpham Parish Council and a tribute was read on behalf of Councillor Martin Harvey.

MC 215. APOLOGIES FOR ABSENCE:

Councillors: Emma Aylward, Steve Baker, Antony Bassett, Jules Verhulpen

MC 216. DECLARATIONS OF INTEREST:

None

MC 217. QUESTION TIME:

There were three members of the public present.

MC 218. REPORTS FROM MEMBERS ON OUTSIDE BODIES:

Councillor Bob Budd attended the ADALC Devolution Conference and reported progress to councillors.

Councillor Glen Hewlett informed councillors that on 4th April 2025, the Secretary of State for Energy Security & Net Zero, Rt Hon Ed Miliband, awarded consent for the Rampion 2 Offshore Wind Farm. The Development Consent Order is for up to 90 wind turbines and foundations off the Sussex coast, subsea cables to bring the power to shore under Climping Beach, and an underground cable route to take the power to a new substation at Oakendene near Cowfold, before reaching final connection into the transmission network at Bolney, Mid Sussex.

MC 219. CHAIRMAN'S REPORT

Councillor Russ Marsden-Sear informed councillors that he had attended:
The Civic Reception for the Mayor of Bognor Regis
The Bersted Chairman's Reception
Opening of the Felpham Crazy Golf

MC 220. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE MAIN COUNCIL MEETING HELD ON 4TH MARCH 2025.

The minutes were APPROVED as a true and accurate record.

MC 221. CLERK'S REPORT:

The Clerk reported that the Art Trail on Blake's Mead is maintained by Arun District Council but due to budgetary restrictions will not be painted unless this is undertaken by volunteers.

MC 222. GENERAL CORRESPONDENCE/ANNOUNCEMENTS:

The RFO reported that End of year close down has taken place, and the internal end of year audit will take place on 15th May prior to AGAR (Annual Governance and Accountability Return).

MC 223. REPORTS FROM COUNTY/DISTRICT COUNCIL MEMBERS:

- (i) **District Councillor Joan English** (Felpham East) – Not present at meeting and no reports received.
- (ii) **District Councillor Tom Harty** (Felpham East) – no report
- (iii) **District Councillor Gill Madeley** (Felpham West) - Not present at meeting and no reports received.
- (iv) **District Councillor Elaine Stainton** (Felpham West) - Not present at meeting and no reports received.
- (v) **County Councillor Jaine Wild** submitted the following report:
 - Electronic bus stop signs roll out of upgrades.
 - Rejuvo complaints following resurfacing by Downview School are being investigated.
 - Potholes in Felpham Village have been filled by WSCC
 - From 31/03/27 businesses have a legal duty to separate waste
 - AI will be used to inspect roads and CCTV placed on gully equipment
 - MP Alison Griffiths will be visiting Rabbit Island
 - Hoe lane footpath – the Horse Society have requested a bridle path

MC 224. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE FINANCE & ADMINISTRATION COMMITTEE DATED 4TH MARCH 2025.

The minutes were APPROVED by the members present of the Finance & Administration Committee as a true and accurate record.

MC 225. CLERK'S REPORT

None

MC 226. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PLANNING, LICENCING AND NEIGHBOURHOOD PLAN COMMITTEE DATED 4TH MARCH 2025.

The minutes were APPROVED by the members present of the Planning, Licensing and Neighbourhood Plan Committee as a true and accurate record

MC 227. CLERK'S REPORT

None

MC 228. TO APPROVE AS A TRUE AND ACCURATE RECORD THE MINUTES OF THE PROJECTS & COMMUNITY INVOLVEMENT COMMITTEE DATED 11TH MARCH 2025.

The minutes were APPROVED by the members present of the Projects and Community Involvement Committee as a true and accurate record.

MC 229. CLERK'S REPORT

None

MC 230. TO DECLARE A VACANCY

In the event of a casual vacancy occurring, public notice must be given by the Parish Council, in accordance with Section 87(2) of the Local Government Act 1972. The notice must state the reason for the vacancy (i.e. resignation, death, failure to attend meetings for a period of six months, or disqualification).

Councillors resolved to declare a vacancy in the West Ward of Felpham Parish Council due to the resignation of Councillor Jacki Burton.

MC 231. TO APPROVE THE PROPOSED LETTER TO FELPHAM BUSINESSES REGARDING FELPHAM CAR PARKS PETITION.

This was circulated to all councillors in advance of the meeting.

Councillor Russ Marsden-Sear proposed that councillors approve the proposed letter to Felpham businesses regarding Felpham Car Parks. This was seconded by Councillor Glen Hewlett and unanimously agreed.

Councillor Glen Hewlett reiterated that the cost of the Felpham Car Parks is £85000 per annum.

MC 232. TO APPROVE THE FELPHAM PARISH COUNCIL METAL DETECTING POLICY

Councillor Glen Hewlett proposed that councillors ratify the decision of the Finance and Administration Committee to approve the Felpham Parish Council Metal Detecting Policy. This was seconded by Councillor Bob Budd and unanimously agreed.

MC 233. TO RATIFY THE DECISION OF THE FINANCE COMMITTEE TO APPROVE THE STAFF SALARY AND HOLIDAY POLICY FOR 2025/6

This agenda item was deferred to next month whilst a report is prepared for the Finance and Administration Committee.

MC 234. MATTERS OF URGENT PUBLIC IMPORTANCE:

None

MC 235. BUSINESS AT THE CHAIRMAN'S DISCRETION:

Councillors were invited to the Parishioner of the Year Award's Evening to be held at the Felpham Community Hall at 6.30pm.

Date of Next Meeting: Tuesday 6th May 2025 6.15pm

Approved.....Chairman

Date